

Confirmed Minutes: Meeting of Hiwinui Community Committee



Name:	Hiwinui Community Committee
Date:	Tuesday 21st March, 2023
Time:	7:36 to 9:17pm.
Location:	Hiwinui School Staff Room
Committee Members Present:	Blair Alabaster (Chairperson), Tracey Mouat (Secretary), Phil Pirie, Sean Hurley, Richard Ramson, Rod Smillie
Manawatu District Council Representation:	Cr Fiona Underwood, Lyn Daly (General Manager Community)
Apologies:	Negin Nema (MDC Community Development Advisor), Erin Wheeler (Principal), Duncan Baker (Hiwinui School BOT Chair), Richard Fernando
Guests:	Nil
Conflict of Interest:	Nil

Ser	Item	Responsibility
1.	Welcome	
1a.	Blair welcomed all to the meeting.	N/A
2.	Apologies	
2a.	See above	N/A
3.	Quorum	
3a.	Yes	N/A
4.	Additional items for the agenda	
4a.	The following will be added to General Business: <ul style="list-style-type: none"> Funding allocation 23/24 financial year Stolen sleepers HCC event tomorrow confirmation Draft 'Welcome to Hiwinui' pamphlet development Future Agenda 	N/A
5.	Minutes of the last meeting	
5a.	The minutes of the Hiwinui Community Committee held on 21st February 2023 having been circulated, were approved as a true and correct record of that meeting. <ul style="list-style-type: none"> <i>Moved: Rod Smillie Seconded: Sean Hurley Carried</i> 	N/A
6.	Matters arising from the minutes	
6a.	AED - The replacement pads & batteries is \$285.00 + GST every 5 years. A brand new entire AED is \$2,795.00 + GST, which is typically recommended, replacing at the 10 year mark. So in our case, with our AED being 2.5 years old, we shouldn't need to replace it for another 7.5 years.	N/A

7. Correspondence		
7a.	<ul style="list-style-type: none"> • Various liaison HCC: Colyton Community re: 22 March event. • Various correspondence re: pathways. • 28 Feb: Pathway. Phil Pirie had a short chat with Dave Stewart. He wasn't sure how the legal situation - Phil has investigated it and an easement would be created. • 13 March 23: Email from MDC requesting confirmation of funding allocation for 23/24. (see General Business) - response required by 30 April. • 13 March 23: notification of The Annual Community Committee Forum to be held Wed 5 April, 5pm. • 17 March 23: Climate Change minute submitted to Cr Underwood to present to MDC. • Request for Anzac Day info: Could you reply to me with as much information and details regarding your dawn service/parade/times/venues/contact people etc please? 	Tracey Tracey/Erin
8. Chairperson's Report		
8a.	Blair highlighted the success on the pathways, the upcoming community event, and the cenotaph moving.	
9. Financial Report		
9a.	Our balance is \$5,576.89. In addition to this, we have \$1,000 allocated for a community event to be held prior to 30 June 2023 (tomorrow), and \$10,000 allocated to Watershed Rd pathway development. MDC has requested confirmation of 2023/24 funding allocation, to be discussed in General Business.	N/A
10. School in the Community		
10a.	N/A	
11. Community Events 2023 Plan		
11a.	Our main event is tomorrow, with MDC funding, with potentially another event later in the year.	N/A
12. Te Ahu a Turanga Pathway Grant		
12a.	Future actions for this: Phil to get landowner consent. Tracey to complete the form.	Phil/Tracey
13a. MDC Report		
13a.	<p>A lot of work is going on with support to areas affected by Cyclone Gabrielle. 2 x MDC meetings held since our last meeting. Traffic safety and road usage plan was adopted. Feilding - Palmerston North pathway has been paused due to an entry permit being needed by KiwiRail. Work hoped to commence shortly. PNCC work will commence from Newbury Line. Right hand turning bay into Aorangi Marae has commenced. Lyn Daly was in attendance at the meeting and addressed starting the Long Term Plan process shortly, so pre-engagement will occur in the community. Legislation dictates that 3 waters legislation is not included in the Long Term Plan. Pre-engagement needs to occur by June. The MDC could attend May committee meeting to 'brainstorm', this could also include our children's 'voice'. (Erin). MDC operate a Youth Council - there could be links to Hiwinui School (noting the minimum age is 13).</p>	Erin/Blair/ Tracey Erin
14. Hiwinui Pathway Development		
14a.	Pathways were installed over one weekend in March, we had some generous local contractors/families support our paths through providing their time, expertise and equipment. They have been a great success with many comments, and a noticeable	Richard R

