

# Confirmed Minutes: Meeting of Hiwinui Community Committee



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| Name:                                     | Hiwinui Community Committee  |
| Date:                                     | Tuesday 6th December, 2022   |
| Time:                                     | 7:30pm to 8:57pm   |
| Location:                                 | Hiwinui School Staff Room  |
| Committee Members Present:                | Blair Alabaster (Chairperson), Tracey Mouat (Secretary), Erin Wheeler (Principal), Richard Fernando, Phil Pirie, Sean Hurley |
| Manawatu District Council Representation: | Cr Fiona Underwood   |
| Apologies:                                | Janine Hawthorn (MDC Community Development Advisor), Duncan Baker (Hiwinui School BOT Chair), Rod Smillie, Richard Ramson    |
| Guests:                                   | Nil  |
| Conflict of Interest:                     | See below (#1a)  |

| Ser  | Item  | Responsibility |
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| <b>1. Welcome</b>                          |   |                |
| 1a.  | Blair welcomed everyone to the meeting, provided a brief background and introduction, and declared the meeting open. Blair raised a potential Conflict of Interest in that he was on the School Board of Trustees. Tracey will raise with the MDC as a potential issue and this will be managed by meeting should there be a requirement. | N/A            |
| <b>2. Apologies</b>                        |   |                |
| 2a.  | See above   | N/A            |
| <b>3. Quorum</b>                           |   |                |
| 3a.  | Yes   | N/A            |
| <b>4. Additional items for the agenda</b>  |   |                |
| 4a.  | The following will be added to General Business: <ul style="list-style-type: none"> <li>● Movement of school cenotaph</li> <li>● Online meeting vs face to face</li> <li>● Extra-curricular activity at school</li> </ul>   | N/A            |
| <b>5. Minutes of the last meeting</b>      |   |                |
| 5a.  | The minutes of the Hiwinui Community Committee held on 18th October 2022 having been circulated, were approved as a true and correct record of that meeting. <ul style="list-style-type: none"> <li>● <i>Moved: Sean Hurley   Seconded: Richard Fernando   Carried</i></li> </ul>   | N/A            |
| <b>6. Matters arising from the minutes</b> |   |                |
| 6a.  | Nil   | N/A            |
| <b>7. MDC update</b>                       |   |                |
| 7a.  | Traffic Safety & Road Use Bylaw is currently out for consultation. We will promote this on our facebook page.<br>There is an increase in crime noted in the Feilding Area, this has not been experienced in Hiwinui to the Committee's knowledge.   | Tracey         |

| 8. Community Events '23           |  |                                  |
|-----------------------------------|--|----------------------------------|
| 8a.                               | <p>The committee discussed the following options:</p> <p><u>Sunday 19 March 23</u>: a community afternoon incorporating a cricket match with Colyton, support from Cricket Manawatu for a youth cricket session, MPR music, BBQ, bouncy castle, and food options (food truck, coffee, icecreams), initiate a 'shield'.</p> <p><u>Guy Fawkes</u>: a public display at school in conjunction with the Kairanga Lions. This could include an outdoor movie night.</p>   | Richard F<br>Tracey<br>Richard R |
| 9. Te Ahu a Turanga Pathway Grant |  |                                  |
| 9a.                               | <p>This grant provides funding for building pathways that link into Te Ahu a Turanga (new Manawatū Gorge). A pathway in two stages was identified by the Committee, which is on our Hiwinui Community Plan. This pathway -</p> <ul style="list-style-type: none"> <li>• Stage 1: Watershed Rd - Grove Rd, parallelling Ashhurst Rd.</li> <li>• Stage 2: Grove Rd, linking up to Ashhurst.</li> </ul> <p>From reviewing the grant requirements, landowner consent needs to be given prior to any submission. The Committee saw this as the first task to see if Stage 1 is viable as a project. Phil will review land area and owners, and initially approach Dave Stewart as the main landowner to get his support.</p> <p><b>Motion:</b> That the Hiwinui Community Committee review the Grant documentation with the intent of placing a submission if suitable.</p> <ul style="list-style-type: none"> <li>• <i>Moved: Tracey Mouat   Seconded: Phil Pirie   Carried</i></li> </ul> | Phil, Tracey                     |
| 10. Hiwinui Pathway Development   |  |                                  |
| 10a.                              | Richard R is working with Brownell Cont with the intent of commencing the Watershed Rd pathway extension (School - Origin Homes subdivision) early in the New Year, unless time allows an earlier start. The plan is to have this section complete prior to school starting early Feb 23.  | Richard R                        |
| 11. Melford Lane Beautification   |  |                                  |
| 11a.                              | This is focussing on the strip of land adjacent to the school. Once there is confirmation that the Melford Lane residents are in agreement, the plan is to spray, and plant with low maintenance plants and lining the drain with riverstone.  | Blair,<br>Richard R              |
| 12. Weed Spraying Roster          |  |                                  |
| 12a.                              | Richard R and Greg have sprayed the area so it will be OK for summer. Richard R will do some weed eating around the Hiwinui signs.   | Richard R                        |
| 13. General Business              |  |                                  |
| 13a.                              | <u>Cenotaph</u> . Phil proposed that the Cenotaph be moved from its current position to the school carpark, near the basketball hoop on the side of the PE Shed. Phil will raise a submission to the Hiwinui School BOT.   | Phil                             |
| 13b.                              | <u>Online vs Face to Face meetings</u> . The committee discussed the merits of each, and determined to continue holding face to face meetings, but that meetings with a mix of face to face/online weren't that successful, and the option of reverting to a complete online meeting should the situation dictate, would be a good option to have available. Richard F will be able to host this, should it be required.   | Richard F                        |
| 13c.                              | <u>Chair and Secretary email addresses</u> . Richard F can get these made (@hiwinui.org), however should he leave, there is a \$12/month cost per email. Cr Underwood will enquire with the MDC as to whether the @mdc.govt.nz email can be used. Richard recommended not to use @gmail.com emails.  | Cr<br>Underwood                  |
| 13d.                              | <u>External Groups using School Facilities</u> . Tracey asked whether the school would be receptive to this, in particular The Leigh Centre, and what the conditions would be.   | Erin                             |
| 13e.                              | <u>School Update</u> . School closes for the year on Fri 16th Dec, school camps have been held this term, and a lot of activities to end the year with. Phil raised that the mouse wheel   | Erin                             |

