

# Pohangina Valley Community Committee Minutes

Pohangina Community Committee Meeting  
5<sup>th</sup> August 2021 at 7.00pm

**Present:** Liz Besley, Cr. Phil Marsh, Janine Hawthorn, Yvonne Forlong, Simon Francis, Julie-Ann Bolton, Ade Walcroft, Dave Roberts

1		<b>Procedural Matters</b>	<b>Action</b>																																																																																																												
1.1	<b>Apologies</b>	Mary Nettle, Michelle Greaves	Julie-Ann Bolton/Simon Francis Carried																																																																																																												
1.2	<b>Correspondence</b>	<ul style="list-style-type: none"> <li>• 9 July ex Stacey Eagle re funding requests for next Annual Plan budget</li> <li>• 9 June from Mayor re Chorus copper withdrawal <a href="https://www.chorus.co.nz/blog/two-big-technology-changes-shaping-how-kiwis-communicate">https://www.chorus.co.nz/blog/two-big-technology-changes-shaping-how-kiwis-communicate</a></li> </ul>																																																																																																													
1.3	<b>Confirmation Previous Minutes</b>	That the minutes from the previous meeting held on 3 June 2021 be accepted as a true and correct record.	Julie-Ann Bolton/Cr.Phil Marsh Carried																																																																																																												
1.4	<b>Matters Arising</b>	Covered in Agenda items below																																																																																																													
2		<b>Items for Approval/Information</b>																																																																																																													
2.1	<b>Finances</b>	<p><b>PVCC Finance Report to 2/08/21</b>  <b>MDC Funds held for Pohangina Valley Community Committee:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="text-align: right; width: 15%;">Balance at 25/05/21</th> <th style="text-align: right; width: 15%;">Changes</th> <th style="text-align: right; width: 10%;">Balance at 2/08/21</th> </tr> </thead> <tbody> <tr> <td colspan="4"><b>Community Project Fund</b></td> </tr> <tr> <td>Signage</td> <td style="text-align: right;">2,000.00</td> <td></td> <td></td> </tr> <tr> <td>(Lumberlands for sign supports)</td> <td></td> <td style="text-align: right;">-447.20</td> <td style="text-align: right;">1,552.80</td> </tr> <tr> <td>Bus shelter</td> <td style="text-align: right;">3,386.00</td> <td></td> <td style="text-align: right;">3,386.00</td> </tr> <tr> <td>Fence</td> <td style="text-align: right;">324.78</td> <td></td> <td style="text-align: right;">324.78</td> </tr> <tr> <td>Public Meetings</td> <td style="text-align: right;">200.00</td> <td></td> <td></td> </tr> <tr> <td>(Cartwheel creamery for Action Plan meeting)</td> <td></td> <td style="text-align: right;">-45.50</td> <td style="text-align: right;">154.50</td> </tr> <tr> <td>Website Development</td> <td style="text-align: right;">400.00</td> <td></td> <td></td> </tr> <tr> <td>(Domain name renewal)</td> <td></td> <td style="text-align: right;">-30.47</td> <td style="text-align: right;">369.53</td> </tr> <tr> <td>Domain Development</td> <td style="text-align: right;">2,809.37</td> <td></td> <td style="text-align: right;">2,809.37</td> </tr> <tr> <td>Funding for 2021/22 – AED Maintenance</td> <td></td> <td style="text-align: right;">100.00</td> <td></td> </tr> <tr> <td>Transferred to Trust a/c</td> <td></td> <td style="text-align: right;">-100.00</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>Funding for 2021/22 – remainder to be allocated</td> <td></td> <td style="text-align: right;">2,900.00</td> <td style="text-align: right;">2,900.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>9,120.16</b></td> <td></td> <td style="text-align: right;"><b>11,496.98</b></td> </tr> <tr> <td colspan="4"><b>Community Planning Fund</b></td> </tr> <tr> <td>Pohangina Recreational Reserve</td> <td style="text-align: right;">7,104.48</td> <td></td> <td></td> </tr> <tr> <td>2021/22 allocation</td> <td></td> <td style="text-align: right;">10,000.00</td> <td style="text-align: right;">17,104.48</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>7,104.48</b></td> <td></td> <td style="text-align: right;"><b>17,104.48</b></td> </tr> <tr> <td colspan="4"><b>Pohangina Valley Community Trust Fund a/c:</b></td> </tr> <tr> <td>PVC Newsletter Sponsorship</td> <td style="text-align: right;">30.68</td> <td></td> <td style="text-align: right;">30.68</td> </tr> <tr> <td>AED Maintenance allowance</td> <td style="text-align: right;">100.00</td> <td></td> <td></td> </tr> <tr> <td>(2021/22 allocation)</td> <td></td> <td