

# Confirmed Minutes: Meeting of Hiwinui Community Committee



Name:	Hiwinui Community Committee
Date:	Tuesday 18th July, 2023
Time:	7:30 to 9:08pm
Location:	Hiwinui School Staff Room
Committee Members Present:	Blair Alabaster (Chairperson), Tracey Mouat (Secretary), Duncan Baker (Hiwinui School BOT Chair), Sean Hurley, Phil Pirie, Richard Ramson, Rod Smillie
Manawatu District Council Representation:	Cr Fiona Underwood (Community Liaison Councillor)
Apologies:	Negin Nema (MDC Community Development Advisor), Erin Wheeler (Principal)
Guests:	Nil
Conflict of Interest:	Nil

Ser	Item	Responsibility
1.	Welcome	
1a.	Blair welcomed all to the meeting.	N/A
2.	Apologies	
2a.	See above	N/A
3.	Quorum (50% of eight members)	
3a.	Yes	N/A
4.	Additional items for the agenda	
4a.	The following will be added to General Business: <ul style="list-style-type: none"> <li>Pathways letter general discussion.</li> <li>Community Honour.</li> <li>Chorus Cabinet painting.</li> </ul>	N/A
5.	Minutes of the last meeting	
5a.	The minutes of the Hiwinui Community Committee held on 20th June 2023 having been circulated, were approved as a true and correct record of that meeting. <ul style="list-style-type: none"> <li><i>Moved: Sean Hurley   Seconded: Rod Smilie   Carried</i></li> </ul>	N/A
6.	Matters arising from the minutes	
6a.	Action points on list discussed, see action points for update.	N/A
7.	Correspondence	
7a.	A summary of correspondence: <ul style="list-style-type: none"> <li>Various Dates: Te Ahu a Turanga meeting planning.</li> <li>10 July 23: (fm MDC) Roding Forum info</li> <li>30 June 23: Volunteer Recognition Event photo link.</li> <li>16 July 23: LTP submission to MDC via Cr Underwood.</li> </ul>	
8.	Financial Report	
8a.	Our balance is \$8,602.33, with the committee having received an additional \$3,000 on	N/A

	1st July 2023. Our pathways budget (Community Planning Projects) is \$12,032.20.	
<b>9. School in the Community</b>		
9a.	Nil. School has only been back for 2 days.	N/A
<b>10. MDC Report</b>		
10a.	See attached submission from Cr Underwood (Annex A) HCC to promulgate LTP dates on Community facebook Page.	N/A Tracey
<b>11. Review of Hiwinui Community Plan Areas of Focus/Objectives.</b>		
11a.	<u>A3: Engage with Council through submissions on the District Plan Review and the Long-Term Plan to communicate the community's vision and aspirations detailed in the Community Plan.</u> A letter has been drafted requesting our LTP identified pathway development funding to remain in the LTP. Cr Underwood recommended a slight amendment, this will be made, promulgated to our committee and sent to Cr Underwood for submission to the MDC.	Tracey
11b.	<u>A4: investigate the feasibility of installing additional security cameras to those already in place at the school;</u> No update (Erin absent).	Erin
11c.	<u>A5: Establish a predator eradication programme to promote birdlife in our community;</u> Rod continues to work on this with a number of agencies and the school. The Pat Kelly Grant can be applied to in December (up to \$1,000), Rod will add this into his planning.	Rod
11d.	<u>B1: Reflect a safe walkable rural community by extending the current lime walking and cycleway pathway.</u> No update, work in progress.	Richard R
11e.	<u>B2: Continue to review the speed limits for Hiwinui with a view to having variable speed limits from 60 to 40 past the school and a reduction of the current 100 to 80 from the corners of Watershed Road including painting the 80 on the road at both ends;</u> An online survey has been sent out, with limited responses (13). There was general discussion about how Hiwinui speed limits should meet NZTA policy and that ours possibly don't. There was a general consensus from the Committee that reducing the speed from 80km/h to 70km/h would be an improvement. <b>Motion:</b> The HCC will request a review of Hiwinui speed limits in line with LTSA standards.  ● <i>Moved: Blair Alabaster   Seconded: Richard Ramson   Carried</i>	Tracey
11f.	<u>B3: Establish and maintain plantings in the Hiwinui Community;</u> This remains a work in progress. Richard/Blair will coordinate spraying and obtaining a range of native grasses for planting.	Richard R/ Blair
11g.	<u>B7: Investigate recreation/walking tracks across private land to the Gorge Track and the Herb Farm;</u> Phil has identified a proposed walking track and discussed with the two affected landowners with a positive response. Richard and Phil met with the Waka Kotahi team regarding the application process. To progress this, we need to submit the application form for the proposed pathway, and add in how this is going to link up (Grove Rd to Ashhurst and Bunnythorpe to Hiwinui). It is proposed that three requests are submitted for: Stage 1: Watershed Rd to Grove Rd. Stage 2: Grove Rd to Ashhurst. Stage 3: Reid Line East to Bunnythorpe.	Richard R Phil
11h.	<u>B8: Improve the visibility for drivers on the Watershed and Colyton Road intersection;</u> awaiting response fm MDC (possible traffic measures) and MoE (bus route).	Tracey
11i.	<u>C4: Establish and maintain an Emergency Community Response Plan.</u> training planned for	MDC (Tracey

