

# Confirmed Minutes:

## Meeting of Hiwinui Community Committee

Name:	Hiwinui Community Committee
Date:	Tuesday 18th October, 2022
Time:	7:30pm to 8:35pm
Location:	Hiwinui School Staff Room
Committee Members Present:	Greg Barratt (Chairperson), Tracey Mouat (Secretary), Erin Wheeler (Principal), Richard Fernando, Richard Ramson, Phil Pirie, Sean Hurley, Clare Ridler
Manawatu District Council Representation:	Nil (recent MDC elections - await appointment of new Councillor)
Apologies:	Duncan Baker (Hiwinui School BOT Chair), Janine Hawthorn (MDC Community Development Advisor), Pam Eastcott
Guests:	Nil
Conflict of Interest:	Nil

Ser	Item	Responsibility
1.	Welcome	
1a.	Greg welcomed everyone to the meeting, and declared the meeting open.	N/A
2.	Apologies	
2a.	See above	N/A
3.	Quorum	
3a.	Yes	N/A
4.	Additional items for the agenda	
4a.	The following will be added to General Business: <ul style="list-style-type: none"> <li>Hiwinui Community Committee elections</li> <li>Hiwinui Community Plan review</li> <li>Community Event dates: 2023</li> <li>Proposal for restructuring of meeting</li> </ul>	N/A
5.	Minutes of the last meeting	
5a.	The minutes of the Hiwinui Community Committee held on 16th August 2022 having been circulated, were approved as a true and correct record of that meeting. <ul style="list-style-type: none"> <li><i>Moved: Richard Fernando   Seconded: Sean Hurley   Carried</i></li> </ul>	N/A
6.	Matters arising from the minutes	
6a.	Community Honour - nominations have closed.	N/A
7.	Correspondence	
7a.	<u>Inwards:</u> <ul style="list-style-type: none"> <li>19 Aug 22: Response from MDC re: Action Points</li> <li>28 Sep 22: Confirmation of \$10K tagged for Hiwinui Pathways</li> <li>Various: coord of the 'meet the candidates' evening for local body elections.</li> </ul>	N/A
7b.	<u>Outwards:</u> <ul style="list-style-type: none"> <li>18 Aug 22: action points from meeting sent to MDC.</li> <li>28 Sep 22: request for advice re: Hiwinui footpath funding.</li> <li>Various: coord of the 'meet the candidates' evening for local body elections.</li> </ul>	N/A
8.	Chairperson's Report	
8a.	Greg officially tendered his resignation as Chairperson from the Hiwinui Community Committee. Greg will continue to support the Hiwinui Community Committee until a replacement is found.	N/A

	The Committee thanked Greg for taking over the role of Chairperson and all the work he had done over his tenure. The new Chairperson will be determined once Community Committee elections have been held and a new Committee is formed.	
<b>9. Finance Report (Greg)</b>		
9a.	Our current balance wasn't confirmed, however our funds are currently sitting at approximately \$5,000.	N/A
<b>10. School in the Community (Erin)</b>		
10a.	Term 4 has started. Lamb & Calf Day is coming up (29 Oct) and is the main focus. Year's 5-8 have School Camp mid November. Hops & Vines was recently held as the School's main fundraiser, which raised approximately \$22,000 towards a school PE Shed and IT upgrade. There was a broad discussion around who from the school would represent at the Community Meeting as the Community Liaison couldn't attend. It was agreed that so long as there is representation from the school at the meeting (Principal and/or BoT Chair), with the minutes being passed onto the BoT Community Liaison, this will suffice.	N/A
<b>11. Communications (Tracey)</b>		
11a.	The Term 3 newsletter didn't go out- Tracey will coord with the school to confirm a new format for this as it doesn't work in with the new school newsletter. The focus for the term will be on Committee elections/AGM, Hiwinui Community Plan and any pathway updates.	Tracey
<b>12. Origin Homes Subdivision</b>		
12a.	No update.	N/A
<b>13. Local Rooding Update (Greg/Phil)</b>		
13a.	No update.	N/A
<b>14. MDC update</b>		
14a.	Nil - awaiting new Councillor.	N/A
<b>15. Community Response and Recovery Plan (Richard F)</b>		
15a.	The Plan is in a good place - but now needs an annual update to maintain currency. Need to confirm a suitable electrician to 'make safe' the school area in case of an emergency.	Richard F / Richard R
<b>16. Neighbourhood Support</b>		
16a.	No new update.	N/A
<b>17. Walkways</b>		
17a.	The MDC has tagged \$10,000 towards Hiwinui pathway development. Richard R has discussed options for the pathway with a local contractor. The pathway would be limestone and approximately 1200mm wide, constructed on the school side of the road down to the Origin Homes subdivision, and will then continue on the other side of the road to the end of Watershed Road. There will be some areas that will need to have culverts built, but the majority is a relatively simple path. Origin Homes will construct the pathway outside the frontage of their subdivision, which is a more complex area of land. Richard is awaiting a quote to determine the scope of work.	Richard R / Phil
17b.	Safe crossing points at school were also discussed, with options of having a parent/teacher to support crossing the road in the morning.	Erin - for school
<b>18. General Business</b>		
18a.	<u>Review of the Hiwinui Community Plan.</u> The revised Hiwinui Plan was presented for review (Appendix One). <b>Motion:</b> That the Revised Hiwinui Plan is accepted as our new Hiwinui Community Plan and submitted to the MDC. <ul style="list-style-type: none"><li>• <i>Moved: Tracey Mouat   Seconded: Richard Fernando   Carried</i></li></ul>	Tracey

