



*Halcombe will be a safe, supportive and progressive community.  
It will be attractive, valued by all and well connected to the wider district.*

## Minutes OF THE HALCOMBE COMMUNITY DEVELOPMENT GROUP

Monday 5<sup>th</sup> April 2021 7pm @ Halcombe Memorial Hall

**PRESENT:** Jeannette Henderson (Chair), Richard Bain, Linda Paton, Maureen Lambert, Peter Beck, Rachel Lane, Alex Short.

**1.1 Apologies:** Vicki Powell, Cr Stewart Campbell, Andrew Hansen, Annie O’Fee  
(Moved: Maureen Seconded: Richard)

**1.2 Correspondence** - See end.

**1.3 Confirmation of previous minutes:**

**Amendments:**

- Date was incorrect (should be 2021 not 2020!)
- Title also had Agenda instead of Minutes.
- In Financial report, Genesis Energy was incorrectly coded as Interest (should have been electricity). This has been corrected in the finance spreadsheet.
- 2021/22 \$3,000 Funding breakdown incorrectly recorded: ANZAC should have been \$500, Community Communications \$1000.
- Mid West Helicopters have paid for phone book advertising (not West Wind Helicopters!)

*That the minutes from the previous meeting held on **1<sup>st</sup> March 2021** be accepted as a true and correct record with the above amendments.*

(Moved: Jeannette Seconded: Peter )

**1.4 Matters Arising from 1<sup>st</sup> March 2021 minutes:**

Rachel to do Finance Policy needs to be captured in one document rather than being only found in historical minutes.	Still to do.
Jeannette to organise date for George and Averill’s thank you and Vicki to pick up gift.	Gift has been picked up. Date TBC.
Stuart Campbell will chase up on the pine trees behind the tennis court as they are causing a hazard. The trees have been trimmed along the tennis court path side.	Cr Campbell has asked for a report and will forward once he gets this.
Rachel to do Cemetery land annual budget.	Still to do.
Rachel to find out STMS course costs.	Still to do.
Rachel to organise gorse to be sprayed in Cemetery land.	
Alex to do a “How to do a visitor post” instruction for the FB page.	
Rachel to send 2021/22 \$3000 funding breakdown to Janine Hawthorne	
<b>MDC:</b> Flaxes planted on the road reserve between #75 and #99 Mt Biggs Road are encroaching onto the road. Need to be removed or cut back as they push vehicles towards the centre of the road. Transaction number 62871	

## 2.0 FINANCIAL BUSINESS

**2.1 Financial Report**

*That the Financial Report showing an overall total balance of **\$25,059.73** as at 31<sup>st</sup> March 2021 be accepted.*

**See attached Financial report for payments made and received in March.**

(Moved: Rachel Seconded: Maureen)

## 2.2 Invoices for approval

Picnic Table paint \$325.94 (paid in March). Already pre-approved that we would get this done.  
Vaughan Munn butcher \$153.56 (paid in March). Already pre-approved that we would get this done.  
Mike Winder Thistle Spraying \$260.53 (paid in March). Already pre-approved that we would get this done.  
Jeannette Henderson – Lantern Festival resources and gazebo \$175.35. Approved. (To be paid for by Creative Communities funding, which has been deposited into General account).  
(Moved: Barbara Seconded: Richard)

## 2.3 MDC Project Funding

### **\$3K fund:**

No spend from this fund in March so no reimbursement needed.

**Other Project \$:** (Kept in minutes as an FYI) No spend from this fund in March so no reimbursement needed.  
\$3,624.77 cenotaph lights left over – this has been reallocated to Monteith Street Walkway.  
\$17,000 Info signs and picnic area. Need to get picnic tables in.  
\$8,200 Further CBD/Cenotaph/Rec Area Development (2021/22).

### **Actions required from Financial Business**

- Finance Policy still to be done and end of year summary (Rachel).

