



*Halcombe will be a safe, supportive and progressive community.
It will be attractive, valued by all and well connected to the wider district.*

MINUTES OF THE HALCOMBE COMMUNITY DEVELOPMENT GROUP

Monday 3rd August 2020 7pm @ Halcombe Hall

Opening item – Jeannette.

PRESENT: Jeannette Henderson (Chair), Vicki Powell, Richard Bain, Cr Stuart Campbell, Alex Short, Peter Beck, Maureen Lambert, Rachel Lane, Paul Hughes, Mayor Helen Worboys

1.1 Apologies: Barb Davies, Annie O’Fee

(Moved: Vicki Seconded: Maureen)

1.2 Correspondence

- Rachel replied to Janine Hawthorn re: allocation of 2020/21 \$3K and roll over of unspent project funds.
- Rachel sent out the link to the Community so they could read the info on the ‘Big 5” 10 Year Plan issues and vote on the polls being run.
- Halcombe Playcentre – Advert for a cleaner wanted.
- Angela Rainham – MidCentral DHB newsletter.
- Janine Hawthorn – 2020/21 Funding and Cenotaph lights balance remaining (different to what was advised last month).
- Paul Jukes – Walkway Quotes.
- Traffic Management NZ – Walkway quotes.
- Ormondville Rail Preservation Group re: railway carriages.
- Lianne Masters re: new residents.
- Feedback submitted on draft rural, village and lifestyle district plan changes.

Hall Correspondence:

- 20th Mike – Wormald, Council given OK to replace and fix exit lights, our responsibility to supply warden jacket.

(Moved: Rachel Seconded: Richard)

Actions required from Correspondence

Add new residents to the email list.

Rachel to check if Hi-vis vests that the HCDG already own have got sufficient reflector strips. If it hasn’t then we all approved spend of \$25 for a vest from Blackwoods.

10 Year Plan requests need to be submitted by 1st September.

1.3 Confirmation of previous minutes:

That the minutes from the previous meeting held on 6th July 2020 be accepted with the below amendments as a true and correct record.

**** Amendment = 10 year plan submissions need to be in by 1st Sept. not 31st July.

(Moved: Jeannette Seconded: Richard)

1.4 Matters Arising from 6th July 2020 minutes:

Carolyn Redmayne and Doug Dean follow up after posting on FB and via email for information on their behalf (Rachel).	Done
--	------

HCT signatories to meet at the bank once account is set up and HCF is ready to be transferred. This remains a matter arising and will be done after lockdown.	To being done before the AGM (3 rd Sept)
Richie to follow up with slumping transaction number progress (#53240).	
Welcome packs: <ul style="list-style-type: none"> • Alex to design and get done A6 flyer adverts for; Ladies Night, Yoga, Zumba, hall hire, Playcentre, Fire Brigade. • Jeannette to speak to Robbie & Sandra re: pub vouchers. • Annie offered to champion updating the Red Phone Book. • Rachel to ask clubs if they want to include anything in the packs. 	See notes below.
Terms of Reference – Rachel just needs to send to Kirsten for webpage to be updated.	Done
Agreed to gift a garden sculpture. Rachel to check meaning of the ones in mind with Manuere. Need to confirm afternoon tea date once pandemic levels relax.	Rachel still to do.
Rachel to do up a map to try and get a more co-ordinated Neighbourhood Support network going in Halcombe.	Rachel still to do.
Add Maureen as a signatory for HCDG accounts.	Jeannette to arrange a time to go in and then Maureen and Rachel to go in when suits them.
10 Year plan engagement – our requests and feedback on ‘top topics’ need to get underway.	
Library \$5m spend consultation.	How do we do this?
James Adamson (MDC) coming out to the community to have a korero to discuss potential projects.	No date has been set to meet with James.
Stuart Campbell will chase up on the pine trees behind the tennis court as they are causing a hazard.	Still to be done.

2.0 FINANCIAL BUSINESS

2.1 Financial Report

*That the Financial Report showing an overall total balance of **\$20,177.23** as at 31st July 2020 be accepted.*
See attached Financial report for payments made and received in July.

(Moved: Rachel Seconded: Vicki)

2.2 Invoices for approval

Vicki – Wet & Forget & 22 trees bought for walkway – Vicki to send in invoices to Rachel for payment.

Maureen – Hall cleaning supplies.

Jeannette – Lantern Festival expenses.

Beer for Stu and Adrian for belly crutching the Cemetery land ewes (pre-approved – Rachel to buy)

(Moved: Rachel Seconded: Vicki)

2.3 MDC Project Funding

Community Planning Fund 2019/20 Cenotaph Lights. The surplus left over from this is not \$5,490 like we were originally told, but only \$3,624.77. We still would like this re-allocated to getting the Monteith Street Walkway done.