style="text-align: right;">100.00</td> <td style="text-align: right;">200.00</td> </tr> <tr> <td>Donation from the Besley's</td> <td style="text-align: right;">400.00</td> <td></td> <td style="text-align: right;">400.00</td> </tr> <tr> <td>Unallocated</td> <td style="text-align: right;">54.71</td> <td></td> <td style="text-align: right;">54.71</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>585.39</b></td> <td></td> <td style="text-align: right;"><b>685.39</b></td> </tr> <tr> <td colspan="3"><b>Total Funds Available</b></td> <td style="text-align: right;"><b>29,286.85</b></td> </tr> </tbody> </table>		Balance at 25/05/21	Changes	Balance at 2/08/21	<b>Community Project Fund</b>				Signage	2,000.00			(Lumberlands for sign supports)		-447.20	1,552.80	Bus shelter	3,386.00		3,386.00	Fence	324.78		324.78	Public Meetings	200.00			(Cartwheel creamery for Action Plan meeting)		-45.50	154.50	Website Development	400.00			(Domain name renewal)		-30.47	369.53	Domain Development	2,809.37		2,809.37	Funding for 2021/22 – AED Maintenance		100.00		Transferred to Trust a/c		-100.00	0.00	Funding for 2021/22 – remainder to be allocated		2,900.00	2,900.00	<b>Total</b>	<b>9,120.16</b>		<b>11,496.98</b>	<b>Community Planning Fund</b>				Pohangina Recreational Reserve	7,104.48			2021/22 allocation		10,000.00	17,104.48	<b>Total</b>	<b>7,104.48</b>		<b>17,104.48</b>	<b>Pohangina Valley Community Trust Fund a/c:</b>				PVC Newsletter Sponsorship	30.68		30.68	AED Maintenance allowance	100.00			(2021/22 allocation)		100.00	200.00	Donation from the Besley's	400.00		400.00	Unallocated	54.71		54.71	<b>Total</b>	<b>585.39</b>		<b>685.39</b>	<b>Total Funds Available</b>			<b>29,286.85</b>	Liz Besley/Yvonne Forlong  Carried
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2.2	<b>Emergency Management</b>	<p>Aly Thompson, Neighbourhood Support, updated PVCC on new initiatives which she also fed in to the PVC newsletter. Aly will be in touch with us about the new database being launched for the purposes of Emergency Response and connecting the community and supporting preparedness.</p> <p>Email 29 June- 9 July from MDC's Jeff Graham re <u>community training</u> to be held Saturday 7 August. Yvonne Forlong reported Jeff Graham has penciled in 1-2.30pm 28<sup>th</sup> August for EM Kit training.</p> <p><u>AED Maintenance</u>: Janine has transferred \$100 of 2020/21 community fund to the PVC Trust account. This will occur annually. Recorded in February Finance Report.</p> <p>Scott Lewis <a href="mailto:Scott.Lewis@stjohn.org.nz">Scott.Lewis@stjohn.org.nz</a> forwarded AED maintenance instructions: If you haven't already checked your AED pads; they are in the grey box to the left of your AED Unit (date on the back). If you have a cabinet; don't forget to replace the door alarm 9-volt battery, oil the hinges, and check your padlock is working.</p> <p>Email 27 July from Jo Morris re difficulty Chris Pullar had reading lock combination in dark when unlocking AED. Discussion around how to solve this problem.</p>	
2.3	<b>PVCC</b>		
2.3.1	<b>PVCC Community Funding</b>	<p>The draft budget for 2021-22 currently shows the community committee project funding returning to \$3,000.00 for each community committee, which if approved by Council, will go out for the life of the Long-Term Plan. Discussion was had around the allocations of funding for Defib, Reserve, website, County Fayre, hall, newsletter and confirmed.</p> <p>Discussion was had regarding the email from Claire Leamy asking whether the PVCC would be prepared to fund the cost of the defib maintenance at Awahou School. It was decided that it should be the schools responsibility. Liz to advise Claire of the decision.</p> <p>The Annual Community Committee Forum was held on 7 April and followed with an email on 27 July emphasising: A list of actions is to be noted at each CC meeting and sent to Council the following day to <a href="mailto:communitycommittees@mdc.govt.nz">communitycommittees@mdc.govt.nz</a>. <u>This is separate to minutes</u> and Janine advised to put as much detail as possible. The PVCC decided that the Secretary would be responsible for doing this. Read actions out at the end of the meetings so they are agreed and ready to email.</p>	<p>Action-Liz Besley</p> <p>Action-Yvonne Forlong</p>
2.4	<b>River Access</b>	MDC continue to mow the walkway. Keys to the main gate on Pohangina Road are held by MDC, Gary and Judy Martin	
2.5	<b>Raumai Reserve</b>	No update	
2.6	<b>Pohangina Recreation Reserve</b>	<p><b>2.6 Update Below</b></p> <p>Liz reported that the Council has confirmed the successful submission - \$10,000 over 3 years. Written confirmation received</p>	