	1 Aug 23, this will be promoted closer to the date.	to promote)
<b>12. General Business</b>		
12a.	<u>MDC Roding Meeting.</u> Phil will attend this meeting on behalf of the HCC (31 July).	
12b.	<u>Cabinet Painting.</u> There is a Chorus initiative to paint cabinets. The cabinet opposite the school isn't included in the current allocation. Tracey will contact Chorus and request to get it added, then look to get a local artist to design/paint if successful.	Tracey
12c.	<u>Community Honours.</u> The Hiwinui Community Committee will nominate Brenda Leigh for this award. As a starting point, the following people would have some good information on this: David Wood, Arthur Wood, Phillipa Moss, Deb Stevenson, Duncan Baker, Vicky Daley. They could be invited to the start of a meeting to gather information for this.	Tracey to follow up with Allanah
12d.	<u>Generator.</u> Richard advised that the cost for the generator has increased to approx \$34,500. HCC will contact MDC to discuss grant options for this.	Tracey
<b>13. MDC Action Points</b>		
13a.	The following points will be forwarded onto the MDC for clarification: <ul style="list-style-type: none"> <li>Request any updates from March 2023 outstanding action points, specifically: Colyton Rd/Watershed Rd intersection and traffic concerns highlighted.</li> <li>The HCC will request a review of Hiwinui speed limits in line with LTSA standards.</li> <li>Request for info/flyer for our CAEC night (info requested fm Vicky)</li> <li>Generator options - contact Vicky to request advice on funding options here.</li> </ul>	Tracey
<b>14. Meeting Closure</b>		
14a.	The meeting was closed at 9:08pm.	N/A
14b.	The next meeting of the Hiwinui Community Committee will be held Tuesday 15th August 2023, 7:30pm at Hiwinui School Staff Room.	N/A

**List of Appendices and Annexures**

Appendix A:	Community Plan Areas of Focus and Objectives		
Annex A:	Action List Summary from Minutes		
Annex B:	MDC Report Summary		
Signed: (chairperson)		Date:	

Action List Summary		
Ref	Action Required	Responsibility
Previous Minutes	Submit to MDC LTP to retain 294K allocated in 26/27 FY for pathways to cover more complex terrain and extend pathways. (also see 11a of current minutes)	Tracey
Previous Minutes	Confirm with BoT re: Cenotaph movement	Duncan
Previous Minutes	Plant grasses/reinstate sleepers around signs	Phil/Richard R
Previous Minutes	Deliver King's Coronation Tree to school for planting: Term 3	Richard R
10a.	HCC to promulgate LTP dates on Community facebook Page.	Tracey
11a.	Revise and submit LTP pathway letter	Tracey
11b.	Confirm options for security cameras linking into school system (A4 on Hiwinui Community Plan)	Erin
11c.	Continue to develop Predator Eradication options for school and community (A5 on Hiwinui Community Plan)	Rod
11d.	Discuss options for extending pathway towards Colyton Rd with contractor. (B1 on Hiwinui Community Plan)	Richard R
11e.	Request review of speed limits in Hiwinui(B2 on Hiwinui Community Plan)	Tracey
11f.	Continue with planting prgm in Melford Lane(B3 on Hiwinui Community Plan)	Richard R/Blair
11g.	Make submissions to Te Ahu a Turanga plans (B7 on Hiwinui Community Plan)	Richard R/Phil
11h.	Follow up with MOE/MDC re: Colyton Rd/Watershed Rd intersection concerns (B8 on Hiwinui Community Plan)	Tracey/ Sean
11i.	Promote CAEC evening 1 Aug closer to the date (C4 on Hiwinui Community Plan)	Tracey
12a.	Attend roading meeting	Phil
12b.	Follow up with Chorus re: cabinet painting	Tracey
12c.	Follow up Community Honor nom	Tracey
12d.	Follow up Generator funding options	Tracey

### **Council Update July 2023**

The Audit and Risk Committee presented the minutes from the 8 June meeting (can be viewed on MDC website under Meetings, Agendas & Minutes/Agendas & Minutes/Audit & Risk Committee). The Quarterly Performance Report (3<sup>rd</sup> quarter) to 31 March 2023 was also presented and received by Council. (can be viewed as a separate file with the Council agenda for 6 July 2023).

