

Pohangina Valley Community Committee Meeting

Minutes from Wednesday 9th August 6.30pm via Zoom

Present: Liz Besley, Julie Ann Bolton, Yvonne Forlong, Cr. Stuart Campbell, Simon Francis, Negin Nema, Barb Hyde.

1		Procedural Matters	Action/Carried																																																
1.	Apologies	Amie Melody, Michelle Greaves	Y Forlong/L Besley Carried																																																
1.2	Correspondence	-Email from Sonya Stevens regarding Psychological Emergency Training on Sunday 20th August 2023 9.00-4.00pm. Limited spots available.	L Besley/JA Bolton Carried																																																
1.3	Confirmation Previous Minutes	That the minutes from the previous meeting held on 14 th June 2023 be carried as a true and correct record	JA Bolton/B Hyde Carried																																																
1.4	Matters Arising	Amie Melody contacted supplier of the bus shelter – price is \$4000 and they said that first step is landowner permission then purchase of shelter then working bee to erect it. Discussion around funding for this and possible transfer from village bus shelter. Moved to use \$1000 in General in Project Fund towards bus shelter by Highland Home.																																																	
2		Items for Approval/Information																																																	
2.1	Finances	<p style="text-align: center;">2022/23 Pohangina Valley Community Committee Funding as at 2 August 2023</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Community Committee Project Fund</td> </tr> <tr> <td style="width: 80%;">Opening Balance</td> <td style="text-align: right;">7,241.42</td> </tr> <tr> <td>2023/24 allocation from MDC</td> <td style="text-align: right;">3,000.00</td> </tr> <tr> <td>Transfer to hall</td> <td style="text-align: right;">-1,000.00</td> </tr> <tr> <td>Transfer to County Fayre</td> <td style="text-align: right;">-1,000.00</td> </tr> <tr> <td>Closing Balance</td> <td style="text-align: right;">8,241.42</td> </tr> <tr> <td colspan="2">Community Planning Budget</td> </tr> <tr> <td>Opening Balance</td> <td style="text-align: right;">24,599.70</td> </tr> <tr> <td>Falcon Fencing</td> <td style="text-align: right;">-2,850.00</td> </tr> <tr> <td>Lumberlands</td> <td style="text-align: right;">-3,689.65</td> </tr> <tr> <td>Horizons grant</td> <td style="text-align: right;">2,615.86</td> </tr> <tr> <td>Closing Balance</td> <td style="text-align: right;">20,675.91</td> </tr> <tr> <td colspan="2">PVC Trust a/c</td> </tr> <tr> <td>Opening Balance</td> <td style="text-align: right;">3,067.64</td> </tr> <tr> <td>Builders mix/concrete</td> <td style="text-align: right;">-120.00</td> </tr> <tr> <td>Closing Balance</td> <td style="text-align: right;">2,947.64</td> </tr> <tr> <td colspan="2">Breakdown of the Community Committee Project Fund:</td> </tr> <tr> <td>Signage</td> <td style="text-align: right;">1,552.80</td> </tr> <tr> <td>Bus shelter</td> <td style="text-align: right;">3,386.00</td> </tr> <tr> <td>Public meetings</td> <td style="text-align: right;">114.93</td> </tr> <tr> <td>Website development</td> <td style="text-align: right;">320.82</td> </tr> <tr> <td>Domain development</td> <td style="text-align: right;">1,866.87</td> </tr> <tr> <td>General</td> <td style="text-align: right;">1,000.00</td> </tr> <tr> <td></td> <td style="text-align: right;">8,241.42</td> </tr> </table> <p>Balance should be \$34599.62 due to the latest \$10,000 MDC Domain Grant and fencing GST amount which is claimed by MDC.</p>	Community Committee Project Fund		Opening Balance	7,241.42	2023/24 allocation from MDC	3,000.00	Transfer to hall	-1,000.00	Transfer to County Fayre	-1,000.00	Closing Balance	8,241.42	Community Planning Budget		Opening Balance	24,599.70	Falcon Fencing	-2,850.00	Lumberlands	-3,689.65	Horizons grant	2,615.86	Closing Balance	20,675.91	PVC Trust a/c		Opening Balance	3,067.64	Builders mix/concrete	-120.00	Closing Balance	2,947.64	Breakdown of the Community Committee Project Fund:		Signage	1,552.80	Bus shelter	3,386.00	Public meetings	114.93	Website development	320.82	Domain development	1,866.87	General	1,000.00		8,241.42	<p>Y Forlong/ L Besley Carried</p> <p>-pending change to CP closing balance</p> <p>Action – Negin To verify CPB account</p>
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2.2	Emergency Management	<p>Update Barb Hyde.</p> <p>Lynda Gray, Barb Hyde & Liz Besley met on 19 July to finalise content for PV Emergency Response Text Tree authorisation form. Thanks to Vicki Wills at MDC for printing, and local postie Wayne Cavanagh for delivering the 350 copies. Lynda Gray subsequently put out an explanatory blurb following queries as to whether the form was a scam. This was emailed and posted on Pohangina Valley and Ashhurst Facebook pages. To date Barb has received 71 hardcopy and email replies received by Lynda. Barb will do some delivering to households who are outside Wayne's mail run. Some people thought that it was a Scam email and Julie Ann will promote ERTT again in newsletter. There has been lots of positive responses from replies to be coordinators.</p> <p>Matt Carroll assisted in the setup of a shared email address between Lynda Gray and Barb Hyde: pohanginaemergencyresponse@gmail.com.</p> <p>Yvonne Forlong has investigated costs of laminating A4 'Fridge leaflets for distribution to local households.</p> <p><u>DOC Base as Possible Emergency Management Centre</u> - Travers Moffitt and Liz Besley met up at DOC base on 24 July to familiarise with the facilities. Liz emailed DOC's Demelza Low, re next step involving DOC and MDC regarding formalising the option being considered and ultimately creating a Memorandum of Undertaking. Liz updated us regarding the fantastic upgrades that the DoC base has undergone.</p> <p>Barb will record all her actions regarding the work she is doing towards the ERTT etc so that the information is available for future reference.</p> <p>At 14 June PVCC meeting a motion was moved/seconded for formation of an Emergency Management Subcommittee as per Community Committee terms of reference.</p>	<p>ACTION Barb To check spelling of email address as came through as response</p>
2.3	PVCC Protocol	No update	
2.3.1	PVCC Community Funding	Negin has deposited \$1000 each to Hall Committee and County Fayre from 2023/24 community funding allocation. The remaining \$1000 allocated to Bus Shelter at Highland Home intersection is tagged as such.	
2.4	River Access	No update	
2.5	Raumai Reserve	No update	
2.6	Pohangina Recreation Reserve	<p>Lumberland Invoice \$3,689.65 excl GST for all fencing materials for Turkington planting. Donation \$1000.</p> <p>Falcon Fencing invoice for fencing labour \$2850 excl GST Donation \$300</p> <p>Fencing of 1.15 ha completed to high standard. Area to be planted has been grazed and spot sprayed.</p> <p>Trevor from Rec Services rang- they have built a new stand for the water tank, installed a trough with ball-cock, improved the spouting setup, improved the drainage for overflow which was going back into the back of the pavilion. Also, a rubbish bin- will provide bags.</p> <p>James Adamson confirmed Parks & Reserves will fund fencing costs for protection of the remaining Kahikatea. Liz has asked Sam Taylor to quote.</p> <p>Liz meeting with Tim Groenendijk re future native memorial plantings.</p>	