		<p>from MDC 27 July.</p> <p>Brent Besley and Marty Pratt have worked on the yards on several separate days over the past two months. The measurements for gates have been given to Lumberland and the final job will be to swing them.</p> <p>Fallen tree that was cut up &amp; stacked by Dave Roberts and John Brock last winter has been delivered to several grateful recipients coordinated by Brent Besley &amp; Stu Davison on behalf of Lions Club.</p>	
2.7	<b>Pohangina Wetlands Project</b>	<p>The search for Daniel O'Regan's replacement by the Pohangina Valley Community Trust as mandated by the Gordon and Anne Pilone Charitable Trust Deed of Variation (2019) is continuing. The selection does not have to be a member of PVCT or PVCC. Notification of the vacancy was made in the April newsletter without response so far. Liz Besley continues to work on this and is open to offers and suggestions of a possible replacement. Gordon has given Liz a summary of the Pohangina Wetlands history and activities and has made it clear that while the position requires someone with a passion for the Wetlands and the community it is not a position requiring huge time or energy commitment. Discussion around the idea of a temporary liaison for the Trust. Liz to discuss with Gordon.</p> <p>Gordon is excited to report the beginning of new works in the home block to upgrade for amalgamating in to the Pohangina Wetlands. Tim Luttrell is at the helm with lots of dirt and mud and water being exposed to create something special... Sam Etheridge has since taken drone photos for Gordon of the modified Wetlands before planting.</p> <p>John Dykman has been contracted to assist Tim and will continue as plant pest manager. He has already dealt with several unwanted large "weeds" with much more to do over the years to keep Pohangina Wetlands fit.</p>	Action-Liz Besley
2.8	<b>Pohangina Valley Community Trust</b>	A replacement for Daniel O'Regan will need to be sought for the Trust.	
2.9	<b>ANZAC DAY</b>	Email on 3 June from Mayor Helen Worboys re compliments on Anzac Service	
2.10	<b>PVCC Newsletter and Website</b>	<p>Thanks Julie Ann for another superb newsletter- the community indicated the value of a community newsletter as reviewed in our Action Plan and you are doing a brilliant service bringing that to fruition. Articles for the August edition are needed by 6 August. Sam Etheridge &amp; Julie Ann have been working on the development of the PVC Website. Sam has renewed the website domain name, first initiated by Gary Martin. See Finance Rep.</p> <p>Julie Ann has shoulder tapped Georgia Mills about becoming an administrator on the Facebook page. Georgia accepted the invitation and is now actively in the role of administrator. She is doing a great job and we will introduce her with contact details in the next newsletter so submitter can approach her directly with input requests.</p>	Action-Yvonne and Phil to forward reports for newsletter

