

MINUTES	EXTRAORDINARY MEETING	TIME
COUNCIL	TUESDAY 29 JUNE 2021	8:32AM

Minutes of an extraordinary meeting of the Council held on Tuesday 29 June 2021, commencing at 8:32am in the Manawatū District Council Chambers, 135 Manchester Street, Feilding.

PRESENT:	Mayor Helen Worboys	(Chairperson)
	Cr Steve Bielski	
	Cr Shane Casey	
	Cr Michael Ford	
	Cr Heather Gee-Taylor	(Via Zoom)
	Cr Grant Hadfield	
	Cr Hilary Humphrey	
	Cr Phil Marsh	(Via Zoom)
	Cr Andrew Quarrie	
	Cr Alison Short	
APOLOGIES:	Cr Stuart Campbell	
IN ATTENDANCE:	Clint Ramoo	(Audit New Zealand) (Via Zoom)
	Shayne Harris	(Chief Executive)
	Hamish Waugh	(General Manager - Infrastructure)
	Michael Hawker	(Acting General Manager – Community and Strategy)
	Karel Boakes	(Acting General Manager – Corporate and Regulatory)
	Rebecca Bell	(Strategy Manager)
	Ben Caldwell	(Communications Officer)
	Amanda Calman	(Chief Financial Officer)
	Shelley Ashton	(Senior Adviser - Marketing and Community Engagement)
	Mathew Bayliss	(Community Facilities Manager)
	Stacey Bell	(Economist)
	Georgia Etheridge	(Policy Adviser)
	Stacey Eagle	(Community and Strategy Support Officer)
	Aimee Flanders	(Infrastructure Support Team Leader)
	Andrew Royds	(Compliance and Enforcement Officer)
	Allie Dunn	(Governance Team Leader)
	Steph Skinner	(Governance Officer)

#### MDC 21/885 MEETING OPENING

Her Worship the Mayor declared the meeting open.

#### MDC 21/886 APOLOGIES

##### RESOLVED

**That the apology from Councillor Stuart Campbell, and the apology for lateness from Councillor Phil Marsh, be approved.**

**Moved by: Councillor Michael Ford**

**Seconded by: Councillor Alison Short.**

**CARRIED**

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#### MDC 21/887 DECLARATIONS OF INTEREST

There were no declarations of interest.

#### MDC 21/888 ADOPTION OF 10 YEAR PLAN 2021-31

Report of the Chief Executive dated 8 June 2021 presenting the 10 Year Plan 2021-31 to Council for adoption. An updated version of page 214-215 was tabled, to provide the Prospective Statement of Financial Position that was omitted from the published draft 10 Year Plan. A copy of updated wording for page 232 Balanced Budget was also tabled, noting the amended wording that was made as a recommendation from Audit.

Clint Ramoo, of Audit New Zealand attended the meeting via Zoom. He thanked the officers, management and the Council for their assistance during the audit of the 10 Year Plan. He confirmed that Audit New Zealand provided an unqualified audit report, noting however it did include an emphasis of matter paragraph regarding the Government's Three Waters reform and associated uncertainties. He advised the emphasis of matter paragraph was standard across all territorial authorities and one regional council in New Zealand. He brought to Council's attention the letter of representation Audit New Zealand provided for signing by the Mayor and Chief Executive, noting this would contain one unadjusted error regarding the funding from Waka Kotahi, due to the late notification from Waka Kotahi that had resulted in a shortfall in funding from that agency for 2021-24. He advised that Audit New Zealand had assessed that shortfall as not being material, however due to its size asked that the Mayor and Chief Executive sign off on that error. He then spoke about the balanced budget benchmark, noting that for eight of the ten years in the 10 Year Plan the Council did not meet the benchmark. He advised that updated wording had been provided for the explanation contained within the balanced budget benchmark section of the 10 Year Plan 2021-31.

Following questions, the Council discussed including a statement about the balanced budget benchmark in its resolution to adopt the 10 Year Plan 2021-31.

