

Confirmed Minutes: Meeting of Hiwinui Community Committee



Name:	Hiwinui Community Committee
Date:	Tuesday 15th August, 2023
Time:	7:30 to 9.11pm
Location:	Hiwinui School Staff Room
Committee Members Present:	Blair Alabaster (Chairperson), Tracey Mouat (Secretary), Erin Wheeler (Principal), Sean Hurley, Phil Pirie, Richard Ramson, Rod Smillie
Manawatu District Council Representation:	Cr Fiona Underwood (Community Liaison Councillor), Negin Nema (MDC Community Wellbeing Officer)
Apologies:	Duncan Baker (Hiwinui School BOT Chair)
Guests:	Nil
Conflict of Interest:	Nil

Ser	Item	Responsibility
1.	Welcome	
1a.	Blair welcomed all to the meeting.	N/A
2.	Apologies	
2a.	See above	N/A
3.	Quorum (50% of eight members)	
3a.	Yes	N/A
4.	Additional items for the agenda	
4a.	The following will be added to General Business: <ul style="list-style-type: none"> Nil 	N/A
5.	Minutes of the last meeting	
5a.	The minutes of the Hiwinui Community Committee held on 18th July 2023 having been circulated, were approved as a true and correct record of that meeting. <ul style="list-style-type: none"> <i>Moved: Sean Hurley Seconded: Rod Smillie Carried</i> 	N/A
6.	Matters arising from the minutes	
6a.	Nil	N/A
7.	Correspondence	
7a.	A summary of correspondence: <ul style="list-style-type: none"> Various Dates: Community Honour nomination. 14 August: from Vicki Wills re: Generator funding 15 August: roading and speed limit confirmation (for discussion in general business) 	
8.	Financial Report	
8a.	Community Committee Project funding: \$8,602.33 Community Planning Projects (pathways): \$12,032.20	N/A

9. School in the Community		
9a.	The MDC King's Coronation tree has been planted at school. The Predator Eradication initiative has been very popular at school, and growing in numbers. A lot of events going on; Kainui events, Kind Hearts Manawatū, tree planting opportunities.	N/A
10. MDC Report		
10a.	See attached submission from Cr Underwood (Annex A) Tracey to promote LTP 'what matters Manawatū' on facebook.	N/A Tracey
11. Review of Hiwinui Community Plan Areas of Focus/Objectives.		
11a.	<u>A3: Engage with Council through submissions on the District Plan Review and the Long-Term Plan to communicate the community's vision and aspirations detailed in the Community Plan.</u> Fiona will submit our letter to the MDC at Thursday's meeting.	N/A
11b.	<u>A4: investigate the feasibility of installing additional security cameras to those already in place at the school:</u> Erin provided the following update from Datacomms (school provider): 'As for the cameras, your current system has the capacity for 3 more cameras. I think it would be better to have the camera added to your current system rather than be a standalone. We can enable access to that one camera to whoever needs to access it. Rough Camera Price including Installation is approx. \$1,200. may be less depending on how hard it is to get a cable there. If the community committee were keen - we would then need to get Data Comms to look at the location and how this would work plus give us a formal quote'. Motion: That the Hiwinui Community Committee engages Datacomms to determine the area that would be visible, and the range, and the rules around installing cameras in public areas. <ul style="list-style-type: none">• <i>Moved: Sean Hurley Seconded: Blair Alabaster Carried</i>	Richard
11c.	<u>A5: Establish a predator eradication programme to promote birdlife in our community:</u> Rod presented a brochure from 'envirottools' with some 'field day prices', and is also in contact with the Mens Shed re: building stoat traps that will be coordinated through the school. Rod will come up with some promotional material to support sales, which will be coordinated through Hiwinui School. The HCC will look into gaining sponsorship for traps, and registering on 'Trap NZ' to keep statistics on predators caught - these can be individualised per trap. Up to 10 traps will be purchased/sponsored initially (request for sponsorship of a trap to be promulgated). Hiwinui School will apply for funding from Horizons for community traps in the December funding round of the Pat Kelly Enviroschools fund.	Rod Tracey
11d.	<u>B1: Reflect a safe walkable rural community by extending the current lime walking and cycleway pathway.</u> Richard is working with the contractor, who has agreed to continue to support the extension of our pathways.	Richard R
11e.	<u>B2: Continue to review the speed limits for Hiwinui with a view to having variable speed limits from 60 to 40 past the school and a reduction of the current 100 to 80 from the corners of Watershed Road including painting the 80 on the road at both ends:</u> The HCC requested a review of Hiwinui speed limits in line with LTSA standards. The MDC response (received 15 Aug 23) is included as Annex A. From the response, the committee's understanding is that the MDC is planning a speed limit review, and that Hiwinui will be included in that.	N/A
11f.	<u>B3: Establish and maintain plantings in the Hiwinui Community:</u> Spraying has been	Richard R/