18b.	<u>Confirmation of event dates.</u> The committee agreed to plan for two events for 2023, dates TBC. <ul style="list-style-type: none"> <li>12 or 19 Mar 23: Hiwinui Sounds (proposed) - possibility of incl an event with Colyton (eg cricket match).</li> <li>Explore Guy Fawkes display at Hiwinui for Nov 23 with the Lions.</li> </ul>	Richard R
18c.	<u>Hiwinui Community Committee elections</u> - a suitable time for elections was discussed, along with needing to confirm the rules around establishing a committee and AGM (numbers on a committee, format for AGM, timing of elections). Tracey will confirm details. <b>Motion:</b> That the Hiwinui Community Committee elections and AGM are held on 22 Nov 22. <ul style="list-style-type: none"> <li><i>Moved: Greg Barratt   Seconded: Richard Ramson   Carried</i></li> </ul>	Greg/Tracey
18d.	<u>Proposal for restructuring of meeting agenda.</u> Tracey proposed that future meetings were separated into our three 'Areas of Focus' from our Community Plan, and that groups be established from the Committee to support each Area of Focus.	Tracey
<b>19. Action points for MDC</b>		
19a.	<u>The following action points will be forwarded to the MDC:</u> <ul style="list-style-type: none"> <li>Confirm agenda for AGM.</li> <li>Confirm Hiwinui Community Plan.</li> <li>Confirm Hiwinui Community Committee Terms of Reference.</li> <li>Advise of Greg's resignation.</li> <li>Advise of our AGM / Committee election date (22 Nov 22).</li> </ul>	Tracey
<b>20. Meeting Closure</b>		
20a.	The meeting was closed at 8:35pm	N/A
20b.	The next meeting of the Hiwinui Community Committee will be our AGM, held Tuesday 22nd November 2022, 7:30pm at the Hiwinui School Staff Room.	N/A

#### List of Appendices and Annexures

Annex A:	Action List Summary from Minutes		
Appendix One:	Draft Hiwinui Community Plan		
Signed: (chairperson)		Date:	

Annex A to  
 Hiwinui Community Committee Minutes  
 Dated 18th October 2022

Action List Summary		
Ref	Action Required	Responsibility
11a.	Confirm Community Comms for the term	Tracey
15a.	Confirm electrician response in an emergency	Richard R
17a.	Progress walkway planning	Richard R / Phil
18b.	Explore Guy Fawkes 2023 display with Lions	Richard R
18c.	Confirm AGM/Election requirements	Tracey
18d.	Restructure minutes/agenda to support 'Areas of Focus'	Tracey
19a.	Forward 'action points' to MDC	Tracey