



*Halcombe will be a safe, supportive and progressive community.  
It will be attractive, valued by all and well connected to the wider district.*

## MINUTES OF THE HALCOMBE COMMUNITY DEVELOPMENT GROUP

**Monday 5<sup>th</sup> October 2020 7pm @ Halcombe Tavern**

**PRESENT:** Jeannette Henderson (Chair), Vicki Powell, Richard Bain, Maureen Lambert, Annie O'Fee, Cr Stuart Campbell, Alison Short, Andrew Quarrie and Mike Linton (Rural Community Police - Feilding)

**1.1 Apologies:** Barb Davies, Paul Hughes, Peter Beck, Alex Short, Rachel Lane

(Moved: Maureen Seconded: Vicki)

### 1.2 Correspondence

- Cemetery submission at MDC – done 1 Oct
- Civil Defence/Neighbourhood support – not attending
- Mysterious trees sorted
- Manawatu Rural Support Workshop – Enduring Power of Attorney – Apiti Hall 10 Nov sent out by FB
- Cell tower – letter sent to residents / announcement made / go it can't be green
- HCDG funds at MDC – discuss later in meeting or at another meeting
- Rt Hon Jacinda Ardern – Waitangi Day 2021 fund
- Safer routes to school – email from MDC
- Communities Facilities Strategy – comments by 16 October  
Strategy Framework / Complexes / Library / Arts & Culture / **Community Halls** / Social Services / Public Conveniences
- Play Centre AGM notice – 18 Oct at 10am
- Halcombe School (Mrs Faulkner) Room 5 visit – any jobs we want doing?
- Water Scheme meeting, notice required – 12 Nov 2020 at 6.30-8.30

#### Hall Correspondence

- Mark Evans – Moa Harriers
- Grant Joule / Tracy MDC: Invoice and MDC covering CET grant payment
- James Adamson MDC: replacement of rotten boards and flashing on parapet
- Maria Barnes confirmation of hall hire 10<sup>th</sup> Oct.

(Moved: Jeannette Seconded: Maureen)

### Actions required from Correspondence:

### 1.3 Confirmation of previous minutes:

*That the minutes from the previous meeting held on 7<sup>th</sup> September be accepted as a true and correct record.*

(Moved: Vicki Seconded: Maureen)

### 1.4 Matters Arising from 7<sup>th</sup> Sept 2020 minutes:

Add new residents to the email list. <b>(Rachel)</b> .	Rachel still to do.
Finance Policy needs to be captured in one document rather than being only found in historical minutes. <b>(Rachel)</b>	Still to do.
Welcome packs actions.	See note in body of the minutes.
Image of stone carving for George and Avril passed around. Purchase approved	All agreed to purchase the image submitted at \$110.00 Motion: Vicki / Seconded: Annie
<b>Rachel</b> to do up a map to try and get a more co-ordinated Neighbourhood Support network going in Halcombe.	See note in body of the minutes.

Stuart Campbell will chase up on the pine trees behind the tennis court as they are causing a hazard.	Cr Campbell has asked for a report and will forward once he gets this.
Library spend	Wait until we have seen the plans before commenting.

## 2.0 FINANCIAL BUSINESS

<p><b>2.1 Financial Report</b>  <i>That the Financial Report showing an overall total balance of \$12,677.41 as at 30<sup>th</sup> September 2020 be accepted.</i>  <b>See attached Financial report for payments made and received in Sept</b>  (Moved: Jeannette Seconded: Richie)</p>
<p><b>2.2 Invoices for approval</b>  Vicki – Wet &amp; Forget &amp; 22 trees bought for walkway – Vicki to send in invoices to Rachel for payment. Repay Vicki the \$314.08 owed – Approved: Annie / Maureen</p>
<p><b>2.3 MDC Project Funding</b>  Rachel getting a summary from Janine H. – Discuss at a later meeting</p>
<p><b>Actions required from Financial Business</b></p> <ul style="list-style-type: none"> <li>Finance Policy still to be done and end of year summary (Rachel)</li> </ul>

## 3.0 COUNCIL BUSINESS

<p><b>Current Consultation Underway: MDC Community Development Strategy – submissions due 16<sup>th</sup> October 2020</b></p> <ul style="list-style-type: none"> <li>Recreation Complexes / Libraries / Arts and Cultural Facilities / Community Halls / Social Service Facilities / Public Conveniences</li> <li>Halcombe will submit on Community Halls</li> </ul>
<p><b>Council Report: Stuart Campbell</b></p> <ul style="list-style-type: none"> <li>Halcombe street signs will be replaced if they are hit – see Stacey Eagle’s report</li> <li>Street Lighting – with Carl J</li> <li><b>LTP – The Cost of Rubbish</b> <ul style="list-style-type: none"> <li>Cost to transfer rubbish to landfill = \$1m not including transportation</li> <li>How can we save money/Reduce volume of waste? - Council looking into this.</li> <li>Commercial recycling helps</li> <li>A new centre for recycling?</li> <li>Increase Gov’t levies – encourages recycling \$10 per ton</li> <li>Waste minimisation plan may be brought forward</li> <li>Bonnie Glen has capacity for quite a while yet.</li> <li>Open a Centre for the lower Nth Island- Plastic recycling centre 14,000 tons per annum to turn into plastic pellets.</li> <li>Look into after Elections – Rubbish disposal system / Waste management Plan</li> </ul> </li> <li>Items that may be moved from local gov’t to national gov’t <ul style="list-style-type: none"> <li>Drinking water &amp; Wastewater</li> <li>Local Gov’t will be left with Storm water</li> </ul> </li> </ul>

