



*Halcombe will be a safe, supportive and progressive community.
It will be attractive, valued by all and well connected to the wider district.*

Minutes OF THE HALCOMBE COMMUNITY DEVELOPMENT GROUP

Monday 3rd May 2021 7pm @ Halcombe Memorial Hall

PRESENT: Jeannette Henderson (Chair), Janine Hawthorn (MDC), Linda Paton, Maureen Lambert, Vicki Powell, Richard Bain, Andrew Hansen, Barbara Davies, Alex Short, Rachel Lane, Cr Stewart Campbell.

1.1 Apologies: Peter Beck, Annie O'Fee (Moved: Linda Seconded: Maureen)	
1.2 Correspondence - See end.	
1.3 Confirmation of previous minutes: <i>That the minutes from the previous meeting held on 5th April 2021 be accepted as a true and correct record with the above amendments.</i> (Moved: Linda Seconded: Maureen)	
1.4 Matters Arising from 1st March 2021 minutes:	
Rachel to do Finance Policy needs to be captured in one document rather than being only found in historical minutes.	Still to do.
Jeannette to organise date for George and Averill's thank you and Vicki to pick up gift.	See below in Others Items.
Stuart Campbell will chase up on the pine trees behind the tennis court as they are causing a hazard. The trees have been trimmed along the tennis court path side.	Cr Campbell has asked for a report and will forward once he gets this.
Rachel to do Cemetery land annual budget.	Still to do.
Rachel to find out STMS course costs.	Still to do.
Rachel to organise gorse to be sprayed in Cemetery land.	
Alex to do a "How to do a visitor post" instruction for the FB page.	
Rachel to send 2021/22 \$3000 funding breakdown to Janine Hawthorne	Done
MDC: Flaxes planted on the road reserve between #75 and #99 Mt Biggs Road are encroaching onto the road. Need to be removed or cut back as they push vehicles towards the centre of the road. Transaction number 62871	

2.0 FINANCIAL BUSINESS

2.1 Financial Report <i>That the Financial Report showing an overall total balance of \$25,124.38 as at 30th April 2021 be accepted.</i> See attached Financial report for payments made and received in April. (Moved: Rachel Seconded: Vicki)
2.2 Invoices for approval Fauldings Electrical – ANZAC Day Sound (\$402.50) Richard Bain reimbursement ANZAC Day (\$266.71) Playcentre donation (\$500) (Moved: Jeannette Seconded: Alex)
2.3 MDC Project Funding \$3K fund: No spend from this fund in April so no reimbursement needed.

Other Project \$: (Kept in minutes as an FYI) No spend from this fund in March so no reimbursement needed. \$3,624.77 cenotaph lights left over – this has been reallocated to Monteith Street Walkway. \$17,000 Info signs and picnic area. Need to get picnic tables in. \$8,200 Further CBD/Cenotaph/Rec Area Development (2021/22).

Actions required from Financial Business

- Finance Policy still to be done and end of year summary (Rachel).

3.0 COUNCIL BUSINESS

Current Consultation Underway

- RESIDENTIAL, RURAL AND VILLAGE - DRAFT PLAN CHANGES A & B. Sent in as per discussion at last meeting.
- 10 Year Plan discussion:
 1. Monteith Street carpark to School Walkway
 2. Halcombe Road pedestrian crossing and eastern road-side parking bay (across the road from the Rusty Radiator café).
 3. Hall re-roof
 4. Hall and Playcentre exterior paint
 5. Stanway Road culvert pedestrian bridge (between the Tavern and Ingham Street)
 6. Add – Domain/Levin Street culvert fence continuation to end and paint it all white.
 7. DCs – Monteith Street and Stewart Street, road calming down Godley Street.
 8. Proposal one – Don't support ratepayer money being used for earthquake strengthening private building.
 9. Proposal two – Support adding \$75K to the Community events and initiatives budget. This money works hard and supports volunteers efforts in the community.

Council Report: Stuart Campbell.

- District Plan review (Rural, Village and Rural) on going. Hearings may be coming up in June.
- 10 Year plan ongoing.
- Council meeting this week will include a debate on Maori wards. Decision needs to be made by Councils by 21st May for 2022 elections.
- New Resource Recovery building is taking shape and Waste Water Centralisation has been competed on Stewart Road. Mangaweka Bridge is progressing.

4.0 GENERAL BUSINESS

4.1 Focus #1 – Walkway and Domain (Vicki)

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| <ul style="list-style-type: none"> • All good. | Pete and Richard still to install the reflectors. (Put in Matters Arising) |
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4.1a Focus #1a – Monteith Street walkway (Rachel)

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| <ul style="list-style-type: none"> • Being discussed on Wednesday and Jeannette and Rachel meeting with Rebecca Bell and relevant MDC Managers to discuss further. | Last month discussion was had about the advantages of having someone within the community STMS qualified (like Paul Jukes). Rachel is yet to investigate costs. |
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4.2 Focus #2 – Hall & Hall kitchen/bar (Maureen)