Actions required from Financial Business

- Finance Policy needs to be captured in one document rather than being only found in historical minutes. **(Rachel)**
- Approval needed to top Hall operating account up to \$2,000 from Livestock Account (as per ‘Finance Policy’).
- Approval to hold off transferring money over and above the balance of \$6K into the HCF from the Livestock Account (as per ‘Finance Policy’) until after the loading ramp and water projects are completed.

Above actions unanimously approved.

3.0 COUNCIL BUSINESS

<p>Current Consultation Underway:</p> <p>No new consultation to report (beside the 10 Year Plan stuff). THANK YOU for putting a link to the 10 year plan stuff on the home page! 😊</p> <p><u>10 Year Plan 2021-31</u></p> <p>5 “big issues” (Polls have been closed off)</p> <ul style="list-style-type: none"> · The future of the Feilding CBD, particularly in relation to our earthquake prone buildings · The housing shortage in the district – particularly rental properties and entry-level homes, as well as social housing options · Climate change adaptation planning · Our approach to sealing rural gravel roads · Investing in our community facilities to ensure they are fit for the future needs of the District. <p><u>10 Year Plan Funding applications</u></p> <p>Need to get Halcombe’s requests in via the online system:</p> <ul style="list-style-type: none"> • Walkway strategy walkways • Tar seal on Kimber Street • Continuation of the fence line from the Playground to the Levin Street carpark as they is still a large ditch exposed.
<p>Council Report: Stuart Campbell</p> <ul style="list-style-type: none"> • CEO’s term has been renewed for another 2 years (the position has to be advertised next time around). • Library Consultation – due to start soon. • MDC building – still undecided as to whether to do re: this building. • Skate/Flow park is open. Festival day is planned to officially open it. Some issues with parking. • Cemetery review has been completed – low burial rates in some cases. • Next week there is a ½ day Housing workshop to try and devise a district-wide strategy (DHB Advisory group lead, although Council will be part of the discussion). • 10 Year plan will start to heat up soon. • Government Policy Statement has come out re: new residential and commercial places not needing provisions for parking spaces included in consents. Puts the onus on Councils to provide parking. Works for cities but not so relevant in our district so Planning department are trying to work through what this will mean for us. • Gorge Road – work has started in some parts at the Manawatu end. Environment court hold ups for other parts. • Resource Recovery Centre has been started, will be open by Christmas. Provincial Growth Fund will hopefully allow funding for reusable plastics plant to be developed as a 2nd stage. • Two Mitre 10 Cup games are being held at Manfeild on the 1st Nov (2pm) and the 8th Nov (4:30pm). • The Muster, coming up in Halcombe Thursday 13th August. • Council is meeting with RCG this Thursday re: cell tower progress in the district.

4.0 GENERAL BUSINESS

<p>4.1 Focus #1 – Walkway and Domain (Vicki)</p>	
<p>Most of the trees are planted (3 to go)</p>	
<p>Reflector tape is needed for rocks at Monteith Street and Levin Street carparks as very tricky to see at night (feedback from Lantern Festival goers). Discussed possibility of a street light at each space (and at the back of the hall – although Paul Hughes seems to think there is already an old one there).</p>	<p>Jeannette to put in a street light request for Monteith and Levin Street carparks.</p> <p>Vicki to check if there is a street light at the back of the hall.</p> <p>Maureen to look for reflector tape at Blackwoods.</p>

Cynthia's seat has been done and in Lanes' shed.	Need to decide where to put it and organise concrete foundation.
--	--

4.2 Focus #2 – Hall & Hall kitchen/bar (Maureen)	
White carpet roses planted in front of hall	
Richard put lock on upstairs door. Key to be taken out when hall being used for public events.	
Bar/storeroom fuse switch tripped. Not sure why (presumably was overloaded). Need to keep eye on it.	
Wormalds fixed exit lights	
Information folder to be done and it go on a cork board, which will be attached on the sliding door that separates the supper room and main hall (approval given for purchase of the cork board \$20 from The Warehouse).	
Discussion to be had at meeting: <ul style="list-style-type: none"> Hall report (all agreed the report is great so good to send) Terms of Hire (All agreed that these were good to go). Use of Alcohol (Alcohol Policy (all agreed that this was good to go too). 	
Actual use in July <ul style="list-style-type: none"> 5th 9.00-3.00 Bike Manawatu, 3.30- 5.00 Gospel Group 8th 10.00-4.00 & 11th 12.00-4.00 Lantern Workshops 12th 9.00-3.00 Ana birthday, 3.30- 5.00 Gospel Group 18th Lantern festival 19th 3.30- 5.00 Gospel Group 20th & 27th 6.15- 7.45 Yoga 26th 3.30- 5.00 Gospel Group 27th & 29th 5.15-6.45 Zumba 	
Bookings for Aug <ul style="list-style-type: none"> Gospel Group Yoga Zumba 8th Moa Harriers 29th – 30th Maria Barton b'day 	