2.11	<b>Community Action Plan</b>	This was reviewed on 1 July 5.30pm at County Fayre and the meeting attended by Dave Roberts, Mary Nettle, Julie Ann Bolton, Michelle Greaves, Kim Archibald, Jo Morris, Liz Besley, Phil Marsh and Janine Hawthorn. Apologies were received from Ade & Jill Walcroft. We all enjoyed Cartwheel Creamery cheese and crackers- thanks Julie Ann for organising this. Janine did a fine job of facilitating the meeting and capturing all the suggested comments and changes to subsequently produce an edited draft. This was emailed to all attendees to check and make further amendments. This process now complete and the version of the Action Plan attached with the minutes is ready for acceptance by the PVCC. Discussion around the draft plan with some amendments noted.	Action-Janine Hawthorn
2.12	<b>Bus Shelter</b>	Yvonne Forlong reported that Christine Pullar and Liz Grant had a meeting and are coordinating on this project. Yvonne will follow up with Christine before the next meeting.	Action-Yvonne Forlong
2.13	<b>Signage Project</b>	Brent Besley has bought and collected the poles to support signs and had further discussion and agreement with MDC over positioning. Sam Taylor has offered to thump the posts and this will be done as soon as he has space in his schedule.	
2.14	<b>Annual 10 yr plan</b>	We have asked for 2 projects to be considered by MDC in the Draft 10yr plan.  Renewal of the gel coat of the Pohangina swimming pool - Council has included a condition assessment of the pool in the draft budget for year 1 (2021/22). Based on the outcome of that assessment we will then consider appropriateness of the gel coat.  Continued development of the Pohangina Recreation Reserve – Funding has been allocated from the Community Planning Fund at \$10,000 per year for the first three years of the Plan (2021/22, 2022/23 and 2023/24). Email information re application process for Annual Plan Funding received from Stacey Eagle.	
2.15	<b>Valley Road Lookout</b>	No further update	
2.16	<b>Pohangina Hall Committee</b>	Report received from Elisha Cousins. The quiz night has been the focus of the last few months. The repolishing of the floor in the Hall is the main focus for funds currently but new tables are being considered as well.  Janine will forward MDC submission information to Ellie.  Dave Roberts will work with Ellie re the submission to MDC.	Action-Janine Hawthorn  Action-Dave Roberts
2.17	<b>Pohangina School and Pool</b>	Ade reported that he had contacted the council re the bore water supply that the pool uses. The Council confirmed that the water supply will remain.	

2.18	<b>County Fayre</b>	Report received. The new ramp, deck and toilet and fence to be completed. \$1000 was raised at the Coffee and Dessert Evening.  Mayor Helen will be at County Fayre on Sunday 22 <sup>nd</sup> August and Saturday 4 <sup>th</sup> December.  Drinks and Nibbles continuing every 3 <sup>rd</sup> Friday of the month	
<b>3</b>	<b>Other Business</b>		
<b>3.1</b>	<b>MDC Report</b>	Cr. Phil Marsh gave report. Council have had numerous meetings regarding finalising 10 year plan. Cr marsh gave a brief summary re the Councils thinking around the national proposed Three Waters plan by government. They are not in favour. Phil will organise reimbursement for Marty for the posts he supplied for the repair work to the Raumai layby parking fence.	<i>Action-Phil marsh.</i>
<b>3.2</b>	<b>School Reserve</b>	Simon is still cleaning up the paddock with the long term view for future use.	
<b>3.3</b>	<b>Branch Road Walkway</b>	Reported that the slip on track not as bad as first thought. Some work will still need to be done before Downhill Walk.	
<b>3.4</b>	<b>Village Signs</b>	No further update	
<b>3.5</b>	<b>Konewa Shared Pathway</b>	Strategic Plan completed but DOC explain that Conservation Management Plan not up for review for 8 years. Process to review prior is lengthy and would be unlikely to be given priority. It can however be noted for inclusion in next 10 year CMP.	
<b>3.6</b>	<b>Totara Reserve Advisory Group</b>	A report was submitted from the Board. Poplar removal has been completed and planting and pest control continuing. At the meeting on Wednesday 30 <sup>th</sup> June it was resolved to invite Lynda and Tony Gray to join group. This was accepted. Next meeting is 30 <sup>th</sup> September.	
<b>3.7</b>	<b>Village road marking</b>	No further update.	
<b>3.8</b>	<b>Police Report</b>	Constable Mark Dickinson reported that it has been a stable couple of months from a crime perspective.	
	<b>Meeting Closed</b>	Meeting closed at 9.15 pm	
	<b>Next Meeting</b>	Thursday 7 <sup>th</sup> October 7.00pm at County Fayre	