		<p><u>Summary of spending versus Donations for 2022 and 2023.</u></p> <table> <thead> <tr> <th><u>Expenditure</u></th> <th><u>Donations</u></th> </tr> </thead> <tbody> <tr> <td colspan="2"><u>2023</u></td> </tr> <tr> <td>\$ 4243.10 fencing materials</td> <td>\$1000</td> </tr> <tr> <td>\$ 3,277.50 Falcon Fencing labour</td> <td>\$300</td> </tr> <tr> <td>\$ 0 Horizons 40% fencing grant</td> <td>\$2,615.86</td> </tr> <tr> <td>\$ 0 Lions- bench seat foundation</td> <td>\$1000 (20-man hr @ \$50)</td> </tr> <tr> <td>\$ 0 ADP design bench seat</td> <td>\$2500</td> </tr> <tr> <td>\$ 0 MDC post covid fund- ice-cream cart</td> <td>\$500</td> </tr> <tr> <td>\$ 0 MDC submission (3rd yr.)</td> <td>\$10,000</td> </tr> <tr> <td>Total \$ 7,520.6</td> <td>\$ 7,415.86</td> </tr> <tr> <td colspan="2"><u>2022</u></td> </tr> <tr> <td>\$0 Horizons fencing grant</td> <td>\$15,777.50</td> </tr> <tr> <td>\$0 MDC offset for fencing labour below</td> <td>\$18,500</td> </tr> <tr> <td>\$ 18,500 Bird Contracting Fencing</td> <td>\$700</td> </tr> <tr> <td>\$0 Donna Craft</td> <td>\$300</td> </tr> <tr> <td>\$0 Pullar Emguards</td> <td>\$190</td> </tr> <tr> <td>\$0 Community Individual Tree Sponsorship</td> <td>\$2875</td> </tr> <tr> <td>\$ 8583.91 Lumberland</td> <td>\$1000</td> </tr> <tr> <td>\$ 2348.95 Leafland</td> <td>\$2638</td> </tr> <tr> <td>\$ 12498.52 Highland Home Contracting</td> <td>\$400</td> </tr> <tr> <td>\$ 2233.88 Ferry Reserve Lime Company</td> <td></td> </tr> <tr> <td>\$ 1575 Cartage K Searle</td> <td></td> </tr> <tr> <td>\$ 0 Picket gate restoration</td> <td>\$350 (7-man hr @ 50)</td> </tr> <tr> <td>\$ 0 MDC Submission (2nd yr.)</td> <td>\$10,000</td> </tr> <tr> <td>\$ 0 Lions Cattle yard build</td> <td>\$5,250 (108 nan-hr @ \$50)</td> </tr> <tr> <td>Total \$45,740.26</td> <td>\$29,480.50</td> </tr> </tbody> </table> <p>Lynda Gray from PRCCG has advised Liz that the Pohangina Valley Cricket Game will be an annual event and asked if PVCC would consider using some of our funding for this event. We will revisit this at the October or December meeting.</p>	<u>Expenditure</u>	<u>Donations</u>	<u>2023</u>		\$ 4243.10 fencing materials	\$1000	\$ 3,277.50 Falcon Fencing labour	\$300	\$ 0 Horizons 40% fencing grant	\$2,615.86	\$ 0 Lions- bench seat foundation	\$1000 (20-man hr @ \$50)	\$ 0 ADP design bench seat	\$2500	\$ 0 MDC post covid fund- ice-cream cart	\$500	\$ 0 MDC submission (3 rd yr.)	\$10,000	Total \$ 7,520.6	\$ 7,415.86	<u>2022</u>		\$0 Horizons fencing grant	\$15,777.50	\$0 MDC offset for fencing labour below	\$18,500	\$ 18,500 Bird Contracting Fencing	\$700	\$0 Donna Craft	\$300	\$0 Pullar Emguards	\$190	\$0 Community Individual Tree Sponsorship	\$2875	\$ 8583.91 Lumberland	\$1000	\$ 2348.95 Leafland	\$2638	\$ 12498.52 Highland Home Contracting	\$400	\$ 2233.88 Ferry Reserve Lime Company		\$ 1575 Cartage K Searle		\$ 0 Picket gate restoration	\$350 (7-man hr @ 50)	\$ 0 MDC Submission (2nd yr.)	\$10,000	\$ 0 Lions Cattle yard build	\$5,250 (108 nan-hr @ \$50)	Total \$45,740.26	\$29,480.50	
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2.7	Pohangina Wetlands Trust	PVCC is responsible for replacing trustees on the Trust and Alistair Beveridge is the new community member trustee.																																																					
2.8	Pohangina Valley Community Trust	No update																																																					
2.9	ANZAC DAY	No update																																																					
2.10	PVCC Newsletter and Website	Julie Ann collating the August newsletter.																																																					
2.11	Community Action Plan	No update																																																					
2.12	Bus Shelter	Yvonne to follow up with Christine Pullar re any progress re bus shelter development.	ACTION Yvonne																																																				