4.3 Focus #3 – Cenotaph & Recreational Area (Rachel)	
Information boards	Rachel to speak to James Adamson about who Council would recommend to get these done.
Once cell tower is 100% signed off and good to go we can get the picnic table cement pads put down – still need to wait for this confirmation though.	

4.4 Focus #4 – Connectivity (Rachel)	
Quotes have been received from Paul Jukes Dingo and Digger Services for most of the walkways (just waiting on Halcombe Road section as this required input from MDC). Quote has also been received for Traffic Management. Totalling around \$280K so far (\$50K of that is Traffic Management) – this is for about 4.5km of walkway. Committee asked that a 2 nd quote be got.	Rachel to get a second quote from Rush Excavation.
Reginal Growth Fund application is underway and Rachel will also lodge it as part of our 10 year plan requests.	

4.3 Subprojects

Roading (Richie)	
Continued from last month; the road slump on Mt Biggs Halcombe road opposite Stewart St. intersection has not yet been properly repaired. Metal needed on many streets around the village metal roads.	Roading: Please can a survey be done on all the metal roads to check gravel levels and water table
Kimber street sign on Mt. Biggs Halcombe road is lying in the grass verg having been taken down for new entrance way.	
Stop sign at Knorp Street and Halcombe road is falling over.	
All road signs along Halcombe Road are too close to the road. Large trucks/Tractors hit them.	

Community get-togethers	
<u>ANZAC DAY</u> (Wayne/Richie) No update.	
<u>Lantern Festival</u> (Jeannette) Was not discussed – need to critique at next meeting	
<u>Halcombe Fun Run series</u> (Rachel) – On hold until the Monteith Street walkway extension is done.	

Cemetery Land (Darryle)	
Lambing has gone well. A good lambing percentage (lots of twins) with minimal lamb deaths and no ewe deaths. Ram has been removed as has been taken back to Darryles.	
Rachel suggested that for ease of management and transparency, that at weaning all lambs are sold into the Feilding sale.	HCDG committee Agreed
Docking – to be done in the next few weeks.	Rachel to organise.
Date for doing the water system and load out – Oct/Nov.	
Concrete troughs from Paul Hughes – yet to get.	Underway

IT communication – cell, landline, internet (Rachel)	
Lease agreement still not signed by property owner.	

Entrance/Welcome signs (Richie)	
2nd coat of paint done on signpost. Placing of stones to be done as soon as able. Richie called in Kimber Street road sign on ground and STOP sign at Knorp Street – MDC to sort/no transaction number given.	

Neighbourhood Support (Rachel)	
Rachel is yet to do up a map to try and get a more co-ordinated Neighbourhood Support network going in Halcombe.	Not discussed

Civil Defence (Alison)	
No update.	

Power capacity in village	
We may have a lead on someone who can assist with this matter.	Rachel yet follow up.

Christmas Lights (Richie)	
\$422.32 balance (Held in General Account)	
Nothing to report.	

Rangitikei River Access (Alex)	
No update.	

Recycling (Richie)	
All has been good.	

4.5 Other General Business

Iwi Matters	-	
Sewerage	-	
Stormwater	-	
Water Scheme	SHRWS are still waiting to meet with the Council re: a proposal sent through to MDC.	
Halcombe Community Trust	AGM to be held on 3 Sept 2020. New Trustees are being sought. Information on the Halcombe Community Trust is available through Secretary Geraldine Managh at secretary@hct.org.nz.	
Halcombe Community Fund	As above. Still with HCDG as the HCT hasn't been able to meet and sort out setting up an account.	