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| <p>Usage - April</p> <p>No charge:</p> <ul style="list-style-type: none"> • Tuesdays: Yoga 6.30 -7.30 • Monday 1st HCDG meeting • Thursday 15th HCT meeting • ANZAC activities <p>Charged:</p> <ul style="list-style-type: none"> • Saturday 10th Staffroom Solutions (Linda Paton) first aid training session \$75.00 (paid plus \$150 bond refunded) | |
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<ul style="list-style-type: none"> Gospel Group Chris, 4, 11, 18 & 25 3.30 – 5.00 \$30.00 per time. They are going to another hall now but have asked to use the hall again in July. 	
Bookings for May: <ul style="list-style-type: none"> Monday 3rd HCDG 7.00pm. Yoga Thursday nights 6:30pm. Saturday 29th Denise 10 year old birthday party 4-9pm. 	
Discussion: <ul style="list-style-type: none"> Annual hall report for MDC due in beginning of July. Most of the work requested last year to be carried out in 2020-21 has not been carried out, so will be able to use this as a base. James has also sent the 2009 MDC hall policy which is being updated and has asked for feedback. Maureen has asked for a meeting with James to discuss the hall audit. She suggested that anyone who would be interested to be involved in the MDC area of potential maintenance might like to also review our annual plan please. Maureen asked if we have knowledge on our committee of structural issues. Committee has happy that Maureen gets the information and if help is needed to interpret then we can approach local builders. Hall subcommittee has identified there are a number of little jobs that need doing in the hall so are proposing to hold a working bee on Sunday 16th May. Maureen will get a list prior, but include removing staples from the wooden panelling in the entrance foyer, sticky door latches, stopping holes ... Carpet in supper room – unanimous decision to not go ahead with this. Discussed refurbishing pews – agreed this would be good to do and money earned from hiring them out could be used to pay for materials needed. ‘Working bee box’ that has been at Rachel’s house for years is now to be stored in the hall. 	

4.3 Focus #3 – Cenotaph & Recreational Area (Rachel/Maureen)	
History boards <ul style="list-style-type: none"> Railway board (to be located midway down walkway): Looking awesome! Maureen has sent it to the Council design team. School/education board (to be located down by school end of walkway) and general history/current info x2 (to be located by picnic tables): Sue Simpson has agreed to help. Will start mid-June. Iwi board (to be located by picnic tables): making progress. Once the information for the school/education, general history and Iwi boards has been collated these too will be sent to MDCs graphic designer. 	
Painting picnic tables. Pete Davies will do. Rachel to finish water blasting them (Black with red seats and a red under belly). To be situated: Monteith Street car park end, South end of Levin Street and 2 in area by where info boards will be above rugby field.	Rachel to waterblast last 2 and then speak to Rec Services re: laying concrete.

4.3 Subprojects

Roading (Richie)	
Request done for footpath to be sorted in front of the hall. Transaction number 63193 (Still to be done).	
Welcome signs and info signs need stabilising.	Richard to log it with MDC.

Community get-togethers	
<u>ANZAC DAY</u> (Wayne/Richie) A great day and fantastic turn out. Between 500 – 600 people attended.	
<u>Lantern Festival</u> (Jeannette) Nothing to report at the minute.	
<u>Halcombe Fun Run series</u> (Rachel) – On hold until the Monteith Street walkway extension is done.	

Cemetery Land (Rachel)	
<ul style="list-style-type: none"> • Another 1 ewe with minor fly strike has been treated. • Grass cover and ewes looking great! • Loading ramp still to be built. 	
Electricity (Rachel)	
Conflicting information coming from PowerCo. Will keep reply from Mayor Helen (which was sent from PowerCo to her) on file.	
Entrance/Welcome signs (Richie)	
Rocks still to be placed.	

Welcome to Halcombe packs (Annie)	
<p>No update from Annie but 2 more advertisers have paid.</p> <p>Businesses that have paid for advertising are: B & H Agriculture, Bayleys (Jo Amner), Mid West Helicopters, Wrench Engineering, Ironbark Engineering, Rolling Pines B&B, Manawatu Flooring Xtra, Jo Amner Bayleys, B&H Agriculture, Andrew Hansen Ray White, Whellan & McMillan and PorterCom. Thanks to them all for supporting this initiative.</p>	My Plumbing Depot was wanting to place an advert but no money received – Alex to follow up.

4.5 Other General Business

Water Scheme	Not update.	
Recycling	All good again.	
Halcombe Community Trust	Not update.	
Halcombe Community Fund	Not update.	

5.0 COMMUNITY COMMUNICATIONS

<u>Stanway Church (126th)</u> – 29 th /30 th May Jubilee. Alex to do posts on FB. Working Bee 15 th May. Alex to do FB posts.

6.0 OTHER ITEMS

Stanway Christmas party – requesting funds from the HCDG. Discussion had and it was agreed that Jeannette will ask Wayne Short for an idea of what they would like.	
Thank you to George and Averill	15 th May 3pm. Invite whole community, bring a small plate to share and buy a box of savouries and slab cake thing (Rachel to buy).

Correspondence	
<ul style="list-style-type: none"> • Request from Wayne Short re: funds to support Stanway Christmas party. 	

- Email from Mayor Helen with PowerCo's response to our concern that the village transformer was updated by kept at the same size.
- James Adamson (MDC) – Hall reports reminder
- Rebecca Bell (MDC) – Asking for 10 Year Plan feedback.
- Janine Hawthorn (MDC) – Summary of Annual joint hall/community committee catch up.
- Janine Hawthorn (MDC) – Covid community event reimbursement.
- Various ANZAC Day communications.
- BNZ – Resident withholding tax certificate.

Hall Correspondence

- April 7 Genesis Electricity charges increasing from May 10.
- April 20 Mark Evans Moa bookings – 24 July & 21 August.
- April 27 James Adamson MDC Annual Hall report reminder.
- April 23 James Adamson MDC ongoing leak in storeroom and request for meeting to discuss hall audit.

(Moved: Maureen Seconded: Richard)

Meeting Closed: 8:38pm