

## Pohangina Valley Community Committee Meeting

Minutes from Thursday 3<sup>rd</sup> March 2022 6.30pm via Zoom

**Present:** Liz Besley, Yvonne Forlong, Julie-Ann Bolton, Ade Walcroft, Jo Morris-Kynoch, Mary Nettle, Janine Hawthorn, Marty Pratt(7pm), Cr. Phil Marsh

1		<b>Procedural Matters</b>	<b>Action</b>
1.	<b>Apologies</b>	Constable Mark Dickins, Simon Francis	Liz Besley/Julie-Ann Bolton Carried
1.2	<b>Correspondence</b>	<ul style="list-style-type: none"> <li>• <b>31 Jan email J Hawthorn re CC meetings under red traffic light. See 2.3</b></li> <li>• <b>31 Jan ex James Adamson re covid info for halls. See attachment</b></li> </ul>	Mary Nettle/Julie-Ann Bolton Carried
1.3	<b>Confirmation Previous Minutes</b>	That the minutes from the previous meeting held on 5 August 2021 be accepted as a true and correct record with an attendance addition of Jo Morris-Kynoch and Mark Dickins.	Simon Francis/Yvonne Forlong Carried
1.4	<b>Matters Arising</b>	Covered in Agenda items below. Thanks to Janine Hawthorn for organising the Zoom link.	
<b>2</b>		<b>Items for Approval/Information</b>	

