

MINUTES OF THE KIMBOLTON COMMUNITY COMMITTEE MEETING HELD ON MONDAY 11TH
DECEMBER 2023 AT 7.30PM AT KIMBOLTON HALL

PRESENT: Janine Adsett (Chairman), Sarah Denley (Treasurer), Sarah Burge (Secretary), John & Maxine Gerke, Ian & Marie Mason, Graeme Jensen, Tony Waugh, Ruth MacKenzie, Mark Wootton, Cathy Kelly, Andrew & Merryn Malcolm, Dennis & Paula Eden, Bill Goodall, Neil Charlton, Neil Manning, Maryanne McCready, Wendy Diplock, Heidi Morton and Cllr. Colin McFadzean.

APOLOGIES: Mark Dickins, Anna Courtney-Smith, John Crofts and Negin Nematollahi (MDC)

THE MINUTES of the meeting held on 9th October 2023 had been circulated and were agreed as a true and correct record of the meeting. PROP. Sarah B. SEC. Sarah D. AGREED

MATTERS ARISING: *Cemetery: MDC have said no to the planting of trees up the driveway, they have said they could be planted in the car park but this will not have the same effect. If anyone wanted to donate a seat, which could not have a plaque on it, it will cost \$3800.

*Meeting Room Fire Door – thanks to MDC for funding this for us. Next year we are looking at obtaining funding to install a disability toilet in the hall. *Janine has obtained a quote for a plaque for the commemoration tree and that would cost \$362 from Trophy Specialists and \$1200 from Beauchamps, it was decided to carry this over to next year.

TREASURERS REPORT: Sarah presented the Treasurers Report, the most amount of transactions since last meeting was for the Line Dancing which made a profit in the end of \$1700.00, which was a brilliant result as it had been very much enjoyed by everyone who took part and Heidi has kindly agreed to keep on doing the classes next year, on a once a month basis.

That Sarah transfers \$1700.00 to our Savings Account – PROP Sarah. SEC. Janine. AGREED
Maxine has some small expenses for the hall consumables totalling \$124.05 and will need another \$30.00.

That Sarah reimburses Maxine for the receipts as presented – PROP Janine. SEC Neil.
AGREED

That Sarah be reimbursed for the flowers very kindly presented to Sarah Burge on her resignation PROP – Janine. SEC – Tony. AGREED

The meeting was then handed over to Cllr. McFadzean who explained about the structure around Community Committees as they operate using rate-payers money and so are accountable for every dollar spent. Our Terms Of Reference need to be updated, starting with our Executive Committee with a maximum of ten people on it. Everyone can partake in meetings but not everyone can vote (executive committee only with Chairman having the casting vote if necessary) and there is also a financial obligation for which we are individually liable. Also if members miss three meetings in a row they will no longer be considered as standing. As we meet bi-monthly he also suggests that we can approve payments by e.mail when necessary. We therefore need to elect our Executive Committee

ELECTION: Chairperson. - Janine Adsett. Treasurer - Sarah Denley

As Sarah is resigning her position as Secretary as she is moving from the district, Maryanne McCready was proposed as Secretary – PROP Janine. SEC. Neil. AGREED
Vice-Chairman – John Gerke
Executive Committee – Ian Mason, Neil Manning, Neil Charlton, Heidi Morton, Tony Waugh and Maxine Gerke. Graeme Jensen – Bowling Club Representative.

We still need sub-committees as previously – this to be discussed at our February 2024 meeting. (Note – *e.mail replies 14 days non urgent matters, 7 days urgent*)

Cllr.McFadzean then gave a short report from MDC.

SUB-COMMITTEE REPORTS:

HALL – Approved carpet tiles for supper room and meeting room, the price difference between synthetic and wool tiles was over \$6000 so it was decided to purchase the synthetic. This will cost \$9200 + GST, (the wool carpet tiles were quoted as \$17245) we have \$20,000.00 from MDC for Hall improvements so Janine moved that we go ahead with the synthetic option and it has already been approved at a previous meeting.
Painting – quote from Gary Swenson (who has MDC approval for Health & Safety requirements etc) for \$13600 inc.GST, this is for the supper room, kitchen and meeting room.

