

Confirmed Minutes: Meeting of Hiwinui Community Committee



Name:	Hiwinui Community Committee
Date:	Tuesday 16th May, 2023
Time:	7:30 to 9:57pm
Location:	Hiwinui School Staff Room
Committee Members Present:	Blair Alabaster (Chairperson), Tracey Mouat (Secretary), Erin Wheeler (Principal), Duncan Baker (Hiwinui School BOT Chair), Sean Hurley, Richard Fernando, Phil Pirie, Richard Ramson, Rod Smillie
Manawatu District Council Representation:	Cr Fiona Underwood (Community Liaison Councillor), Vicki Wills (Emergency Management Coordinator)
Apologies:	Negin Nema (MDC Community Development Advisor)
Guests:	Nil
Conflict of Interest:	Nil

Ser	Item	Responsibility
1.	Welcome	
1a.	Blair welcomed all to the meeting.	N/A
2.	Apologies	
2a.	See above	N/A
3.	Quorum (50% of members)	
3a.	Yes	N/A
4.	Additional items for the agenda	
4a.	The following will be added to General Business: <ul style="list-style-type: none"> Movement of Cenotaph 	N/A
5.	Minutes of the last meeting	
5a.	The minutes of the Hiwinui Community Committee held on 24th April 2023 having been circulated, were approved as a true and correct record of that meeting. <ul style="list-style-type: none"> <i>Moved: Sean Hurley Seconded: Duncan Baker Carried</i> 	N/A
6.	Matters arising from the minutes	
6a.	Nil	N/A
7.	Review of CRRP/Confirm CAEC Training	
7a.	Vicki Wills (MDC Emergency Management Coordinator) attended our meeting. Our Community Response & Recovery Plan (CRRP) has only just been created so it is current and in a good position. After Cyclone Gabrielle - there was limited impact in Hiwinui, no recommended changes. Vicki will visit for a three yearly review of the CRRP, with refresher training held annually. Regarding the format - there's not a lot about our Community Activated Emergency Centre (CAEC) in the CRRP, this could be added into the next revision.	N/A

7b.	The school doesn't hold a Radio - but there is a budget for this with effect 1 July, and MDC are reviewing the best option for communications for CAEC's.	N/A
7c.	Hiwinui School baking was very well received by the Hawkes Bay community - families donated baking and it was dropped off by MDC.	N/A
7d.	Future CAEC training session - the Committee confirmed Tuesday 1st August, 7:30pm start. Vicki will send information out for dissemination. A reminder will be sent to Kylie Cotton (active participant last time).	Tracey
7e.	There is a new Senior Emergency Mgmt Advisor MDC - Nick Galpin.	N/A
8. Correspondence		
8a.	<p>A summary of correspondence:</p> <ul style="list-style-type: none"> ● 28 Apr: fm MDC: Action Points from MDC (Apr meeting): Roading team will investigate Colyton/Watershed Intersection with possibility of putting a mirror at the intersection. ● 27 Apr: to MDC: HCC Project Funding Allocation form. ● 2 May: to MDC: Draft HCC Minutes (24 Apr) and confirmed HCC Minutes (21 Mar) ● 4 May: Facebook update to Community ● 5 May: response from PNCC re: Kelvin Grove Roading update ● 16 May: response from MoE re: High School bus route (Colyton/Watershed Rd intersection) 	Tracey Tracey Tracey
9. Financial Report		
9a.	Our balance is \$5,576.89.	N/A
9b.	Pathways - it was suggested to request additional funding through Janine - this was discussed at the recent Joint Community Committee meeting by Blair/Richard.	Tracey
10. School in the Community		
10a.	It is Week 4 at school. Cross Country training is underway followed by Kainui events. Some absences with Covid at the moment. A range of different clubs have been provided to students on a Tuesday as an 'option' which has been successful. Aotearoa a History of NZ is being implemented at school.	N/A
11. MDC Report		
11a.	See attached submission from Cr Underwood (Annex A)	N/A
12. Review of Hiwinui Community Plan Areas of Focus/Objectives		
12a.	See Appendix A.	
13. General Business		
13a.	<u>Cenotaph movement.</u> Discussions continue. New location of cenotaph not yet confirmed/agreed, and links into the tennis court development. Request confirmation from the Board regarding where to move this.	Duncan
13b.	<u>Sleepers around Hiwinui signs.</u> Phil has replacement sleepers for around the signs when they can and 30 grasses/lemonwoods available for planting.	Phil/Richard R
13c.	<u>Open Community Meeting.</u> We need to look at when we will hold this. Confirm with MDC re: when a LTP/Rural Plan update would be.	Tracey
13d.	<u>Community Honours.</u> The Hiwinui Community Committee will nominate Brenda Leigh for this award. As a starting point, the following people would have some good information on this: David Wood, Arthur Wood, Phillipa Moss, Deb Stevenson, Duncan Baker, Vicky Daley. They could be invited to the start of a meeting to gather information for this.	Tracey
14. MDC Action Points		
14a.	<p>The following points will be forwarded onto the MDC for clarification:</p> <ul style="list-style-type: none"> ● Request a follow up from March 2023 outstanding action points, specifically: <ul style="list-style-type: none"> ○ Colyton Rd/Watershed Rd intersection and traffic concerns highlighted. 	Tracey