2.1	Finances	<table border="1"> <thead> <tr> <th colspan="4"><b>PVCC Finance Report to 25/02/22</b></th> </tr> <tr> <th></th> <th>Balance at 29/11/21</th> <th>Changes</th> <th>Balance at 25/02/22</th> </tr> </thead> <tbody> <tr> <td colspan="4"><b>MDC Funds held for Pohangina Valley Community Committee:</b></td> </tr> <tr> <td colspan="4"><b>Community Project Fund</b></td> </tr> <tr> <td>Signage</td> <td>1,552.80</td> <td></td> <td>1,552.80</td> </tr> <tr> <td>Bus shelter (less Liz Grants invoice)</td> <td>3,386.00</td> <td>-1,000.00</td> <td>2,386.00</td> </tr> <tr> <td>Fence</td> <td>324.78</td> <td></td> <td>324.78</td> </tr> <tr> <td>Public Meetings</td> <td>154.50</td> <td></td> <td>154.50</td> </tr> <tr> <td>Website Development</td> <td>375.50</td> <td></td> <td>375.50</td> </tr> <tr> <td>Domain Development</td> <td>3,809.37</td> <td></td> <td>3,809.37</td> </tr> <tr> <td>Newsletter</td> <td>200.00</td> <td></td> <td>200.00</td> </tr> <tr> <td><b>Total</b></td> <td><b>9,802.95</b></td> <td><b>-1,000.00</b></td> <td><b>8,802.95</b></td> </tr> <tr> <td colspan="4"><b>Community Planning Fund</b></td> </tr> <tr> <td>Pohangina Recreational Reserve</td> <td>17,104.48</td> <td></td> <td>17,104.48</td> </tr> <tr> <td>Extra from Parks and Reserves</td> <td>20,000.00</td> <td></td> <td>20,000.00</td> </tr> <tr> <td>Transferred to separate category</td> <td></td> <td>-20,000.00</td> <td>-20,000.00</td> </tr> <tr> <td><b>Total</b></td> <td><b>37,104.48</b></td> <td><b>-20,000.00</b></td> <td><b>17,104.48</b></td> </tr> <tr> <td colspan="4"><b>Parks and Reserves</b></td> </tr> <tr> <td>Extra from Parks and Reserves transferred from Community Planning</td> <td>0.00</td> <td>20,000.00</td> <td>20,000.00</td> </tr> <tr> <td>less Drainage (Highland Home Contracting)</td> <td></td> <td>-1,020.00</td> <td>-1,020.00</td> </tr> <tr> <td><b>Total</b></td> <td><b>0.00</b></td> <td><b>20,000.00</b></td> <td><b>18,980.00</b></td> </tr> <tr> <td colspan="4"><b>Pohangina Valley Community Trust Fund bank account:</b></td> </tr> <tr> <td>Newsletter Sponsorship</td> <td>202.63</td> <td>-49.20</td> <td>153.43</td> </tr> <tr> <td>Donation from the Besley's</td> <td>400.00</td> <td></td> <td>400.00</td> </tr> <tr> <td>Unallocated</td> <td>30.71</td> <td></td> <td>30.71</td> </tr> <tr> <td><b>Total</b></td> <td><b>633.34</b></td> <td><b>-49.20</b></td> <td><b>584.14</b></td> </tr> <tr> <td><b>Total Funds Available</b></td> <td><b>47,540.77</b></td> <td><b>-1,049.20</b></td> <td><b>45,471.57</b></td> </tr> </tbody> </table>	<b>PVCC Finance Report to 25/02/22</b>					Balance at 29/11/21	Changes	Balance at 25/02/22	<b>MDC Funds held for Pohangina Valley Community Committee:</b>				<b>Community Project Fund</b>				Signage	1,552.80		1,552.80	Bus shelter (less Liz Grants invoice)	3,386.00	-1,000.00	2,386.00	Fence	324.78		324.78	Public Meetings	154.50		154.50	Website Development	375.50		375.50	Domain Development	3,809.37		3,809.37	Newsletter	200.00		200.00	<b>Total</b>	<b>9,802.95</b>	<b>-1,000.00</b>	<b>8,802.95</b>	<b>Community Planning Fund</b>				Pohangina Recreational Reserve	17,104.48		17,104.48	Extra from Parks and Reserves	20,000.00		20,000.00	Transferred to separate category		-20,000.00	-20,000.00	<b>Total</b>	<b>37,104.48</b>	<b>-20,000.00</b>	<b>17,104.48</b>	<b>Parks and Reserves</b>				Extra from Parks and Reserves transferred from Community Planning	0.00	20,000.00	20,000.00	less Drainage (Highland Home Contracting)		-1,020.00	-1,020.00	<b>Total</b>	<b>0.00</b>	<b>20,000.00</b>	<b>18,980.00</b>	<b>Pohangina Valley Community Trust Fund bank account:</b>				Newsletter Sponsorship	202.63	-49.20	153.43	Donation from the Besley's	400.00		400.00	Unallocated	30.71		30.71	<b>Total</b>	<b>633.34</b>	<b>-49.20</b>	<b>584.14</b>	<b>Total Funds Available</b>	<b>47,540.77</b>	<b>-1,049.20</b>	<b>45,471.57</b>	Mary Nettle/Yvonne Forlong  Carried
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2.2	Emergency Management	<p>Janine updated us on the new EM Coordinator. Yvonne to contact Vicki Wells re the EM Kit training.</p> <p>JulieAnn reported after discussion from the prior meeting and John it has been decided to leave the AED box unlocked at this stage.</p> <p>Liz to contact Claire Leamy to establish connection between school and Johnre te AED maintenance there.</p> <p>Liz reported that the Totara Reserve Advisory Board have determined that there needs to be a AED in the camping ground.</p> <p>Liz will ask whether there are any spare replacement pads available for our current AED's.</p>	ACTION - YVE   ACTION- LIZ   ACTION -LIZ																																																																																																												
2.3	PVCC	At the red setting of the COVID-19 Protection Framework, no meetings or gatherings with staff from other businesses or members of the public are able to take place in person. All meetings are to be run with the use of Microsoft Teams or Zoom. The majority of office-based staff will be working from home at this setting. Staff who are managing projects can meet with																																																																																																													

