

Confirmed Minutes: Meeting of Hiwinui Community Committee



Name:	Hiwinui Community Committee
Date:	Tuesday 21st November, 2023
Time:	7:30pm to 9:45pm
Location:	Hiwinui School Staff Room
Committee Members Present:	Blair Alabaster (Chairperson), Tracey Mouat (Secretary), Sean Hurley, Phil Pirie, Richard Ramson, Rod Smillie
Manawatu District Council Representation:	Cr Fiona Underwood (Community Liaison Councillor)
Apologies:	Negin Nema (MDC Community Wellbeing Officer), Erin Wheeler (Principal) Duncan Baker (Hiwinui School BOT Chair)
Guests:	Nil
Conflict of Interest:	Nil

Ser	Item	Responsibility
1.	Welcome	
1a.	Blair welcomed all to the meeting.	N/A
2.	Apologies	
2a.	See above	N/A
3.	Quorum (50% of eight members)	
3a.	Yes.	N/A
4.	Additional items for the agenda	
4a.	The following will be added to General Business: <ul style="list-style-type: none"> Potential movement of Cenotaph Draft Speed Management Plan 	N/A
5.	Minutes of the last meeting	
5a.	The minutes of the Hiwinui Community Committee held on 17th October 2023 having been circulated, were approved as a true and correct record of that meeting. <ul style="list-style-type: none"> <i>Moved: Sean Hurley Seconded: Richard Ramson Carried</i> 	N/A
6.	Matters arising from the minutes	
6a.	Nil	N/A
7.	Correspondence	
7a.	A summary of correspondence: <ul style="list-style-type: none"> Numerous correspondence re: District Plan Review/coord for meeting. Correspondence from Chorus (approval of painting of cabinet) 	N/A
8.	Financial Report	
8a.	See Annex B for detailed income/expenditure. <ul style="list-style-type: none"> Community Committee Project funding: \$8,602.33 Community Planning Projects (pathways): \$12,032.20 	N/A

	a bit of spraying that the Committee will complete.	
11f.	<p><u>B7: Investigate recreation/walking tracks across private land to the Gorge Track and the Herb Farm:</u></p> <ul style="list-style-type: none"> ● Phil has discussed with the landowners. One landowner is not supportive, however it can still be achieved with the other landowners support, who are initially positive- however still require support from their equity owners. ● The plan continues to be drafted - and will include the following three stages: <ul style="list-style-type: none"> ○ Stage 1: Watershed Rd to Grove Rd. ○ Stage 2: Grove Rd to Ashhurst. ○ Stage 3: Reid Line East to Bunnythorpe/Feilding via Nannestad/Dixons Line ● The HCC plan to meet with the Te Ahu a Turanga team to discuss our progress/next steps prior to Christmas. 	Phil Phil Phil
11g.	<u>B8: Improve the visibility for drivers on the Watershed and Colyton Road intersection:</u> MoE still investigating the bus route. They have approached the bus company who advise that determining an alternative route would be difficult. Tracey will remind the community about logging 'near miss' or accidents.	Tracey
11h.	<u>C4: Establish and maintain an Emergency Community Response Plan.</u> Request for generator funding has been submitted to the CET.	N/A
12. General Business		
12a.	<u>Cabinet Painting.</u> The confirmed design has been submitted to Chorus, who have approved for painting. The artist (Charlie Askin) and Chorus are working through the contract, with work expected to be undertaken over the Christmas School Holidays. Tracey will keep in touch with Charlie to ensure this is progressing.	Tracey
12b.	<u>Hiwinui Foodbank Drive.</u> This was undertaken several years ago with success. It was a school led food drive with pre planned bags distributed. Tracey will confirm with the school if they would like to lead this for 2022, otherwise will look at other Community options. It could be a theme of 'Honk for Hiwinui' and gain support from local fire/police assets.	Tracey
12c.	<u>Draft Speed Management Plan.</u> This has been released by the MDC in line with national policy. For Hiwinui it means variable speed zones are retained, that a 60km/h zone will replace current 80km/h zones and that pathway development will continue to occur. Tracey will promote the changes and feedback proposal.	Tracey
12d.	<p><u>Potential movement of Cenotaph.</u> There was a Board discussion last night regarding this. The Board agreed that if the cenotaph was to be moved, it was a Community Committee responsibility to fund. A decision is required by the HCC within the next two weeks. The HCC agreed that in particular with a new block wall being erected in front of its current position, that we need to move this. The agreed location was to the front of the school, between the swimming pool and the front sports courts. This location is supported by the BoT. The following actions need to occur:</p> <ul style="list-style-type: none"> ● Confirm any funding source options with MDC. ● See if there is an organisation who funds the restoration and reinstatement of war memorials. ● Review the history of the Hiwinui War Memorial. Phil advised that this was set up and owned by the Community. ● Confirm cost to move (Building a new plinth, new (or repurposed) fencing, providing a flat base. Phil has secured the relocation of the obelisk at no cost. ● Confirm with the BoT to link in with the school court redesign project. ● Research funding options (such as 'give a little' page). 	Tracey Tracey/ Richard Richard Phil Richard Tracey/ Richard