## 3.0 COUNCIL BUSINESS

### **Current Consultation Underway**

- RESIDENTIAL, RURAL AND VILLAGE - DRAFT PLAN CHANGES A & B. The due date for feedback is 4pm, Friday 16th April 2021.
- Feedback to be submitted to Council is as follows:
  1. Lifestyle zone: Not taking topography of the land into consideration. Big land holdings in the middle. Preference is to keep Nodal zone boundary and just adjust to follow title boundaries of those properties where the 'circle' intersects. This allows lifestyle hubs to develop around infrastructure that is already there. Nodal put in place for a reason (to develop around central hubs) and the reason is still there – it's just starting to happen as demand is reaching the point where it can happen. Prior to this it wasn't that Nodal zone "didn't work", there just want the population growth to demand it.
  2. Rural zone: No comment. (Rachel to send another message to the Community about this and mention that it removes entitlements).
  3. Settlement zone: We are concerned about the lack of potential commercial opportunities in the centre of the village given the growth of the district.
  4. General comment: The amount of "discretionary activity" is a concern as it allows the Planning department too much power and leaves things over exposed to personal judgements of Planners.

### **Council Report: Stuart Campbell away so a general discussion about Council matters had.**

- 10 Year Plan pre-submission letter: Kimber Street Seal = yes, Walkway network = no.
- Committee has decided to submit the following projects to the '2<sup>nd</sup> round' of submissions to the 10 year plan:
  1. Monteith Street carpark to School Walkway
  2. Halcombe Road pedestrian crossing and eastern road-side parking bay (across the road from the Rusty Radiator café).
  3. Hall re-roof
  4. Hall and Playcentre exterior paint
  5. Stanway Road culvert pedestrian bridge (between the Tavern and Ingham Street)

## 4.0 GENERAL BUSINESS

### **4.1 Focus #1 – Walkway and Domain (Vicki)**

- |  |   |
|--|---|
| <ul style="list-style-type: none"><li>• Pete has made 6 reflectors to go around the rocks.</li></ul> | Pete and Richard to install the reflectors. |
|--|---|

### **4.1a Focus #1a – Monteith Street walkway (Rachel)**

<ul style="list-style-type: none"> <li>Last month discussion was had about the advantages of having someone within the community STMS qualified (like Paul Jukes). Rachel is yet to investigate costs.</li> </ul>	
---	--

<b>4.2 Focus #2 – Hall &amp; Hall kitchen/bar (Maureen)</b>	
Bookings for April: <ul style="list-style-type: none"> <li>Monday 3rd HCDG 7.00pm</li> <li>Yoga Tuesdays 6.30pm</li> <li>ANZAC meeting Tuesdays after yoga</li> <li>Gospel Group all Sundays 3.30 – 5.30pm</li> <li>Staffroom Solutions (Linda Paton) first aid training session \$75.00 (paid plus \$150 refundable bond)</li> <li>ANZAC preparations ongoing this month – takes precedence</li> </ul>	
<b>Usage - March</b> No charge: <ul style="list-style-type: none"> <li>Tuesdays: Yoga 6.30 -7.30</li> <li>Monday 1st HCDG meeting</li> <li>ANZAC meeting Tuesdays after yoga</li> </ul> Charged: <ul style="list-style-type: none"> <li>Bike Manawatu Sunday 21<sup>st</sup> \$75.00</li> <li>Gospel Group (Chris), 7<sup>th</sup>, 14<sup>th</sup>, 21<sup>st</sup>, 28<sup>th</sup> 3.30 – 5.00 \$30.00 per time</li> <li>Koha for pew hire Belinda Manthel \$100</li> <li>Jack Hurley – Lourie wedding \$150 (pew hire)</li> </ul>	

<b>4.3 Focus #3 – Cenotaph &amp; Recreational Area (Rachel/Maureen)</b>	
<b>History boards</b> <ul style="list-style-type: none"> <li>Railway board (to be located midway down walkway): Maureen has done a lot more on the railway board.</li> <li>School/education board (to be located down by school end of walkway): yet to be started.</li> <li>Iwi board (to be located by picnic tables): is on hold until Manuere is back up and going.</li> <li>General history/current info x2 (to be located by picnic tables): This is yet to be started. What is to go on this board will be discussed later.</li> </ul>	
Once all information has been gathered then we will then work with MDCs graphic designer to help pull the boards together and do the digital files for the sign writer.	
Painting picnic tables (Black with red seats and a red under belly). To be situated: Monteith Street car park end, South end of Levin Street and 2 in area by where info boards will be above rugby field.	Barbara to speak to Pete re: spraying these. Rachel to speak to Rec Services re: laying concrete.