Another monthly report detailing official information requests for 11 May to 18 June 2023 was received by Council. (View the questions and responses in agenda for 6 July 2023, beginning page 27). 11 remits, prepared by councils around the country, were presented to determine our Council's level of support. Remit #9 was prepared by our Council in regard to earthquake prone buildings. These remits will be voted on at the LGNZ conference in Christchurch, 26-28 July 2023. The Mayor was requested to vote on Council's behalf, as delegate to this conference. Those remits gaining the most support will be taken up by LGNZ to progress with central government.

Council gave support to 8 of the 11 remits. The ones not supported were numbers 5, 8 and 10. (The remits can be viewed, in a summary table and in full, in agenda for 6 July 2023 beginning page 38).

Council decided not to proceed with the adoption of the Development Contributions Rebate Policy 2021 and the Social and Affordable Rental Housing Residential Unit Rebate Scheme Criteria 2021 in their current form after public submissions. Council officers will explore alternative mechanisms to incentivise the development of social and affordable housing. (The draft policies and public submissions can be viewed in Council agenda for 6 July 2023, beginning at page 84).

Council approved the continuation of in-house professional service delivery for roading, deeming that any benefits of undertaking a review of the current arrangements, do not justify the associated costs.

Long-term plan public engagement events are continuing. A list of events is on the MDC website, click on homepage banner What Matters Manawatu?

Beyond Coffee, Wednesday 19 July 2023, 9.30-11.30am (tomorrow)

Farmer Market, Friday 21 July 2023, 8am-noon

See website for other events in August.

The Youth Council is running their annual Youth Market at the Civic Centre on Saturday 22 July 2023 from 1-5pm.

Nominations for Community Honours are open until 5pm on Monday 31 July 2023.

The second Storywalk now complete at Kowhai Park, the first is at Mt Lees Reserve.

MDC has recently joined the Welcoming Communities programme, designed to create inclusive environments where all residents, including refugees and migrants, can thrive and belong. Find out more on MDC website or at Welcoming Communities | Immigration New Zealand .

**Hiwinui Community Plan**

**Our Community Vision:** *Hiwinui is a safe, walkable, socially connected and environmentally conscious community where sustainable future growth and development reflect the character of our rural environment.*

**Area of Focus: Rural Character**

*Hiwinui is a rural place and we want to maintain our unique rural character in the community and our school*

ACTION / IDEA	WHO TO INVOLVE	FIRST ACTION	
A1	<ul style="list-style-type: none"> <li>Continue to advocate for a rural lifestyle zone taking into account the community's desire to maintain a minimum lot size to retain rural character, with consideration given to community infrastructure requirements for more intensive housing (eg septic tanks, stormwater and roading).</li> </ul>	MDC + Landowners in the rural lifestyle zone + Hiwinui Community Committee	MDC to consult with the Hiwinui Community Committee and the community Council to investigate where stormwater is going eg Bridge before Dixon's Line
A2	<ul style="list-style-type: none"> <li>Explore opportunities for future development of facilities and land for the community's use</li> </ul>	MDC + Hiwinui School Board of Trustees (on behalf of the Ministry of Education) + Hiwinui Community	Hiwinui School Board of Trustees to continue communicating with the Hiwinui Community Committee
A3	<ul style="list-style-type: none"> <li>The Hiwinui community continue to work together and engage with Council through submissions on the District Plan Review and the Long-Term Plan to communicate the community's vision and aspirations detailed in the Community Plan</li> </ul>	Hiwinui Community Committee	Hiwinui Community Committee to consult with MDC
A4	<ul style="list-style-type: none"> <li>Investigate the feasibility of installing additional security cameras to those already in place at the school</li> </ul>	Hiwinui Community Committee	Hiwinui Community Committee to investigate feasibility
A5	<ul style="list-style-type: none"> <li>Establish a predator eradication programme to promote birdlife in our community</li> </ul>	Hiwinui Community Committee and potential partners (Horizons, Trusts/Grants, Env't Network Manawatu)	Hiwinui Community Committee to consult with Horizons Regional Council and/or other agencies on pest control

**Area of Focus: Safe Movement for Everyone**

*We want our community to be a place where movement is safe for everyone and we can safely drive, walk or cycle*