13. MDC Action Points

13a.	The HCC requests information on if there is an organisation (or MDC) who funds the restoration and reinstatement of war memorials. Ours is required to be moved due to school development.	Tracey
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14. Meeting Closure

14a.	The meeting was closed at 9:45pm.	N/A
14b.	The next meeting of the Hiwinui Community Committee will be held Tuesday 20th February 2024, 7:30pm at Hiwinui School Staff Room.	N/A

List of Appendices and Annexures

Annex A:	Action List Summary from Minutes		
Annex B:	Hiwinui Community Committee Funding Summary		
Annex C:	MDC Report Summary		
Appendix A:	Community Plan Areas of Focus and Objectives		
Signed: (chairperson)	<i>Blair Alabaster</i>	Date:	20 February 2024

Action List Summary		
Ref	Action Required	Responsibility
10a.	Promote the opportunity to provide feedback on the Draft Speed Management Plan (required by Feb 2024).	Tracey
10a.	Remind the community to provide feedback on Draft District Plan by Friday 24 November.	Tracey
11a.	Highlight to the community the key points (based on meeting) that the HCC is going to submit via Facebook and email. Include Phil's submission as an example of more detailed analysis.	Tracey
11b.	Support installation of security camera for road in conjunction with new court / fence development.	Erin/Richard
11c.	Support the initiation of our Predator Eradication Prgm.	Rod/Erin
11d.	Continue to develop pathway extension options (B1 on Community Plan)	Richard
11e.	Spray local areas of plantings.	Richard
11f.	Develop plans to support pathways, continue to engage with remaining landowners to gain support and meet with the Te Ahu a Turanga team.	Phil/Richard
11g.	Follow up with MoE re: intersection and post a reminder on Facebook regarding reporting of accidents and near misses.	Tracey
12a.	Support cabinet painting process.	Tracey
12b.	Coordinate Hiwinui Foodbank Drive/discuss options with Erin.	Tracey
12c.	Promote Draft Speed Management Plan - opportunity for feedback by Feb.	Tracey
12d.	<p>Movement of cenotaph:</p> <ul style="list-style-type: none"> ● Confirm any funding source options with MDC. ● See if there is an organisation who funds the restoration and reinstatement of war memorials. ● Review the history of the Hiwinui War Memorial. Phil advised that this was set up and owned by the Community. ● Confirm cost to move (Building a new plinth, new (or repurposed) fencing, providing a flat base. Phil has secured the relocation of the obelisk at no cost. ● Confirm with the BoT to link in with the school court redesign project. ● Research funding options (such as 'give a little' page). 	<p>Tracey Tracey/Richard</p> <p>Richard</p> <p>Phil</p> <p>Richard Tracey/Richard</p>

2021/22 Hiwinui Community Committee Funding			
Community Committee Project Fund	\$8,954.66		
Materials for Welcome Sign		\$504.00	
Extra rail for Welcome Sign		\$53.25	
Welcome Signs		\$4,858.14	
Hire of Telehandler for Mulching		\$244.80	
Farewell Gift for Brenda		\$192.96	\$5,853.15
Closing Balance	\$3,101.51		
Community Planning Budget	\$0.00		
Closing Balance	\$0.00		
2022/23 Hiwinui Community Committee Funding			
Community Committee Project Fund	\$6,101.51	(incl \$3k allocation)	
Supper for Public Meeting		\$11.04	
Reimbursement for Spray for Walkway		\$451.88	
Reimbursement for gifts and supper for Public Meeting		\$36.26	\$499.18
Closing Balance	\$5,602.33		
Community Planning Budget	\$10,000.00		
Lime for Walkway		\$5,000.00	
Top course for Walkway		\$2,967.80	\$7,967.80
Closing Balance	\$2,032.20		
2023/24 Hiwinui Community Committee Funding			
Community Committee Project Fund	\$8,602.33		
Tagged for Beautification; Pathway; Community Event			
Current Balance	\$8,602.33		
Community Planning Budget	\$12,032.20	(incl \$10k allocation)	
Tagged for Walkway			
Current Balance	\$12,032.20		