## 4.0 GENERAL BUSINESS

<p><b>4.1 Focus #1 – Walkway and Domain (Vicki)</b></p> <ul style="list-style-type: none"> <li>Concrete laid and plaque has been purchased for Cynthia’s seat.</li> <li>Reflectors</li> <li>Big Trees – these are also dying</li> </ul>	Pete to report at next meeting
-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------

<b>4.2 Focus #2 – Hall &amp; Hall kitchen/bar (Maureen)</b>
-------------------------------------------------------------

<ul style="list-style-type: none"> <li>• Rec services replaced rotten boards and flashing on parapet</li> <li>• Added new tank to double water supply. Play Centre taken off hall water. They now have their own connection</li> <li>• Found a hole in the roof</li> </ul>	Trev to fix
<b>MDC Audit Report</b> <ul style="list-style-type: none"> <li>• States to replace piles</li> <li>• Need to look at this report</li> <li>• Hall needs ongoing maintenance/Asset mgmt. plan</li> <li>• LTP strategy timeline = 5 – 10 years</li> <li>• Hall needs a new roof</li> </ul>	Piles are concrete Weatherboards are straight Need to tighten rods
<b>Usage</b> <b>Actual Sept</b> = Yoga / Zumba / Gospel Group / Moa Harriers club day <b>Bookings Oct</b> = Moa Harriers / B'day party / Yoga / Zumba / Gospel Group	

<b>4.3 Focus #3 – Cenotaph &amp; Recreational Area (Rachel)</b>	
Historical Info Boards <ul style="list-style-type: none"> <li>• Record info relating to past Halcombe Community</li> <li>• Sources of recorded info – Library / school booklet / Sports &amp; Hall records / Te Papa / Railways / other</li> <li>• Sources of oral history – FaceBook request / local Iwi / Residents growing up in the area</li> <li>• Categories – Farming / Rural / Commerce / Education / Railways</li> <li>• Require 3 to 4 double sided boards at each entrance to the Walkway and 6 – 8 (double sided) near the picnic area</li> <li>• Use sleepers to make the info boards out of / look for other Railway paraphernalia like Carriage wheels (PN old Railway land)</li> </ul>	See Maureen's Full Report  Great ideas and great job.
Cell tower is 100% signed off so we can get the picnic table cement pads put down.	Need to devise where they should go again.

#### 4.3 Subprojects

<b><i>Roading (Richie)</i></b>	
MDC notified sign on corner of Godley / Gilbert blown over	Transaction # 60275
Water table on Kimber St just below #74 needs filled with rocks	Transaction # 60277
Fly tipping on Monteith Street	MDC picked up
<b>All road signs along Halcombe Road are too close to the road. Large trucks/Tractors hit them (Mt Biggs Road, Mt Biggs Road/Halcombe Road intersection, Knorp Street).</b>	Council will replace when hit.

<b><i>Community get-togethers</i></b>	
<b><i>ANZAC DAY</i></b> (Wayne/Richie) No update.	
<b><i>Lantern Festival</i></b> (Jeannette) Keep community focused for the time being. We do need more helpers especially for the Lantern Festival program. Need to approach school NOW so they can work it into their art program for 2021. If School says no, ask FAHS. Move motion: Ask playcentre to do coffee as a fundraiser and invite wider school community to do workshops etc... <b>Unanimously agreed.</b>	Approached Halcombe School, was asked to contact them again in February 2021.
<b><i>Halcombe Fun Run series</i></b> (Rachel) – On hold until the Monteith Street walkway extension is done.	

<b>Cemetery Land</b> (Darryle)	
Covered yards and troughs to be put in	Oct / Nov
<b>IT communication – cell, landline, internet</b> (Rachel)	
Contract signed should be in by Christmas	
<b>Entrance/Welcome signs</b> (Richie)	
Rocks still to be placed.	

<b>Welcome to Halcombe packs</b> (Annie)	
Annie – update on calling all numbers. Lots of people have cell phones rather than landlines. Advertising in phone book costs.	Put in FB and on email again. Annie to sort cost of printing (e.g. Streamline, Fisher Print, Girl in Feilding Computers) and then advertising cost can be devised from this.
Let's put a note on FB and email note to see if there are anyone who wants to be the Welcombe to Halcombe Committee and get the packs sorted.	Rachel to do.
Jeannette – Pub vouchers (still working on them)	

<b>Neighbourhood Support / Civil Defence (Alison)</b>	
<ul style="list-style-type: none"> <li>• Civil Defence/Neighbourhood Support – Alison Short <ul style="list-style-type: none"> <li>○ Alison brought along a Draft 'Response and Recovery Plan' document that she and Jeff have been working on. General and local hazards have been identified and a recovery process documented. Helpful tips and check lists also included. Jeff and Alison plan to complete one of these documents for each community in the Manawatu district.</li> <li>○ The team had nothing to add to the document as it was felt quite comprehensive and to the point.</li> </ul> </li> </ul>	

#### 4.5 Other General Business

<b>Water Scheme</b>	Next meeting 12 Nov at 6.30pm	New sign required
<b>Halcombe Community Trust</b>	Next meeting 22 Oct at 7pm	
<b>Halcombe Community Fund</b>	New Trustees to sort.	