	increased use already. There is some metal remaining near the school - the intent is to dig it out and compact the area out in the front of the school with remaining metal and put a pathway near the back. Blair has sprayed the Melford Lane area, and it is ready for planting, Richard will discuss with MDC on planting the area.	
15. General Business		
15a.	<u>Stolen Sleepers (Colyton Rd end)</u> these were taken at some stage between Thur-Sat. For any replacements and for our other signs we will secure them in place. A Facebook post will be put out to request any information on these and to ask for donations.	Richard R/ Tracey
15b.	<u>HCC event tomorrow confirmation.</u> All support has been confirmed, and we have assistance from the school to support the BBQ/swimming. There may be additional support requirements on the night, committee be prepared to step in.	Tracey
15c.	<u>Firewood Fundraiser</u> - this has stalled - Phil to confirm what the landowner request is, Blair to discuss options with Aaron Fergus (school parent, works in forestry).	Phil, Blair
15d.	<u>Movement of cenotaph/memorial.</u> While it wont happen this year, determining a suitable site for this to move to and funding are the next steps. There is potential support from the Army for this.	Phil
15e.	<u>2023/34 HCC funding plan.</u> Our current status is: <ul style="list-style-type: none"> Community Committee Project \$6,101.51 (tagged for beautification, sounds of summer community event) - current balance is \$5,576.89 with \$475.66 spent on spray and \$36.26 on supper and gifts for public meeting. An additional \$3,000 will be allocated towards HCC projects on 1 July 2023. Community Planning - \$10,000 (tagged for walkway) current balance is \$10,000. The Committee confirmed the following: <ul style="list-style-type: none"> Spending from now - 30 June 2023: TBC depending on the outcome of the pathway reconciliation. Funding for 23/24 FY: remaining funding of the \$8,576.89 will be allocated towards pathways and beautification. The walkway funding has been utilised, Richard Ramson will do a reconciliation of costs - there were increased costs due to 100mm of metal required for the pathways (not budgeted for). The HCC will also request additional funds to create more pathways, noting that the current section was tagged for completion in the Long Term Plan (2026/27) at a cost of \$294,000 and completed 4 years earlier at a cost of less than 5% of the budget (noting different construction method/materials). Tracey will check on options with Janine and other 3rd Party options (eg Ashhurst Pohangina Lions) to further progress these pathways, which are a priority for the Hiwinui Community Committee. <p>Motion: That the 2023/24 Hiwinui Funding Plan is for beautification/pathways, less any funds allocated to the current pathways.</p> <ul style="list-style-type: none"> <i>Moved: Tracey Mouat Seconded: Richard Ramson Carried</i> 	Richard R / Tracey
15f.	<u>Confirm agenda for future meetings.</u> This will be reviewed to align with our Community Plan objectives.	Tracey
15g.	<u>Draft 'welcome to the community' mailer.</u> Tracey will send out for review to required people. Richard F will work on the design/layout. Tracey will request community photos to support the newsletter.	Tracey

15h.	<u>Colyton / Watershed Road</u> - this intersection was raised as an area of concern for residents, in particular for milk tankers and school buses using it as a route. The Committee will raise its concerns with the MDC over it being used as a route by milk tankers (Grant Stevenson), and with the Ministry of Education for the school bus route. The Committee will also request a review of any options that may reduce the danger of this intersection for traffic (examples raised were a concave mirror to support, speed reduction (flashing sign), signage. Highlight concerns with the Watershed Road/Colyton Road intersection.	Tracey
16. MDC Action Points		
16a.	The following points will be forwarded onto the MDC for clarification: <ul style="list-style-type: none"> ● Colyton Rd/Watershed Rd intersection concerns. ● Hiwinui Pathways, thanks and future options. ● 5th April attendance at Community meeting: Blair Alabaster/Richard Ramson. ● Anzac Day requirements: I will follow this up with the school. 	Tracey
17. Meeting Closure		
17a.	The meeting was closed at 9:17pm.	N/A
17b.	The next meeting of the Hiwinui Community Committee will be held Monday 24th April 2023, 7:30pm at the Hiwinui School Staff Room.	N/A

List of Appendices and Annexures

Annex A:	Action List Summary from Minutes		
Signed: (chairperson)	<i>Blair Alabaster</i>	Date:	24 April 2023

Action List Summary		
Ref	Action Required	Responsibility
6a.	AED: confirm access code	Tracey
7a.	Tracey to forward Anzac Day email onto Erin and confirm names for 5th April MDC session.	Tracey
12a.	Te Ahu a Turanga Pathway Grant. Gain landowner consent and complete the form.	Tracey/Phil
13a.	Confirm plan for May committee meeting to 'brainstorm' re: LTP (and MDC attendance).	Blair/Tracey
13a.	Consider children's 'voice' towards the MDC Long Term Plan and links towards the MDC Youth Council (noting the minimum age is 13).	Erin
14a.	Complete work out the front of the school, and confirm the final amount spent on pathways. Discuss planting of Melford Lane with MDC.	Richard R
15a.	Put post on FB re: stolen sleepers and secure new ones in place.	Tracey/Richard R/ Phil
15c.	Firewood Fundraiser. Phil to confirm what the landowner request is, Blair to discuss options with Aaron Fergus (school parent, works in forestry).	Blair/Phil
15d.	Progress Cenotaph movement planning by determining new location with school/liaison with MDC/RSA, confirming funding to support movement.	Phil
15e.	Confirm 23/24 FY funding with MDC	Tracey
15f.	Revise agenda for future meetings in line with our Community Plan	Tracey
15g.	Forward out draft 'Welcome to Hiwinui' mailer for revision, and request photos	Tracey
15h.	Forward Colyton Rd/Watershed Rd concerns to MDC	Tracey