

Confirmed Minutes: Meeting of Hiwinui Community Committee



Name:	Hiwinui Community Committee
Date:	Tuesday 21st February, 2023
Time:	7:30pm to 9:27pm
Location:	Hiwinui School Staff Room
Committee Members Present:	Tracey Mouat (Secretary), Erin Wheeler (Principal), Richard Fernando, Sean Hurley, Richard Ramson, Rod Smillie
Manawatu District Council Representation:	Cr Fiona Underwood
Apologies:	Blair Alabaster (Chairperson), Duncan Baker (Hiwinui School BOT Chair), Phil Pirie, Negin Nema (MDC Community Development Advisor)
Guests:	Nil
Conflict of Interest:	Nil

Ser	Item	Responsibility
1.	Welcome	
1a.	Tracey welcomed all to the meeting.	N/A
2.	Apologies	
2a.	See above	N/A
3.	Quorum	
3a.	Yes	N/A
4.	Additional items for the agenda	
4a.	The following will be added to General Business: <ul style="list-style-type: none"> Plants for signage. Climate Change discussion. 	N/A
5.	Minutes of the last meeting	
5a.	The minutes of the Hiwinui Community Committee held on 31st January 2023 having been circulated, were approved as a true and correct record of that meeting. Add into minutes - climate change response plan. <ul style="list-style-type: none"> <i>Moved: Richard Fernando Seconded: Sean Hurley Carried</i> 	N/A
6.	Matters arising from the minutes	
6a.	Defib action points were discussed - still under action are training opportunities, replacement case; and 'defib here' sign'	Richard F
6b.	Need to confirm a 2nd 'admin' for the facebook page	Tracey
7.	Correspondence	
7a.	<ul style="list-style-type: none"> Various liaison HCC: Colyton Community re: 19 March event. 	N/A
8.	Chairperson's Report	
8a.	N/A	
9.	Financial Report	
9a.	Our balance is \$5,576.89.	N/A

	In addition to this, we have \$1,000 allocated for a community event to be held prior to 30 June 2023, and \$10,000 allocated to Watershed Rd pathway development.	
10. School in the Community		
10a.	School has started, with some learning around the school environment. Positive Behaviour for Learning (PB4L) has commenced to reinforce school values. Maths PD is continuing. The school swimming pool has been great, with future sports such as triathlon on the agenda.	N/A
11. MDC Report		
11a.	There have been two meetings since our last meeting (2nd/16 Feb). Traffic Bylaw discussions. The MDC are reviewing time limited parking in the Feilding town centre (feasibility study).	N/A
11b.	Numerous reports submitted - including: Manfeild Park Trust - report (16 Feb) Sport Manawatū - reports (16 Feb) Future for Local Govt Review. Submission approved. MDC approved appts MW Regional Disaster Fund Manfield Trust, Hartfield , MD Youth CDEM. Number of committees MDC have been appointed to, including CDEM	N/A
11c.	The cycleway on Campbell Rd is under construction.	N/A
12a. Community Events '23		
12a.	<u>Community Event: 19 March 2023.</u> Planning continues for this event, to include <ul style="list-style-type: none"> ● Request Herb Farm Coffee Cart (TBC); ● Request Tip Top Ice Cream truck (TBC); ● 2 x bouncy castles similar to last time (booked, see if Ethan can 'police'); ● Sausage sizzle (Tracey to order; approx 400 sausages); ● Trailer of gear from Sport Manawatū; ● Confirm funding (and additional funds required on top of the \$1,000). note - Colyton component removed after discussions with Colyton School.	Tracey Blair Richard Tracey Tracey Tracey
13. Cenotaph/Memorial move		
13a.	Investigation continues - no change to action points. Listed as Hiwinui School War Memorial on National database.	Phil/Rod
14. Te Ahu a Turanga Pathway Grant		
14a.	Tracey to contact Phil to confirm if landowners have given verbal consent.	Tracey/Phil
15. Hiwinui Pathway Development		
15a.	Richard R met with the Council - the pathway will commence on the eastern (school) side of Watershed Rd, crossing in the vicinity of Dukers/Pivacs, continuing down Watershed Rd. Construction is planning to commence 3/4 March, with further investigation on painting the road to highlight the crossing point. Shane/Richard R will continue to discuss with affected landowners to ensure they are happy / aware of changes.	Richard R
16. Welcome to Hiwinui Mailer		
16a.	Tracey had a draft of the information gathered to date, and will send out draft for comment. Richard F will format and add pictures to produce a pamphlet. This will go out to all families initially, and will then be distributed to new families in the area. A MDC rubbish bag could be added to this pack.	Richard F/ Tracey
17. General Business		
17a.	<u>Plants for signage.</u> Phil has sourced some plants that will be planted around the signs, and has donations of sleepers to build up the area around Reid Line East. Richard R to work with Phil to come up with a plan, and will confirm the cost of culvert for discussion at our next meeting.	Phil/Richard R / Rod

17b.	<u>Climate Change discussion.</u> There was further discussion on the Council's decision not accept the two motions at teh 15 Dec 22 MDC Meeting to 'endorse that the draft Joint Climate Action Plan provides a framework for collective action on climate change across our region' and that the 'draft Joint Climate Action Plan will be adopted by the Climate Action Joint Committee in early 2023'. The Hiwinui Community Committee will draft a letter to request clarity on the Council's stance on climate change, and how/if climate change initiatives will be supported and/or integrated into Council plans.	Richard F / Tracey
18. MDC Action Points		
18a.	The following points will be forwarded onto the MDC for clarification: Climate Change - notification of letter being sent to MDC.	Tracey
19. Meeting Closure		
19a.	The meeting was closed at 9:27pm.	N/A
19b.	The next meeting of the Hiwinui Community Committee will be held Tuesday 21st March 2023, 7:30pm at the Hiwinui School Staff Room.	N/A

List of Appendices and Annexures

Annex A:	Action List Summary from Minutes		
Signed: (chairperson)		Date:	

Action List Summary		
Ref	Action Required	Responsibility
6a.	Follow up defib action points: code to be held by school; training opportunities; replacement case; and 'Defib here' sign'	Richard F
6a.	Confirm 2nd 'admin' for FB page	Tracey
12a.	Plan/coord the Community Day 19 March 23: <ul style="list-style-type: none"> ● Request Herb Farm Coffee Cart (TBC); ● Request Tip Top Ice Cream truck (TBC); ● 2 x bouncy castles similar to last time (booked, see if Ethan can 'police'); ● Sausage sizzle (Tracey to order; approx 400 sausages); ● Trailer of gear from Sport Manawatū; ● Confirm funding (and additional funds required on top of the \$1,000). 	Tracey Blair Richard R Tracey Tracey Tracey
13a.	Progress Cenotaph movement planning by: <ul style="list-style-type: none"> ● Provide plan to BOT of new location; ● Liaise with MDC/RSA; ● Identify alternate locations and confirm most suitable location; ● Confirm funding for movement of plinth. 	Phil Phil Phil/Rod/Greg Phil
14a.	Confirm landowner support for Te Ahu a Turanga Pathway Grant	Richard R
15.	Continue with Watershed Rd pathway development; confirm comms around this to go out to community	Richard R
16.	Forward out draft 'Welcome to Hiwinui' mailer for revision.	Tracey
17a.	Confirm culvert cost	Richard R
17b.	Draft letter to MDC re: Climate Change	Richard F