#### **RESOLVED**

**That in accordance with section 93 of the Local Government Act 2002, the Council adopt the 10 Year Plan 2021-31 including the report from Audit New Zealand, acknowledging that the 10 Year Plan does not meet the balanced budget benchmark for 8 of the 10 years.**

**That the Chief Executive be authorised to approve any final minor edits required to the 10 Year Plan 2021-2031 in order to finalise the documents.**

**Moved by: Her Worship the Mayor**

**Seconded by: Councillor Michael Ford**

#### **CARRIED**

#### MDC 21/889 ADOPTION OF RATES RESOLUTION 2021-22

Report of the Chief Executive dated 8 June 2021 proposing to set rates for the financial year ending 30 June 2021 as required by the Local Government (Rating) Act 2002.

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*Councillor Phil Marsh joined the meeting via Zoom at 8:52am.*

## **RESOLVED**

That the Manawatū District Council, in pursuance of the exercise of powers conferred on it by the Local Government (Rating) Act 2002 and any other empowering provisions, resolves to set the following rates on rating units in the district for the financial year commencing 1 July 2021 and ending 30 June 2022:

### **A General Rates**

Under section 13(2) and 14 of the Local Government (Rating) Act 2002, a general rate on every rating unit, assessed on capital value and on a differential basis.

Differential Category	Differential	Rate in the \$ of CV
1. Feilding Residential	1.00	0.00128
2. Feilding Rural	0.50	0.00064
3. Feilding CBD	2.25	0.00288
4. Rural	0.40	0.00051
5. Industrial and Commercial	1.60	0.00205
6. Utilities	1.60	0.00205

### **B Uniform Annual General Charge**

Under section 15(2) of the Local Government (Rating) Act 2002, a uniform annual general charge of \$585.00 on every separately used or inhabited part of a rating unit.

### **C Parks, Reserves and Sports Grounds Targeted Rate**

Under section 16(3) and 16(4) of the Local Government (Rating) Act 2002, a targeted rate on every rating unit, assessed on capital value and on a differential basis.

Differential Category	Differential	Rate in the \$ of CV
1. Feilding Residential	1.00	0.00060
2. Feilding Rural	0.30	0.00018
3. Feilding CBD	2.75	0.00165
4. Rural	0.30	0.00018
5. Industrial and Commercial	1.50	0.00090
6. Utilities	1.75	0.00105

### **D Parks, Reserves and Sports Grounds Uniform Targeted Rate**

A targeted rate for parks, reserves and sports grounds, set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002 on every rating

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unit in the district, of \$25.00 per separately used or inhabited part of a rating unit.

**E      Roading Targeted Rate**

Under section 16(3) and 16(4) of the Local Government (Rating) Act 2002, a targeted rate on every rating unit, assessed on capital value and on a differential basis.

Differential Category	Differential	Rate in the \$ of CV
1. Feilding Residential	1.00	0.00090
2. Feilding Rural	0.65	0.00059
3. Feilding CBD	2.75	0.00249
4. Rural	0.65	0.00059
5. Industrial and Commercial	1.50	0.00136
6. Utilities	1.75	0.00158

**F      Roading Uniform Targeted Rate**

A targeted rate for roading, set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002 on every rating unit, of \$100.00 per separately used or inhabited part of a rating unit.

**G      Makino Aquatic Centre Targeted Rate**

A targeted rate for the Makino Aquatic Centre set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002 on every separately used or inhabited part of a rating unit, assessed on a differential basis described below:

- Within Feilding Differential Rating Area      \$ 211.00
- Outside the Feilding Differential Rating Area      \$ 149.00

**H      Library Targeted Rate**

A targeted rate for the library set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002 on every separately used or inhabited part of a rating unit, assessed on a differential basis described below:

- Within Feilding Differential Rating Area      \$ 152.00
- Outside the Feilding Differential Rating Area      \$ 107.00

**I      Feilding CBD Redevelopment Targeted Rate**

A targeted rate for the Feilding Central Business District (CBD) Redevelopment set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002, of:

- \$0.00039 in the dollar of capital value on all rating units situated within differential category 3 (Feilding CBD).