### 4.3 Subprojects

<b>Roading (Richie)</b>	
Request done for footpath to be sorted in front of the hall. Transaction number 63193.	
Mt Biggs Road corner slump (by Stewart Street) has finally been done! Thank you!	
Welcome signs and info signs need stabilising.	Richard to log it with MDC.

<b>Community get-togethers</b>	
<b>ANZAC DAY (Wayne/Richie)</b>	

Bollards going out tomorrow (Richard and Jeff). Saturday morning all the bunting etc... will go up. Info signs going up this week too (Richard). Wreath making in Hall 23 <sup>rd</sup> April from 5:30pm (Alex to do FB post)	
<b>Lantern Festival</b> (Jeannette) Jeannette submitted to the Creative Communities funding round and got \$500 approved. 24 <sup>th</sup> July for Festival. 13 <sup>th</sup> July and 20 <sup>th</sup> July for Lantern making workshops. Sausages have been sorted. Approved \$200 for additional food etc to be bought. Ongoing discussion happening with school re: making lanterns.	
<b>Halcombe Fun Run series</b> (Rachel) – On hold until the Monteith Street walkway extension is done.	

<b>Cemetery Land</b> (Rachel)	
<ul style="list-style-type: none"> <li>• Thistles have been sprayed by Mike Winder Spraying.</li> <li>• Ram has been taken out and 1 ewe with minor fly strike treated.</li> <li>• Cull ewe that had a late lamb, and the lamb itself have also been taken out. Currently at Lanes waiting to go on the truck when they next send sheep to the works.</li> <li>• Grass cover looking good and ewes (x32 in total) are in good condition.</li> <li>• Loading ramp still to be built.</li> </ul>	
<b>IT communication – cell, landline, internet</b> (Rachel)	
DONE! Information of what residents need to do to connect to 4G has been sent out.	
<b>Entrance/Welcome signs</b> (Richie)	
Rocks still to be placed.	

<b>Welcome to Halcombe packs</b> (Annie)	
No update from Annie but 10 advertisers have paid. My Plumbing Depot was wanting to place an advert but no money received – Alex to follow up.  Businesses that have paid for advertising are: Mid West Helicopters, Wrench Engineering, Ironbark Engineering, Rolling Pines B&B, Manawatu Flooring Xtra, Jo Amner Bayleys, B&H Agriculture, Andrew Hansen Ray White, Whellan & McMillan and PorterCom. Thanks to them all for supporting this initiative.	

#### 4.5 Other General Business

<b>Water Scheme</b>	Not update.	
<b>Recycling</b>	All good.	
<b>Halcombe Community Trust</b>	Not update.	
<b>Halcombe Community Fund</b>	Not update.	

#### 5.0 COMMUNITY COMMUNICATIONS

<b>Stanway Church (126<sup>th</sup>)</b> – 29 <sup>th</sup> /30 <sup>th</sup> May Jubilee. Alex to do posts on FB.
--

#### 6.0 OTHER ITEMS

Cynthia's seat dedication – A big thank you to Vicki Powell and Francie Lintott for their efforts with the wonderful dedication to Cynthia.	
Thank you to George and Averill	Jeannette to sort date with them.

Correspondence	
<ul style="list-style-type: none"> <li>• Kirsten Otter – thank you re Cell tower.</li> <li>• Mayor Helen – Result re: 10 year plan submission. Kimber Street seal = yes, Walkway network = no.</li> <li>• Creative Communities – successful application for Lantern Festival Funding.</li> <li>• MidCentral DHB – Well Communities newsletter (forwarded out to community email database).</li> <li>• MDC Community and Hall Committees annual catch up invite and agenda.</li> </ul> <p>Hall Correspondence</p> <ul style="list-style-type: none"> <li>• Carl Johnstone MDC re need to cover the key hole in the door to the balcony so that a key cannot be put in it. The door has to be unlocked at all times – regulations. Done and evidence sent to MDC</li> </ul> <p>(Moved: Richard Seconded: Jeannette)</p>	

Meeting Closed: 8:38pm