	<ul style="list-style-type: none"> ● Request a follow up from April 23 outstanding action points, specifically: <ul style="list-style-type: none"> ○ Request for roading warning notifications (pathway crossing point along Watershed Rd at where the lime path crosses the road) ● Confirmation of when a LTP/Rural Plan update would be - we'd like to link this into our Hiwinui Community Meeting to provide an update to our community and request Lyn Daly/Matthew Mackay (or representative) to support this meeting. ● Request a point of contact for the Ministry of Education re: Watershed/Colyton Rd intersection - the MoE are looking at bus route options here. 	
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15. Meeting Closure

15a.	The meeting was closed at 9:57pm.	N/A
15b.	The next meeting of the Hiwinui Community Committee will be held Tuesday 20th June 2023, 7:30pm at Hiwinui School Staff Room.	N/A

List of Appendices and Annexures

Appendix A:	Community Plan Areas of Focus and Objectives		
Annex A:	Action List Summary from Minutes		
Annex B:	MDC Report Summary		
Signed: (chairperson)	<i>Blair Alabaster</i>	Date:	20 June 2023

Action List Summary		
Ref	Action Required	Responsibility
Previous Minutes	Consider children's 'voice' towards the MDC Long Term Plan and links towards the MDC Youth Council (noting the minimum age is 13).	Tracey/Erin
Previous Minutes	Submit to MDC LTP to retain 294K allocated in 26/27 FY for pathways to cover more complex terrain and extend pathways.	Tracey
7d.	Advertise our CAEC Training to community and let Kylie Cotton know	Tracey
8a.	Provide Kelvin Grove roading update to community	Tracey
8a.	Continue to liaise with MoE re: Colyton Rd/Watershed Rd intersection	Tracey
9b.	Contact Janine re: additional pathway funding	Tracey
13a.	Confirm with BoT re: Cenotaph movement	Duncan
13b.	Plant grasses/reinstate sleepers around signs	Phil/Richard R
13c.	Confirm with MDC re: when a LTP/Rural Plan update would be (for Community Meeting)	Tracey
13d.	Raise Community Honour nomination for Brenda	Tracey/Phil
App A	A2: Continue to explore opportunities for future development of facilities and land for the community's use	Richard R
App A	A3/B1: submit to LTP re: maintaining funding identified for pathways in FY 25/26 LTP	Tracey
App A	A4: Confirm if security cameras for road outside school can be linked to School system	Erin
App A	A5: Develop a proposal for a predator eradication programme to promote birdlife in our community	Rod
App A	B1: Discuss Watershed Rd/Grove Rd pathway with James Stewart	Phil
App A	B1: Investigate Te Ahu a Turanga - feasibility of Watershed/Grove Rd pathway being supported.	Tracey
App A	B2: Send out survey to residents for speed restrictions in the area	Tracey
App A	B3: Continue with Melford Lane planting plan	Richard R/Blair
App A	B7: Discuss Watershed Rd/Grove Rd pathway with James Stewart	Phil
App A	B7: Investigate Te Ahu a Turanga - feasibility of Watershed/Grove Rd pathway being supported.	Tracey
App A	B8: Continue Colyton Rd/Watershed Rd Intersection discussions with MDC/MOE	Tracey
App A	B9: Share PNCC Kelvin Grove Roding update with Community	Tracey
App A	C2: Request suggestions from community re: future events.	Tracey