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**J Feilding CBD Security Targeted Rate**

A targeted rate for Feilding CBD security, set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002, of:

- \$302.00 per separately used or inhabited part of a rating unit situated within differential category 3 (Feilding CBD).

**K Kerbside Recycling Targeted Rate**

A targeted rate for the kerbside recycling collection service, set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002, of:

- \$145.00 per separately used or inhabited part of a rating unit to which the kerbside recycling collection service is available, excluding vacant land.

**L Ultra-Fast Broadband Infrastructure Targeted Rate**

A targeted rate for the ultra-fast broadband infrastructure in the Kawakawa Road/Darragh Road industrial area, set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002, of:

- \$742.00 per separately used or inhabited part of a rating unit that is within 10 meters of the Ultra-Fast Broadband infrastructure.

**M Stormwater Targeted Rate**

A targeted rate on each rating unit in the areas listed below, that are connected directly or indirectly to a stormwater network set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002, of \$150.00 per rating unit for land within the Feilding Differential Rating Area and in Rongotea, Sanson, Himatangi Beach, Tangimoana, Halcombe and Cheltenham zoned as “village” in the district plan.

**N Rural Land Drainage Targeted Rates**

Targeted rates, based on land value (LV), for rating units that are part of one of the schemes listed below, for the maintenance and development of land drainage schemes, set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002, of:

Category	Rate in \$ of LV
<b>Bainesse drainage district</b>	
<b>Bainesse Class A</b>	<b>0.000790</b>
<b>Bainesse Class B</b>	<b>0.000390</b>
<b>Bainesse Class C</b>	<b>0.000330</b>
<b>Makowhai drainage district</b>	
<b>Makowhai Class A</b>	<b>0.000230</b>
<b>Makowhai Class B</b>	<b>0.000160</b>
<b>Makowhai Class C</b>	<b>0.000030</b>
<b>Maire drainage district</b>	

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Category	Rate in \$ of LV
Maire Class A	0.000390
Maire Class B	0.000130
Maire Class C	0.000180
Maire Class D	0.000220
Oroua Downs drainage district	
Oroua Downs Class A	0.000610
Oroua Downs Class B	0.000300
Oroua Downs Class C	0.000180

**O Water Supply Targeted Rate – Urban**

For rating units that do not receive volumetric water, a differential targeted rate for water supply, set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002, of:

Water Supply - Connected	\$394.00
Water Supply - Serviceable	\$197.00
Water Supply - Restricted	\$315.00

**P Volumetric Water Charges**

For rating units that have opted for water volumetric charging and extraordinary users of the water scheme under Council's bylaw, a differential targeted rate based on the level of service provision (connection size and number of connections) to the rating unit (as set out in the table below):

Connection size	Charge per connection
15 mm to 20 mm	\$696.00
25 mm	\$736.00
32 mm	\$736.00
40 mm	\$784.00
50 mm	\$784.00
80 mm	\$784.00
100 mm	\$908.00
150 mm	\$996.00

A water consumption charge set under section 19 of the Local Government (Rating) Act 2002 for consumption in excess of 380 cubic meters within the rating year of \$1.58 per cubic meter of water supplied.

**Q Water Supply Targeted Rates - Rural**

Targeted rates, set under section 19 of the Local Government (Rating) Act 2002, for the rural water supply treatment, reticulation and supply of water per unit allocated or supplied to each participating rating units in the following schemes.

• Stanway/Halcombe – per unit allocated	\$281.00
• Waituna West – per unit allocated	\$398.00

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- Kiwitea rural water – per unit allocated \$184.00
- Kiwitea rural water – per additional unit used but not allocated \$184.00

**R Wastewater Disposal Targeted rates**

A targeted rate, excluding rating units where volumetric wastewater charges are applied, differentiated based on availability of service for the reticulation, treatment and disposal of sewage and trade effluent, set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002, of:

Wastewater disposal - Connected	\$690.00
Wastewater disposal - Serviceable	\$345.00
Wastewater disposal - Restricted	\$552.00

**S Capital Contribution Targeted Rate**

Where a ratepayer has signed an agreement to pay their capital contribution over a set term, for the Himatangi Beach wastewater scheme or the Rongotea water scheme capital contribution, a targeted rate is set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002.