		<p>contractors on site if a Microsoft Teams or Zoom meeting is not appropriate so long as they maintain at least 2 metres distance, and wear a face covering.</p> <p>This means Janine will not be attending face-to-face meetings of community committees while we are in the red traffic light. However, where possible and appropriate, our Liaison Councillor Phil Marsh will continue to attend face to face meetings.</p> <p>Zoom meetings are definitely working and while we have a County Fayre meeting scheduled for the 7<sup>th</sup> April, a 'blended' meeting was discussed and decided on to allow those who would prefer to not attend In person.</p>	
2.3.1	<b>PVCC Community Funding</b>	No report	
2.4	<b>River Access</b>	No report	
2.5	<b>Raumai Reserve</b>	No report	
2.6	<b>Pohangina Recreation Reserve</b>	<p>Update Below. See page 34 - 36 of report.</p> <ul style="list-style-type: none"> <li>• 10 Dec Dave Roberts organised return of roller to the Domain</li> <li>• 21 Dec- drain created with nova coil from oval to Domain Road. Immediate flow noted.</li> <li>• 22 Dec- Liz mowed &amp; Dave rolled cricket pitch for Leafland team. Wasn't used due to weather.</li> <li>• Thanks to MDC/Rec Services for their immediate response to clearing the fallen branches in the picnic area and to Marie Williams and Rob Kay for photos etc.</li> </ul> <p>Liz updated that next Thursday she is meeting Courtney and James from Horizons to see if they can subsidise the fencing for the Reserve. Cam Bird has advised he can start early now in March instead of April. Materials for the project need to be stored securely and after discussion Julie Ann offered to store them at her place which is very convenient.</p> <p>Discussion around what the timeframe is for staying in the Reserve and Mary has noted one car and a campervan that have had extended stays. Cr. Marsh commented that the compliance officers for MDC will move people on id required.</p> <p>After discussion it was agreed that the metalled area in the Reserve is a carpark not a camping ground.</p>	
2.7	<b>Pohangina Wetlands Project</b>	Nothing further to report- Alistair is up to speed with info via the trustee folder and regularly updated on pest control and rainfall.	
2.8	<b>Pohangina Valley Community Trust</b>	No further report.	

2.9	<b>ANZAC DAY</b>	No report	
2.10	<b>PVCC Newsletter and Website</b>	Thanks Julie Ann for two more superb newsletters published on 10 December and 2 February. This is now also on the new website: <a href="https://pohanginavalley.nz/">https://pohanginavalley.nz/</a> Articles for the April edition are needed. Julie Ann advised that we have 300 people on the database. 20 had unsubscribed. 64% opened the emails and 135 opened attachments. It was decided that we go back to our normal meeting month so that it lines up with the newsletter.	
2.11	<b>Community Action Plan</b>	No further update	
2.12	<b>Bus Shelter</b>	No further update	
2.13	<b>Signage Project</b>	This is still for completion. Jim has asked that the signs be taken from his garage and Brent Besley will do this.	
2.14	<b>Annual 10 yr plan</b>	No further update	
2.15	<b>Valley Road Lookout</b>	No further update	
2.16	<b>Pohangina Hall Committee</b>	Mike Etheridge has joined the hall committee and is prepared to look at doing annual report. Kim Couper Smartt agreed to take on the role of bookings for the hall and is happy to update the PVCC at meetings or via a report if she is unable to attend. Kim has created the publicly available google calendar below for bookings and cc'ed Carrie Naylor Williams. She is happy to attend PVCC meetings as liaison. Aleisha Cousins is happy to be contact organiser for Hall functions. They need a creative marketing person to come up with ideas and uses for the Hall.	
2.17	<b>Pohangina School and Pool</b>	Ade reported that the pool has been well used with 39 keys being sold this year. Vicki has had enquiries for keys from non-locals, possibly because of no vaccine requirement. There have been no problems with the pool this year. Cr. Marsh commented that he has utilised the pool with his grandchildren.  The pool was suggested as venue for 18 <sup>th</sup> March Drinks and Nibbles night, however it is booked so Jo suggested County Fayre as an alternative for Drinks and Nibbles – she will consult with committee and advise decision.  There have been 3 group bookings for the Old School since December but the February booking was a 'no-show'.	