Council Update November 2023

- The two public forums in November have seen four more recipients of the council's representative grant speak to council about how the grants helped them to represent their region or country. Recreational Services, now known as Green By Nature, the Deep South Massey University Project and Manchester Street School Waiora Project also made presentations. (See agendas for 2 and 16 November 2023 for more details).
- The MDC Annual Report 2022/23 was formally adopted by Council at an Extraordinary meeting on 30 October 2023. (The report can be viewed in the agenda for this meeting beginning on page 9).
- Council received annual reports from Manfield Park Trust (page 20), CEDA (page 68) and Feilding & Districts Promotion (page 146): (see agenda for 16 November 2023 to view these reports).
- Council officers presented the Customer Satisfaction Survey Report and Benchmarking Report. (These reports can be viewed in the agenda for 16 November 2023 beginning on page 173).
- Council endorsed a Statement of Intent between the Tangimoana Community Committee, Manawatu District Council, Horizons Regional Council and Massey University Deep South Project, directing the CE to sign the Statement of Intent on Council's behalf. (You can read the Statement of Intent in the agenda for 30 October beginning on page 211).
- Council approved the Draft Speed Management Plan to be released for public consultation. (The background information and the document can be viewed in the agenda for 2 November 2023 beginning at page 13). To make a submission, go to 'Have Your Say' tab on top menu bar, at MDC website.
- Council approved time-limited parking in Feilding Town Centre, with signage purchase and installation in the 2023/24 financial year. (Details of time-limited parking zones can be viewed in the agenda for 2 November 23 beginning at page 54). The draft changes to the District Plan have been published on the MDC website.
- Public feedback is still being sought on the draft changes which relate to how flood hazards are managed and new rules for managing rural activities, including subdivision. These proposed changes can affect everyone working or living in the district. Go to MDC website, 'Have Your Say' tab, District Plan Review, Rural and Flood Channel Review. Read the Fact Sheets and scroll down for FAQ and an online feedback form. Feedback opportunity finishes on 24 November. **Have your say!!!**

Hiwinui Community Plan

Our Community Vision: *Hiwinui is a safe, walkable, socially connected and environmentally conscious community where sustainable future growth and development reflect the character of our rural environment.*

Area of Focus: Rural Character

Hiwinui is a rural place and we want to maintain our unique rural character in the community and our school

ACTION / IDEA	WHO TO INVOLVE	FIRST ACTION	
A1	<ul style="list-style-type: none"> Continue to advocate for a rural lifestyle zone taking into account the community's desire to maintain a minimum lot size to retain rural character, with consideration given to community infrastructure requirements for more intensive housing (eg septic tanks, stormwater and roading). 	MDC + Landowners in the rural lifestyle zone + Hiwinui Community Committee	MDC to consult with the Hiwinui Community Committee and the community Council to investigate where stormwater is going eg Bridge before Dixon's Line
A2	<ul style="list-style-type: none"> Explore opportunities for future development of facilities and land for the community's use 	MDC + Hiwinui School Board of Trustees (on behalf of the Ministry of Education) + Hiwinui Community	Hiwinui School Board of Trustees to continue communicating with the Hiwinui Community Committee
A3	<ul style="list-style-type: none"> The Hiwinui community continue to work together and engage with Council through submissions on the District Plan Review and the Long-Term Plan to communicate the community's vision and aspirations detailed in the Community Plan 	Hiwinui Community Committee	Hiwinui Community Committee to consult with MDC
A4	<ul style="list-style-type: none"> Investigate the feasibility of installing additional security cameras to those already in place at the school 	Hiwinui Community Committee	Hiwinui Community Committee to investigate feasibility
A5	<ul style="list-style-type: none"> Establish a predator eradication programme to promote birdlife in our community 	Hiwinui Community Committee and potential partners (Horizons, Trusts/Grants, Env Network Manawatu)	Hiwinui Community Committee to consult with Horizons Regional Council and/or other agencies on pest control

Area of Focus: Safe Movement for Everyone

We want our community to be a place where movement is safe for everyone and we can safely drive, walk or cycle