	completed, planting to come. A planting day would be coordinated with school students to plant these before the end of the term.	Blair/ Erin
11g.	<u>B7: Investigate recreation/walking tracks across private land to the Gorge Track and the Herb Farm:</u> Phil will draft some plans for the proposed three stages of the walkways, and then Richard and Phil will meet with the Te Ahu a Turanga team. The three stages are: Stage 1: Watershed Rd to Grove Rd. Stage 2: Grove Rd to Ashhurst. Stage 3: Reid Line East to Bunnythorpe. Tracey will review the submission template, to determine what other information we need to provide.	Richard R Phil Tracey
11h.	<u>B8: Improve the visibility for drivers on the Watershed and Colyton Road intersection:</u> awaiting response from the MoE (bus route). The following response was received from the MDC: <i>'In regards with the Colyton Road/Watershed Road intersection, we do not believe a mirror would suffice at this location. Further investigations are being done, however would likely require significant investment and approval from NZTA and would not likely happen for some time'</i> . Tracey will post a reminder on Facebook regarding reporting of accidents and near misses.	Tracey
11i.	<u>C4: Establish and maintain an Emergency Community Response Plan.</u> training occurred on 1st August. Vicki has forwarded on possible options of: <ul style="list-style-type: none"> ● Try the place you are going to purchase the generator from, they may have a grant or a subsidy they could give you. ● Grant options of: DIA DIA COGS Funding, Eastern and Central, Central Energy Trust, Pub Charity, Fonterra. Vicki also queried whether we had considered going solar/wind energy and battery storage and that MoE may assist, or that the MoE may contribute to funding as the school can use an alternative power source in a powercut?	Richard R/ Tracey
12. General Business		
12a.	<u>Cabinet Painting.</u> Chorus have agreed to include our cabinet in their cabinet painting initiative. Charlie Askin (local art student) has been approached to paint this, and will submit a design. The Committee will provide the scope of 'something nature related that represents the natural environment of Hiwinui' (no windmills/turbines).	Tracey
12b.	<u>MDC Grant opportunities.</u> Negin advised of the following funding opportunities: <ul style="list-style-type: none"> ● Event Community Fund; ● Representative Fund (more focused at school children, eg. Agri kids); ● Creative Communities Fund; ● That there is a Community Hub/Library initiative to support schools/areas. Hiwinui School are aware of this and have utilised this. 	
13. MDC Action Points		
13a.	There are no points to be forwarded onto the MDC for clarification.	N/A
14. Meeting Closure		
14a.	The meeting was closed at 9.11pm.	N/A
14b.	The next meeting of the Hiwinui Community Committee will be held Tuesday 19th September 2023, 7:30pm at Hiwinui School Staff Room.	N/A

List of Appendices and Annexures			
Appendix A:	Community Plan Areas of Focus and Objectives		
Annex A:	Action List Summary from Minutes		
Annex B:	MDC Report Summary		
Annex C:	Response from MDC re: roading speed limits		
Signed: (chairperson)	<i>Blair Alabaster</i>	Date:	19 September 2023