2.18	<b>County Fayre</b>	<p>Jo reported that James from MDC has offered \$5000 for a project at County Fayre and a skylight has been decided on.</p> <p>The new ramp and deck are complete and just awaiting handrails.</p> <p>Trading has been put on hold due to lack of volunteer staff. Group bookings are still a good return for CF. The AGM was held and there is no change to the key roles. The next project is the garden</p> <p>Marty reported that the Sharing Shelf was a hit with some of his Auckland guests who collected from and donated to the shelf.</p>	
3	<b>Other Business</b>	<p>Vaccine Clinic- was held in the hall on 18 November- Thanks to Mary Nettle for organizing flyers, their distribution and donating refreshments on the day. Georgia Mills advertised on the Facebook page. Mary reported that the clinic went well and the Hall location was a desirable choice. Mary asked if a second clinic would proceed and the team were unsure at this stage.</p> <p>Health Hui – Yvonne attended the Health Hui at the Ashhurst Library. It was well attended with the liaison from the Feilding Health Centre advising us that currently the hold up for opening the centre is the sourcing of product for the renovations. At this stage a doctor, nurse practitioner and administrator would be there. Questions were asked about what other services might be included at the centre – suggestions included, physiotherapist, mental health team, pharmacy collection and/or delivery service. The feeling amongst the attendees was very positive.</p> <p>Janine Hawthorn advised there will be another round of Council funding for community events resocialise our communities after the Red Light changes to Orange.</p> <p>Jo M-K raised the question as to where the off-leash dog-walking areas are in the Village. The Old School reserve and the Pohangina Recreation Reserve are both designated as such, however there is often a horse in the school reserve and sheep in the Recreation Reserve. Ultimately mowing would solve the problem but the stock are used to control the grass. Jo has received complaints from customers at County Fayre and local residents.</p> <p>Sheep measles were discussed as a problem for dogs in sheep grazed areas.</p>	
3.1	<b>MDC Report</b>	<p>Report from Councillor Marsh – COVID has been really challenging for the Council. The Mangaweka Bridge is nearly complete. Cr. Humphrey’s resignation as councillor will remain unfilled as there are elections in September. Budgets are healthy as some scheduled unable to be completed.</p> <p>Cr. Marsh to follow-up with roading team re the approved road marking marking on Finnis/Pohangina Road intersection.</p> <p>The pyrolysis plant is being reviewed by Council after public consultation and Council are still working towards this project.</p> <p>Cr. Marsh exited meeting at 7.56pm.</p>	ACTION - PHIL
3.2	<b>School Reserve</b>	No report	
3.3	<b>Branch Road Walkway</b>	No further update	

<b>3.4</b>	<b>Village Signs</b>	No further update	
<b>3.5</b>	<b>Konewa Shared Pathway</b>	No further update	
<b>3.6</b>	<b>Totara Reserve Advisory Group</b>	There has been a Zoom meeting for the Board which Liz post-attended. Horizons have contracted Boffer Miskil to design a plan for the Totara Reserve.	
<b>3.7</b>	<b>Village road marking</b>	No report	
<b>3.8</b>	<b>Police Report</b>	Liz reported for Constable Dickins that there have not been many burglaries and little drugs from the area. He advised people to turn some lights during the day to deter burglaries. Also advised from a traffic safety perspective to watch for cyclists and speeding motorbikes.	
	<b>Meeting Closed</b>	Meeting closed at 9.15 pm	
	<b>Next Meeting</b>	7 pm Thursday 7 <sup>th</sup> April via Zoom and County Fayre – blended meeting	