

## Minutes

### Hiwinui Community Committee Meeting

15 October 2019 at 7.30pm

Hiwinui School

**Present:**

Arthur Wood (Chair), Johanna Wood (Note-taker), Sean Hurley, Duncan Baker, Clare Ridler, Richard Fernando,

MDC Rep: Janine Hawthorn

Community Members: Tracey Mouat (Hiwinui School Community Liaison)

Apologies: Pam Eastcott, Dave Stewart, Brenda Leigh (Hiwinui School Principal), Phil Pirie (via email)

| No. | Item                                    |   | Action (who)                                |
|-----|---|---|---|
| 1   |   | <b>Procedural Matters</b>   |   |
| 1.1 | <b>Apologies</b>                        | <i>That the following apologies be accepted:</i>  | Duncan/Richard<br>Moved/Seconded<br>CARRIED |
| 1.2 | <b>Correspondence</b>                   | <p><b>Inward:</b></p> <p><b>Janine Hawthorn (MDC) advising of Grant Workshops (3 and 18 October) These are the last ones to be run</b></p> <p><b>Outward:</b></p> <p><i>That the inwards and outwards correspondence be approved.</i></p> <p>Tracey reported that she attended the workshop on 3 October on behalf of the school. She found the following useful:</p> <ul style="list-style-type: none"> <li>• Covering letter of applications needs to be succinct and to the point</li> <li>• Need to apply to the right funder for the purpose of the funds</li> <li>• A list of the funders both nationally and locally was provided. Richard requested a copy of this list and Tracey will forward it</li> </ul> | Sean/Duncan<br>Moved/Seconded<br>CARRIED    |
| 1.2 | <b>Confirmation of Previous Minutes</b> | <i>That the minutes from the previous meeting held on 20 August 2019 be accepted as a true and correct record.</i>  | Sean/Duncan<br>Moved/Seconded<br>CARRIED    |

| No. | Item                   |   | Action (who)  |
|-----|------------------------|---|---|
| 1.3 | <b>Matters Arising</b> | <p><b>AED purchase</b></p> <ul style="list-style-type: none"> <li>• There has been an issue with finalising the original donation</li> <li>• It was moved that in the event that there is a shortfall in the funds to purchase the Zoll AED as advised by Brenda that the Hiwinui Community Committee uses community funds to make up the shortfall to the value of \$574</li> </ul> <p><b>Community Welcome Signs (see community projects)</b></p>   | <p>Johanna/Clare</p> <p>Moved/Seconded</p> <p>CARRIED</p> |
| 2   |                        | <b>Items for Approval/Information</b>   |   |
| 2.1 | <b>Finances</b>        | <p>Income: \$11 000 +\$3000 for the current financial year</p> <p>Expenditure: \$4,572.64</p> <p>Balance: \$9,527.36</p>  |   |
| 2.2 | <b>Community Plan</b>  | <p><b>Review of Community Plan</b></p> <p><b>A1 (p.24)</b><br/>Clare will talk to Grant Stephenson (MDC) to ascertain:</p> <ul style="list-style-type: none"> <li>• Possible scoping of what the community can and can't do to extend the pathways (Watershed Road pathway falls just short of an area to make this part of the road safe to walk</li> <li>• In discussion the scope the areas of concern will be discussed with Grant</li> <li>• HCC would like to have a best guest estimate of the potential costs to minimise the risk to community members at particular points when walking/running</li> </ul> <p><b>A2 (p.24)</b></p> <ul style="list-style-type: none"> <li>• Janine provided an update from the <i>Principal Policy Planner</i>, Matthew Mackay: <ul style="list-style-type: none"> <li>○ Focus of the District Plan Review in 2020 is the Rural Zone and Residential Zones</li> <li>○ Currently reviewing previously completed work (Draft Plan Change 53) including technical reports and submissions received etc</li> <li>○ Need to consider the new national direction</li> <li>○ Looking at some early consultation on Rural Zone issues/options in late 2019</li> <li>○ Draft Plan Change for Rural Zone Review will be released around Feb/Mar 2020</li> <li>○ Draft Plan Change on the Residential Zone will be released later in 2020</li> </ul> </li> </ul> |   |