ACTION / IDEA	WHO TO INVOLVE	FIRST ACTION	
B1	<ul style="list-style-type: none"> <li>Work with the MDC, landowners and the community to improve Watershed Road and Reid Line East to reflect a safe walkable rural community by extending the current lime walking and cycleway pathway.</li> </ul>	MDC + Landowners in the rural lifestyle zone + Hiwinui Community	MDC to meet with Hiwinui Community Committee to discuss options
B2	<ul style="list-style-type: none"> <li>Continue to review the speed limits for Hiwinui with a view to having variable speed limits from 60 to 40 past the school and a reduction of the current 100 to 80 from the corners of Watershed Road including painting the 80 on the road at both ends</li> </ul>	MDC + Hiwinui Community Committee	MDC to continue with the review of speed limit appropriateness for Hiwinui
B3	<ul style="list-style-type: none"> <li>Establish and maintain plantings in the Hiwinui Community</li> </ul>	MDC + Hiwinui Community Committee	Arrange plants from MDC and organise a working bee to plant them
B4	<ul style="list-style-type: none"> <li>Investigate options to improve school entry by installing a pedestrian crossing and supporting Hiwinui School parking needs</li> </ul>	MDC, MOE + Hiwinui Community Committee + Hiwinui School Board of Trustees	MDC, Hiwinui Community Committee to meet Min. of Ed and identify process to review school pedestrian and parking needs
B5	<ul style="list-style-type: none"> <li>To work with Hiwinui School, as required, to ensure the health and safety of children moving to and from school, in particular wearing hi-vis and how this can be reinforced with students and parents.</li> </ul>	MDC + Hiwinui School Board of Trustees (on behalf of the Ministry of Education) + Hiwinui Community	Hiwinui School Board of Trustees to continue communicating with the Hiwinui Community Committee
B6	<ul style="list-style-type: none"> <li>Identify safe locations along walking paths for viewing the landscape and consider locating seating and history boards here</li> </ul>	MDC + interested land owners	Hiwinui Community Committee to meet MDC to progress
B7	<ul style="list-style-type: none"> <li>Investigate recreation/walking tracks across private land to the Gorge Track and the Herb Farm</li> </ul>	MDC + Hiwinui Community Committee	Hiwinui Community Committee to arrange meeting with rural landowners to consider informal path network interest
B8	<ul style="list-style-type: none"> <li>Improve the visibility for drivers on the Watershed and Colyton Road intersection</li> </ul>	MDC + Hiwinui Community Committee	Hiwinui Community Committee to advocate to Council for improvements by submitting to each Annual Plan and Long Term Plan
B9	<ul style="list-style-type: none"> <li>Continue to advocate for roading improvements along Kelvin Grove Road with the Palmerston North City Council</li> </ul>	PNCC + Hiwinui Community Committee	Hiwinui Community Committee to advocate to Council for improvements by submitted to each Annual Plan and Long Term Plan

**Area of Focus: Community Connectedness**

*The school is our social hub and we should build on this to make it a place for the whole community*

ACTION / IDEA	WHO TO INVOLVE	FIRST ACTION
C1 • Work with the community to establish the best method to maintain a network of communications	Hiwinui Community Committee + Hiwinui School	Committee to maintain database for emailing, facebook, and letter drops, or texting as well as develop a welcome pack for new residents
C2 • Work with Hiwinui School and the Hiwinui Community Committee to develop an annual programme of events for the Hiwinui community - this should connect with all people, not just the school community. It can also identify any interest groups that might meet more regularly. This could include regular community get togethers eg pot luck dinners, intercommunity events eg cricket match against Colyton community, letterbox decorating competition at Christmas, a Food Drive, Quiz Night, and promotion of other interest group meetings in the area	Hiwinui Community Committee + Hiwinui School	Committee to meet and develop a programme of events
C3 • Investigate options for having a community space / spaces that may include a green space, hall or community centre that can be connected with the school	Hiwinui Community Committee	Committee to discuss options that could be investigated further
C4 • Establish and maintain a Emergency Community Response Plan	MDC + Hiwinui Community Committee	Work with MDC Emergency Management Team on training and keeping the plan up to date
C5 • Investigate the feasibility of installing a "book box" for the community's use in sharing books	Hiwinui Community Committee	Survey the residents to see whether there is an interest in installing a "book box"
C6 • Advocate for an improved cell phone coverage for the community	MDC + Hiwinui Community Committee	Advocate to Chorus for improved cell phone coverage
C7 • Explore enhanced recycling and/or education of recycling options for Hiwinui Community. This may include collection of unwanted/expired chemicals at a set event, enhanced recycling options for the community, and/or working with council on education around waste minimisation.	Hiwinui Community Committee + School + MDC	Refine options