Action List Summary		
Ref	Action Required	Responsibility
10a.	Promote 'what matters Manawatu' on facebook	Tracey
11b.	Contact Datacomms to get detail around installation of security camera	Richard
11c.	Continue to develop Predator Eradication options for school and community (A5 on Hiwinui Community Plan)	Rod
11c.	Request funding from Horizons for Predator Eradication options (A5 on Community Plan)	Tracey
11d.	Continue to develop pathway extension options (B1 on Community Plan)	Richard R
11f.	Coordinate planting day at Hiwinui School for Melford Lane (B3 on Community Plan)	Blair/Richard/Erin
11g.	Draft plans for proposed Te Ahu a Turanga pathway (B7 on Community Plan)	Phil
11g.	Meet with Te Ahu a Turanga team (B7 on Community Plan)	Phil/Richard
11g.	Review Te Ahu a Turanga submission (B7 on Community Plan)	Tracey
11h.	Post a reminder on Facebook regarding reporting of accidents and near misses.	Tracey
11i.	Provide 2 x quotes for generator / installation (or only 1 if there is a valid reason) (C4 on Hiwinui Community Plan)	Richard
11i.	Request funding from Central Energy Trust for generator	Tracey
11i.	Discuss with Board re: Generator @ school and potential funding options should we not get the complete grant.	Erin

Council Update August 2023

Council voted to keep the 'First Past the Post' voting system for the 2025 and 2028 local body elections.

More Local Government Official Information requests have been received and processed.

Current and past requests (going back several years), with responses, can be viewed on MDC website under Contact Us, Official Information Requests, LGOIMA Requests.

Long-term plan public engagement events are continuing. Go to the MDC website, click on homepage banner What Matters Manawatu? Share your ideas and hopes for the district and go into the draw to win an E-bike. Events coming up:

- Hiwinui/Colyton community engagement, Sunday 20 August at Colyton Hall, 2 - 4pm.
- Manawatu Room, Council building, Thursday 24 th August, 4.30 - 7pm. Open to all, but emphasis on sport and recreation.

MDC has recently joined the Welcoming Communities programme, designed to create inclusive environments where all residents, including refugees and migrants, can thrive and belong. Find out more on MDC website or at immigration NZ, About US, What We Do.

Response from MDC re: Speed Limits in Hiwinui (received 15 August 2023)

Speed Limits are no longer set by a Bylaw adopted by Manawatu District Council. The Land Transport Rule: Setting of Speed Limits 2022 (the Rule) mandates that all road controlling authorities (RCA) must create and consult on a speed management plan. As the RCA responsible for all roads in the Manawatu District, the Manawatu District Council (MDC) has developed an Interim Speed Management Plan (ISMP) to share its plans for managing speed limits until June 2024. The ISMP outlines the proposed speed improvements for all schools in the Manawatu District.

Although speed limits are a critical tool, speed management encompasses more than that. It involves establishing secure and appropriate travel speeds that consider factors such as the road's purpose, design, means of transportation, surrounding area, and the safety of all road users. While facilitating efficient travel within the region is vital, the top priority is to guarantee the safety of all individuals on or near the road.

After approval and adoption of the Interim SMP, MDC will be working on the 2024-27 Full Speed Management Plan to progress the implementation of principles-based Speed Management Planning provided for under the Rule. This will provide further detail on speed management changes proposed for the wider region. MDC will consider wider principles, appropriate speed changes and infrastructure changes to support road safety for the whole of our District roading network. This will set out the principles of developing safe and appropriate speeds across other areas of the local road network, with implementation set out over three-year action plans. This future Full Speed Management Plan will involve further community engagement and public consultation to formalise our speed management planning for the 2024-2027 period. This plan will take into account the integration of planned safety infrastructure, speed limits, and selected enforcement through safety cameras.