5.0 COMMUNITY COMMUNICATIONS

Facebook (Rachel & Maureen)	Nothing to report.	
Website (Kirsten Otter)		
Road Information signs (Richie)	No changes needed.	
Community Email (Rachel)	Nothing to report.	
School	Nothing to report.	
Playcentre (Vicki)	Movie Night Fundraiser 13 th Sept Sunday at 6pm \$22 a ticket.	
Halcombe Tavern	Nothing to report.	
Fire Brigade (Paul Hughes)	Honours Night 17 th October in Halcombe Memorial Hall. All welcome. It will be honouring Mike Banner for his service to the Halcombe Volunteer Fire Brigade.	
Welcome to Halcombe packs – Jeannette and Rachel. Still work in progress.	<ul style="list-style-type: none"> Alex has started the flyers. Not yet finished but will resume the flyer later this week. Jeannette spoke to Robbie and he was going to discuss with Sandra and get back to us. 	

<ul style="list-style-type: none"> Annie has started calling all numbers in the current book. We will then put out a message on FB and via email for other. Those remaining we will target a printed invitation to take part. Sell advertising for a certain number of advertisers as per the last book to help with printing costs. Discussed doing it just as a pdf but decided the physical red book is what people like best. 	
---	--

6.0 OTHER ITEMS

Tennis Court moss – Moss of tennis court looks to have died, needs rain to wash it away or may need to be water blasted.	
Purchase of mic & speaker set for the hall – Jeannette has bought a mic and lead. Awaiting quote from Fauldings for speaker system.	
District Plan zoning review – Are the only commercial spaces in Halcombe the Pub and old Honey suckle furniture buildings? If so, does this limit potential growth in this area?	
Land Use – can a section be used for motorcycle dirt track in a residential area? Knorp Street on the right – Crowd of people no mufflers/ Noise control.	Jeannette to contact council

Meeting Closed: 8.46pm

SEE POINTS BELOW

MDC ACTION SHEET SUMMARY

MDC Action point	Transaction #	MDC dept/ Where and who the next action sits with.	Minutes date
<p>CBD/Rec Area and Walkway Plans: (For previous points relating to this Action see April 2020 minutes)</p> <p>Decision made to put this on ice until the cell phone tower location has been confirmed.</p>	IN PROGRESS	Janine Hawthorn	April 2019*
<p>An underpass/overpass option for Halcombe Road: (For previous points relating to this Action see July 2019 minutes)</p> <p>30/07/19 – Confirmation received that this has been added to the Safer Journeys to Schools program.</p> <p>Nov 2019 – Please can we have an estimated time for beginning this from MDC - Safer Journeys to School Programme – Matt Williams has confirmed that a crossing aid/point will be installed at the Stanway Road intersection on Halcombe Road. This work will be done in March 2020 if not sooner.</p> <p>Aug 2020 - Installation of a formalised crossing point, immediately north of the Stanway Road/Mt Biggs Road intersection across Halcombe Road is expected to be completed before the end of the contract year (May/June 2020).</p>	<p>STATUS UPDATE REQUIRED</p> <p>Transaction #51656</p>	Roading	April 2019*
<p>Willoughby Street Flood Gates:</p> <p>July 2019 – MDC to contact owners to clean off flood gate blocking stormwater.</p> <p>August 2019 – Shane to follow up to see if this is Horizons responsibility.</p>	<p>STATUS UPDATE REQUIRED</p> <p># 53787</p>		July 2019
<p>Mt Biggs Road pothole between 334 and 357 Mt Biggs Road:</p> <p>August 2019 – This has been patched extremely poorly so needs doing again. New transaction number has been issued.</p> <p>Oct 2019 – The pothole was mechanically caused and temporarily filled, pending permanent repair, programmed for Sept 2019.</p>	<p>STATUS UPDATE REQUIRED</p> <p>#53706</p>		July 2019
<p>Subsidence on Mt Biggs road:</p> <p>August 2019 – Patching has been done in 1 area but not the other.</p> <p>August 2020 - In Progress this job has been programme for August 2020</p>	<p>IN PROGRESS</p> <p># 53239 DONE</p> <p># 53240</p>		August 2019

<p>Hall matters:</p> <p>July 2019 – Meeting with James - Items discussed included, flashing on roof, storeroom door, kitchen door, guttering, external paint, water tank running, grass in gutter - James took photos to follow up.</p> <p>Oct 2019 – James Adamson will organise a follow up meeting on site with Rec Services and plumber to look into fixes</p>	<p>IN PROGRESS</p>	<p>James Adamson – Parks & Property.</p>	<p>July 2019</p>
<p>No Dumping – carpet had been left at the Monteith Street carpark. Council have removed this. Thank you If unwanted items continue to be dropped off in this carpark we will require an ‘No more carpet please’ sign to be erected.</p>	<p>REMOVE</p>		

KEY:

****Greater than 12 months since point raised

***9 months since point raised

**6 months since point raised

*3 months since point raised

Italics denotes actions that have happened between meeting date and minutes being done.