ACTION / IDEA	WHO TO INVOLVE	FIRST ACTION	
B1	<ul style="list-style-type: none"> Work with the MDC, landowners and the community to improve Watershed Road and Reid Line East to reflect a safe walkable rural community by extending the current lime walking and cycleway pathway. 	MDC + Landowners in the rural lifestyle zone + Hiwinui Community	MDC to meet with Hiwinui Community Committee to discuss options
B2	<ul style="list-style-type: none"> Continue to review the speed limits for Hiwinui with a view to having variable speed limits from 60 to 40 past the school and a reduction of the current 100 to 80 from the corners of Watershed Road including painting the 80 on the road at both ends 	MDC + Hiwinui Community Committee	MDC to continue with the review of speed limit appropriateness for Hiwinui
B3	<ul style="list-style-type: none"> Establish and maintain plantings in the Hiwinui Community 	MDC + Hiwinui Community Committee	Arrange plants from MDC and organise a working bee to plant them
B4	<ul style="list-style-type: none"> Investigate options to improve school entry by installing a pedestrian crossing and supporting Hiwinui School parking needs 	MDC, MOE + Hiwinui Community Committee + Hiwinui School Board of Trustees	MDC, Hiwinui Community Committee to meet Min. of Ed and identify process to review school pedestrian and parking needs
B5	<ul style="list-style-type: none"> To work with Hiwinui School, as required, to ensure the health and safety of children moving to and from school, in particular wearing hi-vis and how this can be reinforced with students and parents. 	MDC + Hiwinui School Board of Trustees (on behalf of the Ministry of Education) + Hiwinui Community	Hiwinui School Board of Trustees to continue communicating with the Hiwinui Community Committee
B6	<ul style="list-style-type: none"> Identify safe locations along walking paths for viewing the landscape and consider locating seating and history boards here 	MDC + interested land owners	Hiwinui Community Committee to meet MDC to progress
B7	<ul style="list-style-type: none"> Investigate recreation/walking tracks across private land to the Gorge Track and the Herb Farm 	MDC + Hiwinui Community Committee	Hiwinui Community Committee to arrange meeting with rural landowners to consider informal path network interest
B8	<ul style="list-style-type: none"> Improve the visibility for drivers on the Watershed and Colyton Road intersection 	MDC + Hiwinui Community Committee	Hiwinui Community Committee to advocate to Council for improvements by submitting to each Annual Plan and Long Term Plan
B9	<ul style="list-style-type: none"> Continue to advocate for roading improvements along Kelvin Grove Road with the Palmerston North City Council 	PNCC + Hiwinui Community Committee	Hiwinui Community Committee to advocate to Council for improvements by submitted to each Annual Plan and Long Term Plan

Area of Focus: Community Connectedness

The school is our social hub and we should build on this to make it a place for the whole community

ACTION / IDEA	WHO TO INVOLVE	FIRST ACTION
C1 • Work with the community to establish the best method to maintain a network of communications	Hiwinui Community Committee + Hiwinui School	Committee to maintain database for emailing, facebook, and letter drops, or texting as well as develop a welcome pack for new residents
C2 • Work with Hiwinui School and the Hiwinui Community Committee to develop an annual programme of events for the Hiwinui community - this should connect with all people, not just the school community. It can also identify any interest groups that might meet more regularly. This could include regular community get togethers eg pot luck dinners, intercommunity events eg cricket match against Colyton community, letterbox decorating competition at Christmas, a Food Drive, Quiz Night, and promotion of other interest group meetings in the area	Hiwinui Community Committee + Hiwinui School	Committee to meet and develop a programme of events
C3 • Investigate options for having a community space / spaces that may include a green space, hall or community centre that can be connected with the school	Hiwinui Community Committee	Committee to discuss options that could be investigated further
C4 • Establish and maintain a Emergency Community Response Plan	MDC + Hiwinui Community Committee	Work with MDC Emergency Management Team on training and keeping the plan up to date
C5 • Investigate the feasibility of installing a "book box" for the community's use in sharing books	Hiwinui Community Committee	Survey the residents to see whether there is an interest in installing a "book box"
C6 • Advocate for an improved cell phone coverage for the community	MDC + Hiwinui Community Committee	Advocate to Chorus for improved cell phone coverage
C7 • Explore enhanced recycling and/or education of recycling options for Hiwinui Community. This may include collection of unwanted/expired chemicals at a set event, enhanced recycling options for the community, and/or working with council on education around waste minimisation.	Hiwinui Community Committee + School + MDC	Refine options