As a road controlling authority, MDC must adhere to the policies and strategies outlined in the national road safety strategy, Te Ara ki te Ora Road to Zero, and the Speed management guide: Road to Zero edition (the Guide). To develop its ISMP, MDC is guided by the Safe System principles which recognise that road crashes are caused by human error, the human body's limitations, and the shared responsibility for safety among those who design, build, manage, and use roads and vehicles. All aspects of the system must be strengthened to ensure road users are protected even if one part fails.

Unfortunately, a significant portion of the road network is not signed at a safe and appropriate speed. The Guide's framework requires speeds of 80km/h or less on undivided rural roads and highways and 30km/h in some urban street categories. MDC acknowledges the road network's scale, function, and use and recognises that achieving its vision and objectives requires a strategy that ensures the road network's users and local communities are on board. Thus, MDC is taking a practical approach that involves gradually progressing the road network towards safe and appropriate speeds over time.

As part of this Interim Speed Management Plan 23/24, local RCA's are required to address the safe and appropriate speeds at the top 40% of schools in their region, however Manawatu District Council have decided to include all schools in their interim speed management plan for 2023/24.

Currently Hiwinui School is classed as a Category 2 school meaning speed limit is 60km. Once the permanent speed limits through the village are determined, then we can assess the speed limit outside the school and perhaps drop to 40km.

In regards with the Colyton Road/Watershed Road intersection, we do not believe a mirror would suffice at this location. Further investigations are being done, however would likely require significant investment and approval from NZTA and would not likely happen for some time.

Please let me know if you have any concerns or questions re the response and I will pass it on to roading team.

Hiwinui Community Plan

Our Community Vision: *Hiwinui is a safe, walkable, socially connected and environmentally conscious community where sustainable future growth and development reflect the character of our rural environment.*

Area of Focus: Rural Character

Hiwinui is a rural place and we want to maintain our unique rural character in the community and our school

ACTION / IDEA	WHO TO INVOLVE	FIRST ACTION	
A1	<ul style="list-style-type: none"> Continue to advocate for a rural lifestyle zone taking into account the community's desire to maintain a minimum lot size to retain rural character, with consideration given to community infrastructure requirements for more intensive housing (eg septic tanks, stormwater and roading). 	MDC + Landowners in the rural lifestyle zone + Hiwinui Community Committee	MDC to consult with the Hiwinui Community Committee and the community Council to investigate where stormwater is going eg Bridge before Dixon's Line
A2	<ul style="list-style-type: none"> Explore opportunities for future development of facilities and land for the community's use 	MDC + Hiwinui School Board of Trustees (on behalf of the Ministry of Education) + Hiwinui Community	Hiwinui School Board of Trustees to continue communicating with the Hiwinui Community Committee
A3	<ul style="list-style-type: none"> The Hiwinui community continue to work together and engage with Council through submissions on the District Plan Review and the Long-Term Plan to communicate the community's vision and aspirations detailed in the Community Plan 	Hiwinui Community Committee	Hiwinui Community Committee to consult with MDC
A4	<ul style="list-style-type: none"> Investigate the feasibility of installing additional security cameras to those already in place at the school 	Hiwinui Community Committee	Hiwinui Community Committee to investigate feasibility
A5	<ul style="list-style-type: none"> Establish a predator eradication programme to promote birdlife in our community 	Hiwinui Community Committee and potential partners (Horizons, Trusts/Grants, Env't Network Manawatu)	Hiwinui Community Committee to consult with Horizons Regional Council and/or other agencies on pest control

Area of Focus: Safe Movement for Everyone

We want our community to be a place where movement is safe for everyone and we can safely drive, walk or cycle