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|   | needs some maintenance.  |        |
| <b>14. MDC Requests for Information</b> |  |        |
| 14a.                                    | The following points will be forwarded onto the MDC for clarification: <ul style="list-style-type: none"> <li>● Potential COI for Blair Alabaster and any further actions required;</li> <li>● Whether the HCC can use @mdc.org.nz as an email address;</li> <li>● If they have awareness of any movie screens for hire;</li> <li>● Any grants/financial support for our planned March community event.</li> </ul> | Tracey |
| <b>15. Meeting Closure</b>              |  |        |
| 15a.                                    | The meeting was closed at 8:57pm   | N/A    |
| 15b.                                    | The next meeting of the Hiwinui Community Committee will be held Tuesday 31st January 2022, 7:30pm at the Hiwinui School Staff Room.   | N/A    |

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| <b>List of Appendices and Annexures</b> |  |       |  |
| Annex A:                                | Action List Summary from Minutes           |       |  |
| Appendix One:                           | Te Ahu a Turanga pathway grant application |       |  |
| Signed: (chairperson)                   |  | Date: |  |

Annex A to  
Hiwinui Community Committee Minutes  
Dated 6th December 2022

| Action List Summary |  |                  |
|---------------------|--|------------------|
| Ref                 | Action Required  | Responsibility   |
| 7a.                 | Promote the Traffic Safety & Road Use Bylaw on our Facebook Page                                       | Tracey           |
| 8a.                 | Event on 19 Mar 23: Confirm if the Colyton Community Committee are interested in our event 19 Mar      | Tracey           |
| 8a.                 | Event on 19 Mar 23: Explore options for youth training with Cricket Manawatu                           | Erin             |
| 8a.                 | Event on 19 Mar 23: Explore options with MPR   | Richard F        |
| 8a.                 | Event on 19 Mar 23: look into any funding support  | Tracey           |
| 8a.                 | Guy Fawkes: explore feasibility  | Richard R        |
| 8a.                 | Guy Fawkes: explore outdoor movie options  | Tracey           |
| 9a.                 | Review landowners for Stage One Pathway grant  | Phil             |
| 9a.                 | Approach Dave Stewart to get his support as a major landowner  | Phil             |
| 9a.                 | Research grant parameters/requirements   | Tracey           |
| 10a.                | Continue to develop Hiwinui Pathway plan (school - Origin Homes subdivision)                           | Richard R        |
| 11a.                | Get Melford Lane resident's consent to beautify the Hiwinui School boundary, and plan its development. | Richard R, Blair |
| 12a.                | Weedeat around Hiwinui Signs   | Richard R        |
| 13a.                | Raise submission to Hiwinui School BOT re: moving Cenotaph   | Phil             |
| 13b.                | Confirm ability to have online meetings should the need arise  | Richard F        |
| 13c.                | Confirm if the @mdc.govt.nz email address can be used by Hiwinui                                       | Cr Underwood     |
| 13d.                | Confirm whether The Leigh Centre is available for external groups to use, and what the terms would be. | Erin             |
| 13e.                | Review mouse wheel repair requirements   | Erin             |
| 14a.                | Advice MDC of action points/points to note   | Tracey           |