2.13	Signage Project	Liz advised that the local Lions will no longer be erecting the signs and has asked Sam to quote on the installation.	
2.14	Annual 10 yr plan	Barb, Julie Ann and Liz attended the MDC planning session today and Liz felt it was clear that the working relationship with the MDC team is healthy and beneficial to our community. Cr. Stuart commented that its good to attend these meetings as it's good to get as many projects that the community would like to happen into the 10 year long term plan. Budgetary constraints will always be an issue and projects may get shifted around. Julie Ann commented that we have till the 27 th August to update council with any new projects we would like included.	
2.15	Valley Road Lookout	No update	
2.16	Pohangina Hall Committee	Julie Ann provided an update. The usage over the year has been a huge improvement with 929 people over the last financial year July 2022-June 2023. There are lots of future events booked in as well.	
2.17	Pohangina School and Pool	Simon provided an update. Usual usage continues. There was someone living in their car but council has moved the person on. There are some building issues and there will be a walk through with James to identify items that need rectifying. Committee due for a meeting with several items on the agenda. There are questions around who holds keys for the buildings which needs to be addressed. The Old School reserve land is still being used for grazing.	
2.18	County Fayre	<p>Jo emailed the following report.</p> <p>A very successful Coffee and Dessert Evening was held in July, this was very well supported including local businesses and people, who donated raffle prizes. MDC Mayor Helen Worboys held a "Chat with the Mayor" session in early July. Feilding Glass has provided a quote to replace the Gallery Windows, MDC have been approached for financial assistance.</p> <p>Kitchen upgrades are progressing slowly, it has been suggested we view the kitchen installed in the Rangiotu/Bainesse Hall, which we are pursuing.</p> <p>We experienced another issue with our water supply, the 3rd this year, pipes between the tank and the newly installed toilet had deteriorated, repairs were carried out swiftly, which we appreciate.</p> <p>We have hung a new sign 'Library' to the other signs hanging in front of County Fayre.</p> <p>Preparations are getting underway for a free Community BYO Picnic Dinner Spring Gathering, planned for Saturday, 23rd September, 2023. This will be held at the Pohangina Hall, from 4:00pm to 8:00pm, with entertainment and activities for the children and live music for all. County Fayre would like to request financial assistance from MDC's Creative Community Scheme to put toward this event.</p> <p>The Manawatu Art Trail will again be held at County Fayre on 14th & 15th October, with the children of Awahou School creating their own art to display at the art festival. It would be our intention that their work is put up for sale as a fund raiser for the school.</p> <p>Discussions have commenced on preparing for our annual fundraising event, the Downhill Walk, which takes place on Saturday, 11th November 2023, and will run in a similar format as previous years.</p> <p>BYO Drinks & Nibbles will be held on Friday, 18th August, 15th September and 21st October from 5:30 to 7:30pm at County Fayre.</p>	
2.19	Library	Julie Ann provided an update. Julie Ann asked what has happened to the Library sign that has been requested. Nick Beauchamp is the contractor for signage who is apparently particularly busy. Negin will follow up re the sign and advise cost of sign as we will need to pay for this as the council has no budget for the sign. We can now request books from the Feilding Library and they come with the book	ACTION Negin To follow up re the Library sign

