



*Halcombe will be a safe, supportive and progressive community.  
It will be attractive, valued by all and well connected to the wider district.*

## Minutes OF THE HALCOMBE COMMUNITY DEVELOPMENT GROUP

**Monday 2<sup>nd</sup> Nov 2020 7pm @ Halcombe Tavern**

**PRESENT:** Jeannette Henderson (Chair), Vicki Powell, Rachel Lane, Maureen Lambert, Annie O’Fee, Cr Stuart Campbell, Alex Short, Peter Beck, Cr Shane Casey.

### 1.1 Apologies: Richard Bain

(Moved: Vicki Seconded: Rachel)

### 1.2 Correspondence

- Carl Johnstone MDC re: Lights by Hall.
- Janine Hawthorne MDC re: balances of funding for HCDG.
- Jeff Graham re: Civil Defence plan update (as presented by Alison Short in the Sept meeting).
- Stacey Eagle MDC re: Action plan list. Replied asking that it be formatted for easy printing.
- MidCentral DHB newsletter.
- Janine Hawthorne re: Transaction #51656 crossing point Stanway/Mt Biggs/Halcombe Roads.
- PGG Wrightsons re: going cheque free.
- Weebly re: Website renewal is coming up.
- Stacey Eagle MDC re: update on 10 year plan progress (sent to committee during the month).
- Muster 2020 poster with new dates sent by Mayor Helen and Rural Support. (Sent to community)

#### Hall Correspondence

- James Adamson MDC: reminder of storeroom leak – now fixed by Alex rec services.
- MDC hall submission sent. Oral submission on morning of 19<sup>th</sup> November @ 10:15am.
- Maria Barnes thanking for use of hall and complimenting us on having such a good facility. Suggested a sign on Halcombe Road pointing in direction of hall would be helpful. No internet so people couldn’t google to find it.

(Moved: Rachel Seconded: Peter)

**Actions required from Correspondence:** Follow up with Janine H re: crossing point reply.

### 1.3 Confirmation of previous minutes:

*That the minutes from the previous meeting held on 5<sup>th</sup> October be accepted as a true and correct record.*

Remove reference to Hall piles needing to be replaced as we are yet to see the official report on the hall.

(Moved: Jeannette Seconded: Annie)

### 1.4 Matters Arising from 5<sup>th</sup> October 2020 minutes:

Finance Policy needs to be captured in one document rather than being only found in historical minutes. <b>(Rachel)</b>	Still to do.
Welcome packs actions.	See note in body of the minutes.
Image of stone carving for George and Avril passed around. Purchase approved	The cost is actually \$160 – need to approve. Rachel to order and Barb to pick up. Motion: Vicki/ Seconded: Jeannette

Stuart Campbell will chase up on the pine trees behind the tennis court as they are causing a hazard. The trees have been trimmed along the tennis court path side.	Cr Campbell has asked for a report and will forward once he gets this.
Library spend. Could be sometime away.	Wait until we have seen the plans before commenting.
Project funding discussion	
Reflectors – Pete has purchased these. Will attach 4 as a donation.	
Roading transaction requests (need to include sign on cnr of Vogel St and Mangone Road – fallen down.)	

## 2.0 FINANCIAL BUSINESS

### 2.1 Financial Report

*That the Financial Report showing an overall total balance of \$18,884.88 as at 31<sup>st</sup> October 2020 be accepted.*

**See attached Financial report for payments made and received in Sept**

(Moved: Rachel Seconded: Maureen)

### 2.2 Invoices for approval

None.

### 2.3 MDC Project Funding

#### **\$3K account:**

Have increased Phone book budget to \$1000.

Solar lights – On poles along the walkway. Jeannette Henderson to investigate.

Sound system for the hall. Maureen to investigate cost.

Mezzanine curtain. Need to meet and discuss how it can be done.

ANZAC Day doesn't need anything from this account for the next 12 months – all agreed.

Hello Halcombe event \$1000 budget (but will come in under).

Carpet tiles rubber backed) in supper room. Maureen to get a quote.

Generator (seed capital) if hall becomes Civil Defence HQ.

#### **Other Project \$:**

\$3,624.77 cenotaph lights left over.

\$17,000 Info signs and picnic area. (Put in picnic tables first Moved: Jeannette/Vicki). Rachel to meet with Pete.

\$8,200 Further CBD/Cenotaph/Rec Area Development.

### **Actions required from Financial Business**

- Finance Policy still to be done and end of year summary (Rachel)

## 3.0 COUNCIL BUSINESS

### **Current Consultation Underway**

- No consultation

### **Council Report: Stuart Campbell**

Roading – Mangaweka bridge is underway. Feilding to PNth cycleway almost ready to go.

Rubbish – Work is happening down Kawakawa Road on new resource recovery centre.

Wastewater – Pipe work started for waste water centralisation project. Central Govt proposing to centralise wastewater so this may change things.

10 year plan – Council is just starting to work through numbers side of things. Rates won't be zero like last year.

Lots of work still needing to be done on what is and isn't capital works. \$5m is needed for Ohakea and another \$1m for another water system. The more capital works the more borrowing is needed. List of projects pencilled for Halcombe: Sealing of Kimber Street (looks like could be done within the next 3 years).

CEO – last day on Friday. Recruitment underway. Shayne Harris to care take the role in the meantime.

Youth strategy well underway. Councillors looking to go over the new gorge alternative road.