That we accept the quote from Gary Swenson PROP – Tony. SEC - Janine. AGREED
This will leave a \$2800 buffer for contingencies.

Janine thanked Bill and Tony for the work that they have done on the meeting room so far. It was proposed that we have a working bee before the work starts in February.

The six weeks of Line Dancing had been a great success and thoroughly enjoyed by everyone who attended, it was great for socialization within the community and good that we are going to carry it on, thanks to Heidi, on a monthly basis. This will be a fundraiser for the hall and dates will be decided at our February meeting.

COMMUNITY RESERVES – Neil reported that Hau Whiti Place Reserve needs some work at the moment, there are two sheep grazing there and we have lost some trees so look to replacing these. There is \$500 in the budget set aside for the reserve. The memorial seat is arriving this week and will be concreted in in the New Year.

ANZAC DAY – no report

COMMUNITY RESILIANCE AND WELLBEING – no report

Janine proposed that the Community Resilience and Emergency Response sub-committees be combined and this was agreed as a good idea.

CIVIL DEFENCE – Neil Charlton reported that he and John had attended a meeting at MDC regarding community response, there is no plan in place for Kimbolton, we have to look at how we would cope for 7 – 10 days in an emergency with no power etc. A generator is very expensive to buy and requires constant ongoing maintenance, which is also a cost. They looked at what we really need power for in an emergency, how many private generators we have in the community etc. and it was suggested that we set up the switchboard in the hall

so that a generator can be attached to it if needed for lights etc. He had obtained three quotes for this and made a proposal that we do not purchase a community generator but pay to have the hall switchboard upgraded to allow a generator to be plugged in to our electricity supply in the event of an emergency. We can apply to the Central Energy Trust for funding for this. PROP. – Neil. SEC. - Janine. AGREED
We also discussed putting an ariel in to the hall.

Tony put forward a business plan for the running of a Country Fayre in March 2024. It was discussed and the following motion was proposed:-

That the Community Committee agrees to the Country Fayre going ahead on 23rd March 2024, subject to the insurance quote from Provincial Insurance Brokers being accepted, that a letter is obtained from MDC regarding Traffic Management by 20th December 2023, that the Public Liability Insurance is confirmed by 10th February 2024 and the cost of premium is within the budget set and that at least 18 stallholders have paid their \$80 each before 31st January 2024. PROP – Tony. SEC - Neil. AGREED

12 – 15 volunteers will be needed for the day so please volunteer if you can.

GENERAL BUSINESS: *Maxine suggests that any item of correspondence that is sent anonymously is discarded and we do not waste our time discussing it. *John is concerned about the mowing on the side of the roads – it is very untidy and needs doing more often.

Sarah Burge was presented with a bouquet of flowers to thank her for serving as secretary for fifteen years – *thank you all very much for this!!*

Sarah then presented the Kimbolton Community Committee Burge Family Good Sorts cup which is a commemorative cup given by her to thank people who are outstanding in the community – the first very much deserving recipients are Neil and Mary Manning for all they have done over the years in their quiet heartfelt way. Sarah will return next year to our Christmas meeting to present the cup to the next person who will be decided by the Community Committee.

There being no other business the meeting closed at 9.10pm followed by a shared supper for some Christmas Cheer.

Date of next meeting 12th February 2024

Date of 2024 meetings – 12th February – 8th April – 10th June – 12th August – 14th October and 9th December 2024

Cost of Hireage of Hall: - Meetings \$50. ½ Day Hireage \$100. 1 Day Hireage \$150

Function (party/21st etc.) \$300 – over three days

Wedding \$450

Bond of \$250 refundable after event if no damage done (no bond required for meetings)