		exchange and our book allowance has been increased. The next book exchange will happen in September. Keys for the Library are \$10 and anyone can pay for a key. County Fayre is responsible for distributing keys. Negin advised that there is a variety of programmes available for possible arrangement at satellite libraries.	ACTION Negin To get contact Details to Julie Ann of coordinator
2.20	New resident packs	No update	
3	Other Business	The Pohangina Catchment Care Group are organising this to be held at Pohangina Hall on Sunday 13 August at 3.30pm with a BBQ at 5. The Ashhust Pohangina Lions have donated \$300 plus offered their staffed BBQ. Silver Fern Farms are sponsoring the meat.	
3.1	MDC Report	Report from Councillor Stuart Campbell – Stuart attended the local government conference which he felt privileged to attend. One of the key comments was the importance of localism, of which community committees are a part. There was also a general feeling of a very low level of trust between local and central government. Most central policy changes will be on hold for the election. There were lots of interesting speakers including an AI expert.	
3.2	School Reserve	See Pohangina School update.	
3.3	Branch Road Walkway	No update	
3.4	Village Signs	No update	
3.5	Konewa Shared Pathway	No report	
3.6	Totara Reserve Advisory Group	Met on 25 July. Aim to be open for Camping season. Horizons hosting community event last weekend in October with free buses from Palmerston N and Feilding and BBQ lunch.	
3.7	Village road marking	No update	
3.8	Police Report	No update	
3.9	No 4 Line update	No update	
4.0	Roading issues	Pohangina River erosion just north of Piripiri Bridge on Pohangina Valley East Road.	
	Meeting Closed	Meeting closed at 8.40pm	
	Next Meeting	7.00pm Wednesday 11 th October 2023 at County Fayre	