#### 4.0 GENERAL BUSINESS

<b>4.1 Focus #1 – Walkway and Domain (Vicki)</b>	
<ul style="list-style-type: none"> <li>• Need signs for dog poo and no motorbikes on Domain.</li> <li>• Cynthia's seat installed.</li> <li>• Reflectors – Pete to attach.</li> <li>• Big pohutukawa trees – next Autumn look at what survived and go from there.</li> </ul>	Please can have some signs for picking up dog poo and no motorbikes on the Domain ( <b>Parks &amp; Reserves</b> )

<b>4.2 Focus #2 – Hall &amp; Hall kitchen/bar (Maureen)</b>	
<ul style="list-style-type: none"> <li>• Gospel Group have finished, booked for next year.</li> <li>• Met with Haydon from Corey's Electrical to see if they can source outside lights for front and side doorways, that are in keeping with age of hall.</li> <li>• Had a few issues with birds getting in when the doors are open – make a mess when locked in.</li> <li>• Meeting for short and long term plan for work needed going forward on hall.</li> </ul>	
<b>MDC Audit Report</b> <ul style="list-style-type: none"> <li>• Need to look at this report</li> </ul>	Please can we be sent a copy of the audit report for the Halcombe Hall ( <b>James Adamson</b> )
<b>Usage</b> <b>Actual Oct</b> = Moa Harriers / B'day party / Yoga / Zumba / Gospel Group <b>Bookings Nov</b> = Yoga / Zumba / Hello Halcombe Party / SHRWS AGM	

<b>4.3 Focus #3 – Cenotaph &amp; Recreational Area (Rachel/Maureen)</b>	
Historical Info Boards. Project group meeting: <ul style="list-style-type: none"> <li>• The basic data going on boards we probably already have and will add to it as we go along.</li> <li>• Will ask community for additional info or memorabilia, overflow will be displayed in hall.</li> <li>• Decided to keep info on boards short and snappy with graphics.</li> <li>• Purchase a QV code for each of the boards which will go to web page and then we can update it.</li> <li>• Discussed the possibility of having a covered seating area like on DoC walkways, with info boards on sides. Pete MDC not keen on this option.</li> <li>• Unknowns: How many boards, where are they going, what might they look like, funding. Use sleepers to make the info boards out of / look for other Railway paraphernalia like Carriage wheels (PN old Railway land)</li> </ul>	Rachel to dig out original submission which has detail of what was initially planned.
Get picnic tables in.	Rach to meet with Pete to discuss where they will go and how they will place vs info sign.

#### 4.3 Subprojects

<b>Roading (Richie)</b>	
MDC notified sign on corner of Godley / Gilbert blown over	Transaction # 60275
Water table on Kimber St just below #74 needs filled with rocks	Transaction # 60277
Vogel Street / Mangone Road sign has fallen down too.	

<b>Community get-togethers</b>	
<p><u>Hello Halcombe</u> (Maureen / Bex):  Welcome drink to be funded out of ticket money. Champagne flutes to be purchased for this.  Purchase savouries to bulk out food.  Allocated out flyers to committee member to do a flyer drop around their areas.  A comprehensive action plan is well underway.</p>	

<b>Cemetery Land</b> (Darryle)	
<p>Lambs to be weaned.  Loading ramp and water working be to be done Christmas/NY. Have a 2<sup>nd</sup> water tank from Rec Services yard. Jeff to pick it up.  Discussion had on:</p> <ul style="list-style-type: none"> <li>- Culling 12 ewes not 7 as initially thought! Have secured 4 replacements @136+GST so far. Leaves us with 33(opening stock)-13(1xdeath + 12xculls)+4(replacements) = 24 so probably a bit light! Jeannette has some that we could buy. Approved ewe purchases.</li> <li>- Carrfeilds vs Wrightsons for store lambs (support local agents). Affco for cull ewes and finished lambs (improve transparency and support local agent). Rachel to discuss with Darryle.</li> <li>- Further R&amp;M works needed: Fencing subdivision (~\$2K) and improved access (cost needed). Do full year budget and then make decision.</li> <li>- Actual boundary vs fences as shown on IntraMaps. These look to be way out. Carl Johnstone is investigating.</li> </ul>	

<b>Welcome to Halcombe packs</b> (Annie)	
<p>Have asked for template documents from the school but this request has been declined and privacy given as the reason. Will go back and ask again as it is a publicly published document so privacy shouldn't be an issue.  Advertising in phone book costs ½ an A5?? page for \$75.  Printers: Awa Street, Streamline contact Tiri (Feilding), Fisher Print (Pnth).</p>	<p>Put in FB and on email again.  Rachel to do advert for ½ page advertising (to go on FB and email)</p>
<p>Let's put a note on FB and email note to see if there are anyone who wants to be the Welcombe to Halcombe Committee and get the packs sorted.</p>	<p>Done – One person said yes. Annie as well.</p>
<p>Jeannette – Pub vouchers (still working on them)</p>	<p>Think these are a yes.</p>

#### 4.5 Other General Business

<b>Water Scheme</b>	Next meeting 12 Nov at 6.30pm	Sign is up
<b>Halcombe Community Trust</b>	Next meeting 3 <sup>rd</sup> Dec at 7pm	
<b>Halcombe Community Fund</b>	New Trustees to sort.	

#### 5.0 COMMUNITY COMMUNICATIONS

Nothing to report
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#### 6.0 OTHER ITEMS

No other items
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Meeting Closed: 8.50pm