ACTION / IDEA	WHO TO INVOLVE	FIRST ACTION	
B1	<ul style="list-style-type: none"> Work with the MDC, landowners and the community to improve Watershed Road and Reid Line East to reflect a safe walkable rural community by extending the current lime walking and cycleway pathway. 	MDC + Landowners in the rural lifestyle zone + Hiwinui Community	MDC to meet with Hiwinui Community Committee to discuss options
B2	<ul style="list-style-type: none"> Continue to review the speed limits for Hiwinui with a view to having variable speed limits from 60 to 40 past the school and a reduction of the current 100 to 80 from the corners of Watershed Road including painting the 80 on the road at both ends 	MDC + Hiwinui Community Committee	MDC to continue with the review of speed limit appropriateness for Hiwinui
B3	<ul style="list-style-type: none"> Establish and maintain plantings in the Hiwinui Community 	MDC + Hiwinui Community Committee	Arrange plants from MDC and organise a working bee to plant them
B4	<ul style="list-style-type: none"> Investigate options to improve school entry by installing a pedestrian crossing and supporting Hiwinui School parking needs 	MDC, MOE + Hiwinui Community Committee + Hiwinui School Board of Trustees	MDC, Hiwinui Community Committee to meet Min. of Ed and identify process to review school pedestrian and parking needs
B5	<ul style="list-style-type: none"> To work with Hiwinui School, as required, to ensure the health and safety of children moving to and from school, in particular wearing hi-vis and how this can be reinforced with students and parents. 	MDC + Hiwinui School Board of Trustees (on behalf of the Ministry of Education) + Hiwinui Community	Hiwinui School Board of Trustees to continue communicating with the Hiwinui Community Committee
B6	<ul style="list-style-type: none"> Identify safe locations along walking paths for viewing the landscape and consider locating seating and history boards here 	MDC + interested land owners	Hiwinui Community Committee to meet MDC to progress
B7	<ul style="list-style-type: none"> Investigate recreation/walking tracks across private land to the Gorge Track and the Herb Farm 	MDC + Hiwinui Community Committee	Hiwinui Community Committee to arrange meeting with rural landowners to consider informal path network interest
B8	<ul style="list-style-type: none"> Improve the visibility for drivers on the Watershed and Colyton Road intersection 	MDC + Hiwinui Community Committee	Hiwinui Community Committee to advocate to Council for improvements by submitting to each Annual Plan and Long Term Plan
B9	<ul style="list-style-type: none"> Continue to advocate for roading improvements along Kelvin Grove Road with the Palmerston North City Council 	PNCC + Hiwinui Community Committee	Hiwinui Community Committee to advocate to Council for improvements by submitted to each Annual Plan and Long Term Plan

Area of Focus: Community Connectedness

The school is our social hub and we should build on this to make it a place for the whole community

ACTION / IDEA	WHO TO INVOLVE	FIRST ACTION
C1 • Work with the community to establish the best method to maintain a network of communications	Hiwinui Community Committee + Hiwinui School	Committee to maintain database for emailing, facebook, and letter drops, or texting as well as develop a welcome pack for new residents
C2 • Work with Hiwinui School and the Hiwinui Community Committee to develop an annual programme of events for the Hiwinui community - this should connect with all people, not just the school community. It can also identify any interest groups that might meet more regularly. This could include regular community get togethers eg pot luck dinners, intercommunity events eg cricket match against Colyton community, letterbox decorating competition at Christmas, a Food Drive, Quiz Night, and promotion of other interest group meetings in the area	Hiwinui Community Committee + Hiwinui School	Committee to meet and develop a programme of events
C3 • Investigate options for having a community space / spaces that may include a green space, hall or community centre that can be connected with the school	Hiwinui Community Committee	Committee to discuss options that could be investigated further
C4 • Establish and maintain a Emergency Community Response Plan	MDC + Hiwinui Community Committee	Work with MDC Emergency Management Team on training and keeping the plan up to date
C5 • Investigate the feasibility of installing a "book box" for the community's use in sharing books	Hiwinui Community Committee	Survey the residents to see whether there is an interest in installing a "book box"
C6 • Advocate for an improved cell phone coverage for the community	MDC + Hiwinui Community Committee	Advocate to Chorus for improved cell phone coverage
C7 • Explore enhanced recycling and/or education of recycling options for Hiwinui Community. This may include collection of unwanted/expired chemicals at a set event, enhanced recycling options for the community, and/or working with council on education around waste minimisation.	Hiwinui Community Committee + School + MDC	Refine options