| No.        | Item   |   | Action (who)          |
|------------|--|---|-----------------------|
|            |  | <p><b>ACTION</b><br/>                     Johanna to draft an email to Matthew advising of the next scheduled HCC meeting and possible community meeting date to ascertain if this timeframe will be meet for early consultation. There is no point in having a community meeting to discuss this if the planners aren't ready.</p> <p><b>A3 (p.24)</b></p> <ul style="list-style-type: none"> <li>Ongoing progress has been made with the pathways but an area of concern is children crossing Watershed Road from Reid Line East - speed of cars is an issue and the number of cars</li> </ul> <p><b>A4 (p.24)</b></p> <ul style="list-style-type: none"> <li>At the last meeting Dave Stewart raised the question as to whether the council has a long term plan of 50+ or 100 years as this is what appears to have been lacking in the development in our community to date</li> </ul> <p><b>B1 (p.25)</b></p> <ul style="list-style-type: none"> <li>Completed</li> </ul> <p><b>B2 (p.25)</b></p> <ul style="list-style-type: none"> <li>See community project below</li> </ul> <p><b>B3 (p.25)</b></p> <ul style="list-style-type: none"> <li>Partially achieved with some changes to the entrance way at the school</li> </ul> <p><b>B4 (p.25)</b></p> <ul style="list-style-type: none"> <li>First two walkways have been completed and were opened during the year.</li> </ul> <p>Rest of the plan still work in progress</p> | <p>Johanna</p>        |
| <p>2.3</p> | <p><b>Community Projects</b></p> <p><b>Welcome Signs</b></p> | <p>Progress on projects (what's been completed, what's been planned, timeline, issues, actions)</p> <p>Phil, who noted at our last meeting that the ball was in his court was not in attendance tonight.</p> <p><b>ACTION</b></p> <p>Email to Phil requesting an update and timeline for completion</p> <p><b>RESPONSE Received via email 17 October 2019</b></p> <p>I need to draw a plan but at the moment I'm overrun with work but will get it sorted asap and give it to a builder to price and to MDC for their approval</p>  | <p>Johanna/Arthur</p> |
| <p>2.4</p> | <p><b>Pathways</b></p>                                       | <p>See <b>A1 in community plan</b></p>  |                       |
| <p>2.5</p> | <p><b>Community Event</b></p>                                | <p>A combined community event with Colyton was held on 18 September at the Colyton Hall to meet the candidates for the upcoming local body elections</p>  |                       |
| <p>3</p>   |  | <p><b>Other Business</b></p>  |                       |
| <p>3.1</p> | <p><b>Subcommittee Reports</b></p>                           |   |                       |

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|-----|--------------------------|--|--|
| 3.2 | <b>School Report</b>     | <p><b>Duncan read a report from the principal (as attached) Key points:</b></p> <ul style="list-style-type: none"> <li>• Pet Day is this Saturday 19 October</li> <li>• Roll for the start of T4 is 159 with one more to come before the end of the month</li> <li>• MoE has suggested that the school reduce the enrolment zone</li> </ul>  |  |
| 3.3 | <b>Community Meeting</b> |  |  |
| 3.4 | <b>Communication</b>     | <p>Tracey asked about being able to communicate school events that may be of interest to the wider community:</p> <ul style="list-style-type: none"> <li>• Coffee cart will be at the school 7.30am-10am on 7 November</li> <li>• Hops and Vines 16 November</li> <li>• Christmas Barn Evening 29 November</li> </ul> <p><b>ACTION</b><br/>Tracy to be added as an administrator to the community page</p> <p>Clare asked Janine if there was a communication plan or guidelines with other committees. Janine suggested that the Halcombe Community Development Group would be a good place to start, Rachel Lane</p> | <p><b>Richard/Clare</b></p> <p>Moved/Seconded</p> <p>CARRIED</p> |
| 4   |                          | <p><b>Council Matters</b></p> <p>Janine reported:</p> <ul style="list-style-type: none"> <li>• Some new by-laws have been adopted by council</li> <li>• A number of other by-laws e.g. driving of stock, traffic safety will be reviewed</li> <li>• Community Development Strategy has been adopted effective from 1 January with some funding and community committees are a focus of this strategy</li> <li>• Committee Liaison Councillor will be decided this coming week at which point we will be advised of our new contact</li> </ul>  |  |
|     | <b>GENERAL</b>           | <p>Arthur requested that Janine take to Barbara Cameron some flowers as a thank you for her support as our liaison councillor</p> <p><i>Triennial Meeting</i> to elect committee is to be set. If the draft plan change consultation is ready for 19 or 26 November then this will also be used for this. Otherwise it will be early next year.</p> <p><i>Pest Control</i> Clare will make contact with Doc to see how such a project might occur as following up from the last meeting she found out that the project recommended was not a Horizons one but in fact funded by PNCC</p>                               | <p><b>Clare</b></p>  |

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|-----|------------------------------|--|---------------------|
|     |                              | <p><i>Road Safety (Ashhurst/Bunnythorpe Road, 5 Dips)</i> The 5 dips have had the speed reduced to 50km/hr. Clare reported that she went online as was suggested and fed into the survey on roads. This said if you would like to be kept informed to supply your email address. Nothing has been forth coming.</p> <p>Clare will resend the letter from HCC re the concerns for Ashhurst/Bunnythorpe Road</p> | <p><b>Clare</b></p> |
|     | <p><b>Meeting Closed</b></p> | <p>8.50pm</p>  |                     |
|     | <p><b>Next Meeting</b></p>   | <p>19 November 2019 Hiwinui School at 7.30pm (TBC)</p>   |                     |

draft