Capital Contribution Targeted Rate	Targeted Rate Amount
Himatangi Beach wastewater scheme - ten year term, 1 July 2013 to 30 June 2023	\$1,392
Himatangi Beach wastewater scheme - twenty year term, 1 July 2013 to 30 June 2033	\$923
Rongotea water scheme – ten year term, 1 July 2015 to 30 June 2025	\$564
Rongotea water scheme - twenty year term, 1 July 2015 to 30 June 2035	\$374

**T Rates invoice and penalty dates**

Rates are set for the year commencing 1 July 2021 and ending 30 June 2022.

Rates will be payable in four equal instalments and must be paid by the due date. Payment can be made using online banking, direct debit, credit card through internet or at the Council Office situated at 135 Manchester Street, Feilding between the hours of 8.00am and 5.00pm, Monday, Tuesday, Thursday and Friday – 9.00am and 5.00pm Wednesday.

If annual rates are paid in full by 26 November 2021, any penalties added for instalment one will be remitted.

	Instalment One	Instalment Two	Instalment Three	Instalment Four
Invoice Date	2 August 2021	1 November 2021	1 February 2022	2 May 2022

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	<b>Instalment One</b>	<b>Instalment Two</b>	<b>Instalment Three</b>	<b>Instalment Four</b>
<b>Payment Due Date</b>	<b>27 August 2021</b>	<b>26 November 2021</b>	<b>25 February 2022</b>	<b>27 May 2022</b>
<b>Penalty Date</b>	<b>1 September 2021</b>	<b>1 December 2021</b>	<b>2 March 2022</b>	<b>1 June 2022</b>

Volumetric Water charges will be invoiced at the end of each quarter and are due for payment on the last working day of the following month (as set out in the table below).

	<b>Quarter One</b>	<b>Quarter Two</b>	<b>Quarter Three</b>	<b>Quarter Four</b>
<b>Invoice Date</b>	<b>30 September 2021</b>	<b>31 December 2021</b>	<b>31 March 2022</b>	<b>30 June 2022</b>
<b>Payment Due Date</b>	<b>29 October 2021</b>	<b>28 January 2022</b>	<b>29 April 2022</b>	<b>29 July 2022</b>

**U Instalment Penalty**

Under section 57 and 58(1)(a) of the Local Government (Rating) Act 2002, a 10% penalty will be added to any portion of the current instalment that remains unpaid after the due date. The penalty will be added on the date set out in the table above in the "Penalty Date" row.

**V Additional Arrears Penalty**

A 10 percent penalty will be added on 7 July 2021 to any unpaid rates from previous financial years that remains unpaid on 6 July 2021. Another 10 percent will be added on 14 January 2022 to any unpaid rates from previous financial years that remain unpaid on 13 January 2022.

**Moved by: Councillor Michael Ford**

**Seconded by: Councillor Alison Short**

**CARRIED**

**MDC 21/890 ADOPTION OF DEBT RESOLUTION 2021-22**

Report of the Chief Executive dated 8 June 2021 seeking authorisation for the Chief Executive to borrow when necessary to fund the programmes identified in year one of the 2021-31 10 Year Plan.

**RESOLVED**

- 1. That the Council authorise the Chief Executive to borrow up to \$11,453,000 to fund the capital projects identified in the 2021-31 10 Year Plan.**



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2. That the Council authorise the Chief Executive to borrow to refinance existing loan facilities as they fall due. Loans can only be refinanced within the terms of the original loan approval.
3. That the Council authorise the Chief Executive to negotiate and agree the terms, interest rate payable, type of loan facilities or issues of stock that make up the borrowing and to execute any agreements, documents and certificates in respect of such loans, facilities or stock on behalf of the Council.
4. That the borrowing be secured by a Debenture Trust Deed over all rates made from time to time by Council under the Local Government (Rating) Act 2002.

Moved by: Councillor Michael Ford

Seconded by: Councillor Steve Bielski

**CARRIED**

MDC 21/891 MEETING CLOSURE

The meeting was declared closed at 8:59am.