#### 5.0 COMMUNITY COMMUNICATIONS

<b>Facebook</b> (Rachel & Maureen)
<b>Website</b> (Kirsten Otter)
<b>Road Information signs</b> (Richie) Carpet, stones and plants to go in soon.
<b>Community Email</b> (Rachel)
<b>School</b>
<b>Playcentre</b> (Vicki) AGM Sunday 18 <sup>th</sup> Oct at 10am – please put on FB
<b>Halcombe Tavern</b>
<b>Fire Brigade</b> (Paul Hughes)

#### 6.0 OTHER ITEMS

<b>Hello Halcombe</b> – Bex Lintott	Decorate hall
-------------------------------------	---------------

Saturday 7 <sup>th</sup> November \$10 per person bring plate of finger food and byo drinks. Dress up as something beginning with the letter 'H'.	
Mike Linton – Rural Community Constable <ul style="list-style-type: none"> <li>• Report all incidents to the police as well as reporting to FB</li> <li>• Incidents include theft of stock / trailers / tools and gates being deliberately left open.</li> </ul>	

Meeting Closed: 8.45pm

## SEE POINTS BELOW

### MDC ACTION SHEET SUMMARY

MDC Action point	Transaction #	MDC dept/ Where and who the next action sits with.	Minutes date
<b>CBD/Rec Area and Walkway Plans: (For previous points relating to this Action see April 2020 minutes)</b>  Decision made to put this on ice until the cell phone tower location has been confirmed.	<b>IN PROGRESS</b>	Janine Hawthorn	April 2019*
<b>An underpass/overpass option for Halcombe Road: (For previous points relating to this Action see July 2019 minutes)</b>  <b>30 July 2019</b> – Confirmation received that this has been added to the Safer Journeys to Schools program.  <b>Nov 2019</b> – Please can we have an estimated time for beginning this from MDC – Safer Journeys to School Programme – <b>Matt Williams has confirmed that a crossing aid/point will be installed at the Stanway Road intersection on Halcombe Road. This work will be done in March 2020 if not sooner.</b>  <b>Aug 2020</b> – Installation of a formalised crossing point, immediately north of the Stanway Road/Mt Biggs Road intersection across Halcombe Road is expected to be completed before the end of the contract year (May/June 2020).  <b>Sept 2020</b> – informed the project was cancelled under 'Safer Journeys to School as Principal of Halcombe School did not require it. Letter from March 2020!	<b>STATUS UPDATE REQUIRED</b>  <b>Transaction #51656</b>  Write to School to get confirmation	Roading  Not informed until Sept 2020!	April 2019*    <b>Oct 2020</b>
<b>Willoughby Street Flood Gates:</b>  <b>July 2019</b> – MDC to contact owners to clean off flood gate blocking stormwater.  <b>August 2019</b> – Shane to follow up to see if this is Horizons responsibility.	<b>STATUS UPDATE REQUIRED</b>  <b># 53787</b>		July 2019

<p><b>Mt Biggs Road pothole between 334 and 357 Mt Biggs Road:</b></p> <p><b>August 2019</b> – This has been patched extremely poorly so needs doing again. New transaction number has been issued.</p> <p><b>Oct 2019</b> – The pothole was mechanically caused and temporarily filled, pending permanent repair, programmed for Sept 2019.</p>	<p><b>STATUS UPDATE REQUIRED</b></p> <p><b>#53706</b></p>		<p>July 2019</p>
<p><b>Subsidence on Mt Biggs road:</b></p> <p><b>August 2020</b> - In Progress this job has been programme for August 2020</p>	<p><b>IN PROGRESS</b></p> <p><b># 53240</b></p>		<p>August 2019</p>
<p><b>Hall matters:</b></p> <p><b>July 2019</b> – Meeting with James - Items discussed included, flashing on roof, storeroom door, kitchen door, guttering, external paint, water tank running, grass in gutter - James took photos to follow up.</p> <p><b>Oct 2019</b> – James Adamson will organise a follow up meeting on site with Rec Services and plumber to look into fixes.</p>	<p><b>IN PROGRESS</b></p>	<p>James Adamson – Parks &amp; Property.</p>	<p>July 2019</p>

**KEY:**

\*\*\*\*Greater than 12 months since point raised

\*\*\*9 months since point raised

\*\*6 months since point raised

\*3 months since point raised

*Italics denotes actions that have happened between meeting date and minutes being done.*